PUTTING PEOPLE FIRST

CITY OF BIRMINGHAM
NON-PROFIT VOLUNTEER HOUSING REHAB PROGRAM
2020 Application

Neighborhood:	House Built Before 1978? [ ] Yes [ ] No	**Office Use Only** Income Level: [ ] ≤30% [ ] ≤50% [ ] ≤80% [ ] >80% Flood Insurance Required & Requested: [ ] Yes [ ] No Female Head of HH: [ ] Yes [ ] No Eligible: [ ] Yes [ ] No Processed by: [ ]

APPLICANT

Name		Home Phone
Address		Work Phone
Birmingham, AL	Zip Code	Cell/Other Phone
DATE OF BIRTH: ___/___/_____	SOCIAL SECURITY #: _____-____-_____	
GENDER: [ ] Male [ ] Female	MARRIED: [ ] Yes [ ] No	WIDOW: [ ] Yes [ ] No
DISABLED: [ ] Yes [ ] No	Do you have $5,000.00 or more of assets? [ ] Yes [ ] No	
(Please note: Prior application does not disqualify you from participation.)		
RACE: [ ] African-American [ ] Caucasian [ ] Hispanic [ ] Other _____		
Have you received assistance from this program in the past three years? [ ] Yes [ ] No		

List all household residents and all income received by each resident below:

Name	Age	Income Received	Source of Income
1. Head of Household			
2.			
3.			
4.			
5.			
6.			

Do children less than 6 years old live/spend substantial time in this house? [ ] Yes [ ] No	List the total household income here: $ per	Total Persons in Household

Income Limits (80% Area Median Income)

Household size	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
Yearly Income	$41,650	$47,600	$53,550	$59,500	$64,300	$69,050	$73,800

REPAIRS REQUESTED: [ ] Roofing [ ] Exterior Painting [ ] Deck Repair [ ] Wheelchair Ramp

ELIGIBILITY REQUIREMENTS:

1. **Applicant must occupy home and provide proof of ownership** (Deed, Tax record, Tax receipt).
2. **Applicant must occupy home and provide proof of occupancy** (Utility bill or State ID with address).
3. **Applicant must qualify as low to moderate income and provide proof of income for ALL household residents** (Current year Social Security award letter, Last two (2) months of Paycheck stubs, Retirement or Pension Statement, etc..).
4. **Applicants must provide last (2) months of bank statements.**
5. Applicants must agree that the use of a volunteer workforce to provide labor for housing repairs is acceptable to the applicant and by signature below the applicant hereby authorizes the use of such volunteer labor on the applicant's house.

CERTIFICATION

By signature below, the undersigned applicant hereby certifies the following:

- All information I have provided in connection with this application is true and correct and I understand that any fraudulent or otherwise intentional misrepresentation may result in criminal and/or civil liability including fines, imprisonment and/or repayment of funds.
- I have read the eligibility requirements listed above. I understand them to my satisfaction, and I agree to abide by those requirements as they apply to this application.
- **I UNDERSTAND THAT UNLESS I SUBMIT THE PROPER DOCUMENTATION *WITH THIS APPLICATION* PROVIDING PROOF OF INCOME QUALIFICATION, HOMEOWNERSHIP, AND OCCUPANCY, AS STATED ABOVE, MY APPLICATION WILL NOT AND CANNOT BE REVIEWED.**

_____ Signature of Applicant

_____ Date

CITY OF BIRMINGHAM
NON-PROFIT VOLUNTEER HOUSING REHAB PROGRAM
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Applicant must agree that the use of a volunteer workforce to provide labor for housing repairs is acceptable to the applicant and by signature below the applicant hereby authorizes the use of such volunteer labor on the applicant's house. The City of Birmingham will pay the cost of building materials needed for housing repairs performed by volunteers. If qualified for the Volunteer Program, ***the volunteer organization, not the City of Birmingham, will make the final selection of the houses they will assign to their crews. Selection criteria will include, but may not be limited to, roof pitch and height and any other factor related to the safety of the volunteer workers.*** Additionally, the volunteer organization may *choose* houses in neighborhoods where they have identified multiple projects.
The City of Birmingham makes no assurance that rehab work will be done on any given home regardless of eligibility. Factors such as available funding, location, the number of volunteers available to perform the work, and those noted above will determine selection.
[ ]
Applicant Initial Here

Applicant, by signature below, releases the City of Birmingham to use photographic and/or video images of the residence before, during, and after any home rehabilitation work is performed. These images may be used in electronic or print media or in any other form at City discretion.

Residences located in FEMA flood zones are not eligible for this program unless a copy of the flood insurance policy and elevation certificate are provided. A flood insurance binder or quote is not acceptable. Flood insurance must be in place at the time of application and must be maintained. [ ]
Applicant Initial Here

Applicant agrees to allow representatives with City of Birmingham, City of Birmingham contracted volunteer organization(s), City of Birmingham contracted workers, and/or lead clearance testing companies access to the property before, during and after the rehab project as needed to photograph, work and inspect, if needed, as required.

CERTIFICATION

By signature below, the undersigned applicant hereby certifies the following:

- I have read the eligibility requirements listed above. I understand them to my satisfaction, and I agree to abide by those requirements as they apply to this application.

Signature of Applicant _____ Date _____

CITY OF BIRMINGHAM
HOUSING REHABILITATION PROGRAMS

CERTIFICATION & MEMORANDUM OF UNDERSTANDING

NAME: _____
(Printed name of Applicant-Homeowner)

PROPERTY ADDRESS: _____

Whereas, the undersigned Applicant has applied for a grant from the City of Birmingham to make repairs to their property, and in connection with said application has provided documentation evidencing an ownership interest in the property upon which repairs are requested to be made; and

Whereas, it is a requirement of the City of Birmingham Housing Rehabilitation Programs that all applicant-homeowners certify that provisions **have been made** or **will be made** regarding the disposition of said property in the event of the applicant-homeowners death; now

Therefore, by signature below, the Applicant-Homeowner hereby certifies and agrees as follows:

(CHECK THE BOX THAT APPLIES)

☐ I already have a valid, written, and properly witnessed Last Will and Testament that provides instructions for the disposition of my property in the event of my death.

OR

☐ I have recorded a deed or equivalent document with the Jefferson County Probate Court which gives another person an interest in my property for the purpose of transferring this property after my death.

OR

☐ I have received a "Last Will and Testament Packet" provided by Legal Services of Alabama and I hereby certify that: (check one) [ ] ***I have already made an appointment*** [ ] ***I agree to make an appointment***, with Legal Services to have my Last Will and Testament prepared and executed (the cost for this service is paid for by the City of Birmingham). I further understand and agree to notify the City of Birmingham Community Development office once this has occurred.

CERTIFICATION

By my signature below, I hereby certify and agree as set out above:

_____ Signature of Applicant

_____ Date

_____ Signature of Witness

HOUSEHOLD INCOME GUIDELINES
PROGRAM YEAR 2019 – 2020 (PY 45)
Community Development Department
U.S. Department of Housing and Urban Development

	Low Income 80% of Median Income	Very Low Income 50% of Median Income	Extremely Low Income 30% of Median Income	
Household Size	Greater than 50% of the Median Income, but not over 80% of the Median Income	Greater than 30% of the Median Income, but not over 50% of the Median Income	Less than or Equal to 30% of the Median Income	Applicant Household Income
1	41,650	26,050	15,650	
2	47,600	29,800	17,850	
3	53,550	33,500	20,100	
4	59,500	37,200	22,300	
5	64,300	40,200	24,100	
6	69,050	43,200	25,900	
7	73,800	46,150	27.700	
8	78,550	49,150	29,450	

Required documents: Initial by each document:

1. Ownership (Deed, Tax bill, or Tax receipt) _____
2. Occupancy (Utility Bill or State ID with address) _____
3. Income (Last 2 months of Paycheck Stubs, Recent Social Security Awards letter, Pension and/or Retirement Statement etc.) For ALL household residents. _____
4. Last 2 months of bank statements _____

- **I UNDERSTAND THAT <u>UNLESS I SUBMIT THE PROPER DOCUMENTATION WITH THIS APPLICATION,</u> PROVIDING PROOF OF INCOME QUALIFICATION, HOMEOWNERSHIP, AND OCCUPANCY, AS STATED ABOVE, <u>MY APPLICATION WILL NOT AND CANNOT BE REVIEWED.</u>**

_____ _____
Signature of Applicant Date