

**City of Birmingham - Birmingham Xpress BRT Project**  
**Civil Rights Complaint Form**

**Important:** We cannot accept your complaint without a signature. Sign on the last page of the form.

**Section I**

**I believe that I have been (or someone else has been) discriminated against on the basis of:**

- ☐ Race / Color / National Origin
- ☐ Disability
- ☐ Not Applicable
- ☐ Other (specify)

**I believe that a public transit provider has failed to comply with the following program requirements:**

- ☐ Disadvantaged Business Enterprise
- ☐ External Equal Employment Opportunity
- ☐ Not Applicable
- ☐ Other (specify)

**Section II**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone Numbers:

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Accessible format requirements:

Large Print ☐

Not Applicable ☐

Other ☐

### **Section III**

Are you filing this complaint on your own behalf?

Yes ☐ No ☐

[If you answered "yes" to this question, go to Section IV.]

If not, please supply the name and relationship of the person for whom you are complaining:

Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party:

Yes ☐ No ☐

#### **Section IV**

Have you previously filed a civil rights complaint with FTA? Yes ☐ No ☐

If yes, what was your FTA Complaint Number: \_\_\_\_\_

Have you filed this complaint with any of the following agencies?

Transit Provider ☐

Department of Transportation ☐

Department of Justice ☐

Equal Employment Opportunity Commission ☐

Other ☐

If yes, please attach a copy of any response you received to your previous complaint.

Have you filed a lawsuit regarding this complaint? Yes ☐ No ☐

If yes, please provide the case number and attach any related material.

**Note:** FTA encourages, but does not require, riders to first file complaints with their local transit agencies to give them an opportunity to resolve the issue.

#### **Section V**

Name of public transit provider complaint is against:

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

## **Section VI**

May we release your identity and a copy of your complaint to the transit provider?

Yes ☐      No ☐

**Note:** We may be unable to investigate your allegations without permission to release your identity and complaint.

Please sign here: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** We cannot accept your complaint without a signature.

Please mail your completed form to:

Department of Capital Projects  
Birmingham City Hall  
710 20<sup>th</sup> St North  
Room 220/2<sup>nd</sup> Floor  
Birmingham, AL 35214

You can email your completed form at [capitalprojects@birminghamal.gov](mailto:capitalprojects@birminghamal.gov) as well.

If you have any questions, comments or concerns on how to prepare a complaint or fill out the form you can contact our office at (205)254-2634. For more information visit our website at [www.birminghamal.gov/brt](http://www.birminghamal.gov/brt).