

AFTER YOUR PERMIT IS ISSUED:

For new construction, prior to beginning any vertical work, you will be required to submit a completed Lowest Floor Elevation Form, signed and sealed by a Registered Land Surveyor, Professional Engineer or Registered Architect, and the issued yellow building permit card for review and approval by floodplain management staff. When approved, the yellow permit card will be signed and all construction work may resume.

Also, for new construction, you will be required to submit a completed Elevation Certificate or Dry Flood-proofing Certificate signed and sealed by a Registered Land Surveyor, Professional Engineer or Registered Architect and the issued yellow building permit card for review and approval by floodplain management staff just prior to receiving final building inspection approval. When approved, the yellow building permit card will be signed and final building inspection may proceed.

For requirements on all other construction or development types, please contact Floodplain Management Staff.

IMPORTANT PHONE NUMBERS

FLOODPLAIN MANAGEMENT

City Hall
710 North 20th Street
Room 500
(205) 254-2479

ENGINEERING

City Hall
710 North 20th Street
Room 220
(205) 254-2343

PERMITTING SERVICES OFFICE

City Hall
710 North 20th Street
Room 210
(205) 254-2211

ARCHITECTURE

City Hall
710 North 20th Street
Room 400
(205) 254-2247

FIELD OFFICE

433-68th Street North
(205) 838-1508

For information on: subdivision, zoning, commercial revitalization, (address verification, construction, driveway, excavation, soil erosion and blasting permits) please contact the Permitting Services Office.

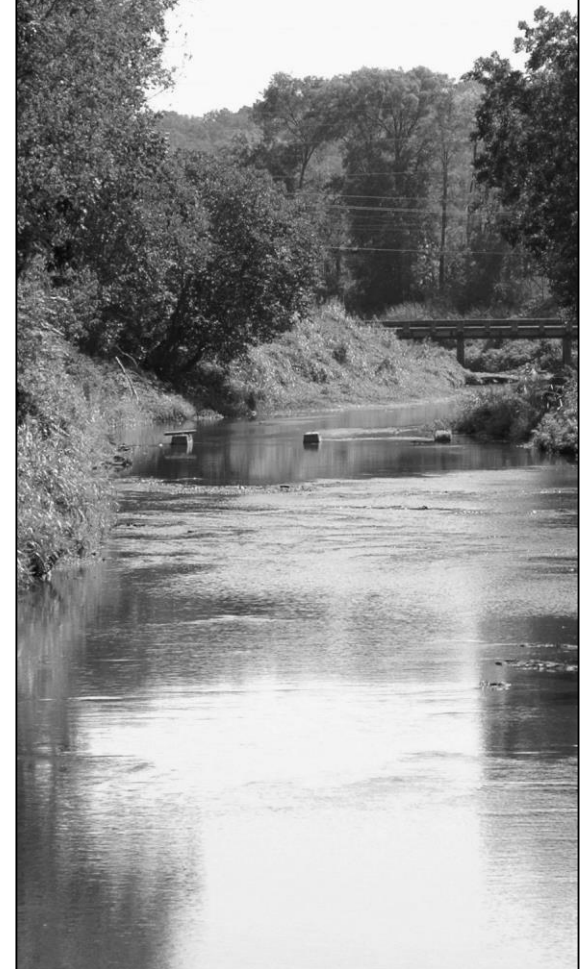


Department of Planning, Engineering & Permits
710 North 20th Street
Birmingham, AL 35203
(205) 254-2479
(205) 254-2738 Fax

www.birminghamal.gov

ONE STOP PERMITTING

FLOODPLAIN DEVELOPMENT APPROVAL REQUIREMENTS



DEPARTMENT OF PLANNING, ENGINEERING & PERMITS

Randall L. Woodfin
Mayor

Katrina R. Thomas
Director

FLOODPLAIN DEVELOPMENT APPROVAL REQUIREMENTS

WHAT TYPE OF WORK REQUIRES FLOODPLAIN DEVELOPMENT REVIEW APPROVAL?

Any development taking place in the 100 Year Floodplain. Development means any manmade change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating or drilling operations, or storage of materials or equipment.

WHERE DO I OBTAIN THE PERMIT APPLICATION?

A permit application may be obtained from the Department of Planning, Engineering and Permits, 2nd Floor, City Hall, Room 210, telephone number (205) 254-2904.

WHAT IS THE REVIEW PERIOD?

Although the typical review period may vary, the average review period is 3 to 5 working days.

ARE THERE ANY FEES?

Please contact the Floodplain Management Staff at (205) 254-2479 for information regarding fees.

WHAT ARE THE REQUIREMENTS?

- ▶ The applicant must completely fill out an application for Permit to Develop in a Flood Hazard Area.
- ▶ All drawings must be submitted on 18 inch by 24 inch size paper minimum.
- ▶ The drawings must include the following:
 - a site plan (including all required flood protection information);
 - an emergency response plan when using dry floodproofing for flood protection;
 - a No-Rise Certification/Analysis for floodway developments only;
 - a Base Flood Elevation determination for Approximate Zone developments only;
 - a copy of the variance resolution for flood-related granted variances.
- ▶ All drawings that are for assembly must be sealed by an Alabama licensed architect or engineer.

STEPS TO OBTAIN FLOODPLAIN DEVELOPMENT APPROVAL

1. Obtain an Application for Permit to Develop in a Flood Hazard Area.
2. Complete Permit Application and submit along with all required submittals checked on the permit application to counter staff for application completeness review.
3. Once staff has confirmed that your application is complete, it will be forwarded to the floodplain staff for plans review and approval.
4. Upon approval you will be required to sign a Floodplain Determination form, acknowledging the flood protection requirements and/or approval conditions. Also, you may receive, as-built certification forms to be completed and submitted after the permit is issued.

Also, please note that floodplain development approval is contingent upon satisfactory demonstration that all applicable local, state, or federal requirements have been met.