

**DECLARATION OF CANDIDACY**  
**NEIGHBORHOOD OFFICERS ELECTION 2022**  
**THE CITY OF BIRMINGHAM CITIZEN PARTICIPATION PROGRAM**

**SECTION I**

*(Please Print)*

NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

NEIGHBORHOOD \_\_\_\_\_

I hereby certify I reside at the above address; that I am 18 years old or older; that I have been a resident of this neighborhood since **May 9, 2022**, and I have attended at least four (4) of this neighborhood's meetings during the previous twelve (12) months prior to the **September 6, 2022**, Declaration of Candidacy deadline. I understand that Meeting Attendance is verified from the Neighborhood's Meeting Attendance Sign-in Sheets.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
*Signature*

**SECTION II**

I request that my name be included on the official ballot as a candidate in the Citizen Participation Program Election to be held **October 18, 2022**. I am a candidate for the office of:

**(PLEASE CHECK ONLY ONE.)**

- President** — Duties include but are not necessarily limited to acting as chief administrative officer of the neighborhood association; representing and speaking for the neighborhood association to other organizations and the public; appointing committees; and signing letters and documents necessary to carry out the will of neighborhood associations, as indicated in the Citizens' Participation Plan.
- Vice President** — Duties include but are not limited to the duties assigned by the President, assuming the duties of the President in the event of absence, incapacity, or resignation of the President.
- Secretary** — Duties include but are not limited to recording and reading the neighborhood meeting minutes, maintaining attendance sheets, and any other documentation required for use by the neighborhood association; forwarding all copies of minutes, attendance sheets, and correspondence to the Community Resource Services Division, as indicated by the Citizen's Participation Plan.

**Please have my name listed on the official ballot as:**

SIGNED: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
*(Print Your Name)* *(Print Your Email Address)*

**NOTE TO CANDIDATES:**

An interested neighborhood resident who is eighteen (18) years of age and has resided in the neighborhood for one hundred twenty (120) days prior to the Declaration of Candidacy deadline but does not meet the stated four (4) meeting attendance qualification for a neighborhood officer may still be allowed to submit a Declaration of Candidacy Form. This Declaration of Candidacy Form will be held by the **Community Resource Services Division** until the qualifying deadline. At that time, if no one meeting all the established candidate guidelines has submitted a Declaration of Candidacy Form, the **Community Resource Services Division** will certify the Declaration of Candidacy Form from the interested resident for inclusion on the printed ballot.

PLEASE RETURN THIS FORM BY **MAIL, EMAIL, OR FAX** TO:

**MAIL**  
ATTENTION: COMMUNITY RESOURCE SERVICES – SUITE 202  
710 20TH STREET, NORTH  
BIRMINGHAM, ALABAMA 35203

**EMAIL**  
CommunityResourceServices@Birminghamal.gov

**Contact Numbers**  
P: (205) 297-8192  
F: (205) 297-8193