

ONE STOP PERMITTING

CITY OF BIRMINGHAM

DEPARTMENT OF PLANNING, ENGINEERING & PERMITS

710 20th Street, North

ROOM 210, CITY HALL

BIRMINGHAM, ALABAMA 35203

Randall L. Woodfin
Mayor

Katrina R. Thomas
Director

DRIVEWAY OR SIDEWALK CONSTRUCTION PERMIT APPLICATION

P.I.D. No.: _____ Address Verified By: _____

Modified Address: _____

Date _____

Case No. _____

Master No. _____

Project No. _____

Please print or type legibly and fill in all that apply

Job Site Address: _____

Location: (floor, wing, suite, etc.) _____

Project Name _____

PROPERTY OWNER

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE : () _____ CELLULAR : () _____

FAX : () _____ PAGER : () _____

EMAIL: _____

STATE G.C. LICENSE NO. _____

☐ Applicant* ☐ Contractor* ☐ Developer* ☐ Engineer*

NAME: _____

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE : () _____ CELLULAR : () _____

FAX : () _____ PAGER : () _____

EMAIL: _____

*Applicant is required to be authorized by owner to undertake work

CONTACT PERSON: _____ ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE : () _____ CELLULAR : () _____

FAX : () _____ PAGER : () _____ EMAIL: _____

PERMIT TYPE ☐Curb Crossing ☐Driveway ☐Sidewalk ☐Wheelchair Ramp **No. of Driveways** _____

CONTRACT VALUE \$ _____

DESCRIPTION OF WORK _____

FOR STAFF USE

PENALTY FEE

☐Yes ☐No

PENALTY FEE WAIVED

☐Yes ☐No

PERMIT FEE WAIVED

☐Yes ☐No

BOND POSTED

☐Yes ☐No

PLANS REQUIRED: ☐ Yes ☐ No **OTC:** ☐ Yes ☐ No

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AGREEMENT

I, _____ the undersigned owner of the premises known as _____ hereby apply for a permit for the construction of a driveway or sidewalk pursuant to the Amended Sections of 4-5-91 through 4-5-96, of the General Code of the City of Birmingham, 1980, and hereby agree to construct same in accordance with all conditions and requirements which are applicable to the construction hereby requested. I hereby state that I am the owner of the aforesaid premises and in consideration of the granting of this permit, I hereby agree as follows:

1. That I will not allow the construction of such driveway/sidewalk except in conformity with the specifications of the City Engineer as required in aforesaid Amended Sections 4-5-91 through 4-5-96, a copy of which specifications is available upon request.

2. That after excavating and setting forms for construction of said driveway/sidewalk, I will not allow the pouring of same until inspected and approved by an authorized representative of the Planning, Engineering and Permits Department will signify his approval by initialing the permit issued in accordance with this agreement.

3. That I will continuously maintain said driveway/sidewalk in good and safe condition.

4. That if the use of any driveway or sidewalk is abandoned or substantially abandoned for a continuous period one (1) year, I will cause the curb and sidewalk area affected by the construction of such driveway or sidewalk to be restored to a condition equal to the condition thereof prior to such construction.

5. That I will reimburse the City any cost, including interest and all necessary legal fees and expenses which it may incur in making good any of the foregoing undertakings in the event I fail to carry out same faithful and that the City shall have a lien upon my abutting property for any such costs.

SEE BACK

CERTIFICATION

I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her behalf and that I may be required to provide written documentation of such authorization to the City of Birmingham.

Signature:_____

Applicant

Date

A contract for construction referred to above has been awarded to:

-

Please Print Name of Contractor

Construction of Driveways and Sidewalks

Per Section 4-5-94: The fees for permits required by this article shall be as follows:

New construction permits for paved sidewalks, driveways, sidewalk openings or vaults which are obtained as part of a new construction of a structure shall be included in the cost of the building permit based on building permit rates and fees. Vaults constructed as part of the new construction of a structure shall be subject to the annual permit fee beginning January 1 of the next calendar year following the issuance of a certificate of occupancy for the new structure.

New construction or modification of paved sidewalks, sidewalk openings or vault.....	\$100.00
New construction of driveways:	
For the first driveway, up to 15 feet wide.....	\$150.00
Over 15 feet wide.....	\$300.00
For each additional driveway on the same application.....	\$100.00
Initial permit for existing sidewalk opening and/or vault.....	\$100.00
Annual Renewal permit for sidewalk opening with vault of 300 cubic feet or less	\$100.00
Annual Renewal permit for sidewalk opening with vault in excess of 300 cubic feet.....	\$100.00 plus \$50.00 for each additional 1,000 cubic feet or fraction thereof
Transfer of permit for vault and/or sidewalk opening	\$100.00
Delinquent Annual Renewal (February 1 and after):	
For sidewalk opening with vault of 300 cubic feet or less.....	\$150.00
For sidewalk opening with vault in excess of 300 cubic feet	\$150.00 plus \$50.00 for each additional 1,000 cubic feet or fraction thereof

In the event construction is commenced before a written permit required by this article is granted, no permit shall be issued except upon payment of a fee of two hundred dollars (\$200.00) along with the fee required by subsection (a) of this section; provided, however, that any penalties for failure to obtain a permit prior to new construction of paved sidewalks, driveways, sidewalk openings or vaults as part of new construction of a structure shall be governed by regulations for building permit rates and fees.

A Plan Review Fee shall also be required when plans are required to be reviewed before permit issuance. Plan Review Fees are due at the time of application.

Plan Review Fee:	
Valuation	Fee
\$0-\$10,000.00	\$150.00
\$10,001-\$50,000.00.....	\$350.00
\$50,001-\$100,000.00.....	\$700.00
\$100,001.00.....	\$700.00 plus \$1.50 per \$1,000.00 valuation for each \$1,000.00 of the estimated value in excess of \$100,001.00

The applicant shall provide an estimated construction value at the time of application. Estimated cost shall include the total cost of all work and shall include overhead and profit, engineering and architectural design fees, and be equivalent to the end cost of the project. Detailed estimates and copy of the original executed contract(s) may be required for review to validate the declared scope and/or value of the construction. Final valuation shall be set by the City Engineer.