

# CITY OF BIRMINGHAM

## CRITICAL REPAIR HOUSING REHAB PROGRAM

### 2023 Frequently Asked Questions

#### Who is eligible?

Homeowners within the City of Birmingham that meet income and occupancy requirements are eligible. Homeowner eligibility is defined as:

1. Applicant must occupy home and provide proof of ownership (Recorded Deed).
2. Applicant must occupy home and provide proof of occupancy (Utility bill or State ID with address).

Due to funding, **only the first 200 eligible applications will be accepted.** Applicants over this number will be placed on a waiting list, as funds becomes available, they may be contacted.

#### When will my home be repaired?

If qualified for the Critical Repair Program, the City of Birmingham and its partner agencies will perform an evaluation of requested repairs: to determine eligible repairs.

#### What type repairs are eligible?

Homeowners may request assistance with roof repairs, exterior painting, plumbing, electrical, structural and heat/air/ insulation.

#### Who does the work?

If qualified for the Volunteer Program, volunteer organization will make the final selection of the houses they will assign to their crews.

Applicant must agree that the use of a volunteer workforce to provide labor for housing repairs is acceptable to the applicant

#### What do I need to prove income?

1. Applicant must qualify as low to moderate income and provide proof of income for **ALL** household residents (Current year Social Security award letter, Last two (2) months of Paycheck stubs, Retirement or Pension Statement, etc..).
2. Applicants must provide last (2) months of bank statements.

#### What are the income limits?

Persons at or below 80% of the Area Median Income are eligible. Income limits listed below is current, subject to change according to HUD guidelines. For more information on HUD Income Limits visit [www.hud.gov](http://www.hud.gov):

Household size	1 Pearson	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
Yearly Income	\$47,500	\$54,300	\$61,100	\$67,850	\$73,300	\$78,750	\$84,150

**Applications will be accepted on February 17<sup>th</sup> at the Fountain Heights Rec Center, 9:30am-2:30pm.** Applications will **NOT** be accepted prior to this date.

Only completed applications with proof of occupancy and proof of income will be accepted.

The City of Birmingham makes no assurance that rehab work will be done on any given home regardless of eligibility. Factors such as available funding, location, scope of work to be performed and those noted above will determine selection.

Questions? Call – (205)254-2309



PUTTING PEOPLE FIRST



**CITY OF BIRMINGHAM  
CRITICAL REPAIR  
GRANT PROGRAM  
2023 Application**

**APPLICANT**

**Neighborhood:**

**House Built Before 1978?**

Income Level: [ ] ≤30% [ ] ≤50% [ ] ≤80% [ ] >80%  
 Flood Insurance Required & Requested: [ ] Yes [ ] No  
 Female Head of HH: [ ] Yes [ ] No  
 Eligible: [ ] Yes [ ] No Processed by: [ ]

**Office Use Only**

Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Address \_\_\_\_\_ Cell/Other Phone \_\_\_\_\_  
 Birmingham, AL \_\_\_\_\_ Zip Code \_\_\_\_\_ Email (required) \_\_\_\_\_  
 DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_-\_\_\_\_-\_\_\_\_  
 GENDER: [ ] Male [ ] Female MARRIED: [ ] Yes [ ] No WIDOW: [ ] Yes [ ] No  
 DISABLED: [ ] Yes [ ] No Do you have \$5,000.00 or more of assets? [ ] Yes [ ] No  
 (Please note: Prior application does not disqualify you from participation.)  
 RACE: [ ] African-American [ ] Caucasian [ ] Hispanic [ ] Other \_\_\_\_\_  
 Have you received assistance from this program in the past three years? [ ] Yes [ ] No

**List all household residents and all income received by each resident below:**

Name	Age	Income Received	Source of Income
1. Head of Household			
2.			
3.			
4.			
5.			
6.			

Do children less than 6 years old live/spend substantial time in this house? [ ] Yes [ ] No

List the total household income here: \$ \_\_\_\_\_ per \_\_\_\_\_ Total Persons in Household \_\_\_\_\_

Household size	Income Limits (80% Area Median Income)						
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
Yearly Income	\$47,500	\$54,300	\$61,100	\$67,850	\$73,300	\$78,750	\$84,150

**REPAIRS REQUESTED:**

[ ] Roofing [ ] Plumbing [ ] Electrical [ ] Heat/Air/ Insulation [ ] Structural [ ] Exterior Paint

**ELIGIBILITY REQUIREMENTS:**

- Applicants must occupy home and provide proof of ownership (Recorded deed).
- Applicants must occupy home and provide proof of occupancy (Utility bill or State ID with address).
- Applicants must qualify as low to moderate income and provide proof of income for ALL household residents (Current year Social Security award letter, Last two (2) months of Paycheck stubs, Retirement or Pension Statement, etc..).
- Applicants must provide last (2) months of bank statements for ALL household residents.

**CERTIFICATION**

By signature below, the undersigned applicant hereby certifies the following:

- All information I have provided in connection with this application is true and correct and I understand that any fraudulent or otherwise intentional misrepresentation may result in criminal and/or civil liability including fines, imprisonment and/or repayment of funds.
- I have read the eligibility requirements listed above. I understand them to my satisfaction, and I agree to abide by those requirements as they apply to this application.
- I UNDERSTAND THAT UNLESS I SUBMIT THE PROPER DOCUMENTATION WITH THIS APPLICATION PROVIDING PROOF OF INCOME QUALIFICATION, HOMEOWNERSHIP, AND OCCUPANCY, AS STATED ABOVE, MY APPLICATION WILL NOT AND CANNOT BE REVIEWED.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_



**CITY OF BIRMINGHAM**  
**CRITICAL REPAIR GRANT PROGRAM**  
**2023 Application**

**ELIGIBILITY REQUIREMENTS:**

- Applicants **must occupy home and provide proof of ownership** (Recorded deed).
- Applicants **must occupy home and provide proof of occupancy** (Utility bill or State ID with address).
- Applicants **must qualify as low to moderate income and provide proof of income for ALL household residents** (Current year Social Security award letter, Last two (2) months of Paycheck stubs, Retirement or Pension Statement, etc..).
- Applicants **must provide last (2) months of bank statements for ALL household residents.**

Applications are processed on a first-come first-served basis. Due to limited availability of funds, the City of Birmingham makes no assurance that rehab work will be done on any given home regardless of eligibility. Factors such as available funding, environmental, code, and other regulatory requirements may affect processing and approval. [REDACTED]

Applicant Initial Here

Applicant, by signature below, releases the City of Birmingham to use photographic and/or video images of the residence before, during, and after any home rehabilitation work is performed. These images may be used in electronic or print media or in any other form at City discretion.

Residences located in FEMA flood zones are not eligible for this program unless a copy of the flood insurance policy and elevation certificate are provided. A flood insurance binder or quote is not acceptable. Flood insurance must be in place at the time of application and must be maintained. [REDACTED]

Applicant Initial Here

Applicant agrees to allow representatives with City of Birmingham, City of Birmingham contracted volunteer organization(s), City of Birmingham contracted workers, and/or lead clearance testing companies access to the property before, during and after the rehab project as needed to photograph, work and inspect, if needed, as required.

**CERTIFICATION**

*By signature below, the undersigned applicant hereby certifies the following:*

- I have read the eligibility requirements listed above. I understand them to my satisfaction, and I agree to abide by those requirements as they apply to this application.

Signature of Applicant

Date





CITY OF BIRMINGHAM  
HOUSING REHABILITATION PROGRAMS

CERTIFICATION & MEMORANDUM OF UNDERSTANDING

NAME: \_\_\_\_\_  
(Printed name of Applicant-Homeowner)

PROPERTY ADDRESS: \_\_\_\_\_

Whereas, the undersigned Applicant has applied for a grant from the City of Birmingham to make repairs to their property, and in connection with said application has provided documentation evidencing an ownership interest in the property upon which repairs are requested to be made; and

Whereas, it is a requirement of the City of Birmingham Housing Rehabilitation Programs that all applicant-homeowners certify that provisions have been made or will be made regarding the disposition of said property in the event of the applicant-homeowners death; now

Therefore, by signature below, the Applicant-Homeowner hereby certifies and agrees as follows:  
(CHECK THE BOX THAT APPLIES)

I already have a valid, written, and properly witnessed Last Will and Testament that provides instructions for the disposition of my property in the event of my death.

OR

I have recorded a deed or equivalent document with the Jefferson County Probate Court which gives another person an interest in my property for the purpose of transferring this property after my death.

OR

I have received a "Last Will and Testament Packet" provided by Legal Services of Alabama and I hereby certify that: (check one) [ ] I have already made an appointment [ ] I agree to make an appointment, with Legal Services to have my Last Will and Testament prepared and executed (the cost for this service is paid for by the City of Birmingham). I further understand and agree to notify the City of Birmingham Community Development office once this has occurred.

CERTIFICATION

By my signature below, I hereby certify and agree as set out above:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

**HOUSEHOLD INCOME GUIDELINES**  
**PROGRAM YEAR 2022 - 2023 (PY 48)**  
**Community Development Department**  
**U.S. Department of Housing and Urban Development**

Household Size	Low Income 80% of Median Income	Very Low Income 50% of Median Income	Extremely Low Income 30% of Median Income	Applicant Household Income
1	Greater than 50% of the Median Income, but not over 80% of the Median Income	Greater than 30% of the Median Income, but not over 50% of the Median Income	Less than or Equal to 30% of the Median Income	
2	47,500	29,700	17,850	
3	54,300	33,950	20,400	
4	61,100	38,200	23,030	
5	67,850	42,400	27,750	
6	73,300	45,800	32,470	
7	78,750	49,200	37,190	
8	84,150	52,600	41,910	
	89,600	56,000	46,630	

Required Documents

Initial by Each Document

1. Ownership (Recorded Deed) \_\_\_\_\_
2. Occupancy (Utility Bill or State ID with Address) \_\_\_\_\_
3. Income (Last 2 Months Pay Stubs, Recent SSA Letter, Pension and /or Retirement  
Statement etc.) For all household residents. \_\_\_\_\_
5. Last 2 Months of Bank Statements \_\_\_\_\_

City of Birmingham  
Community Development Department