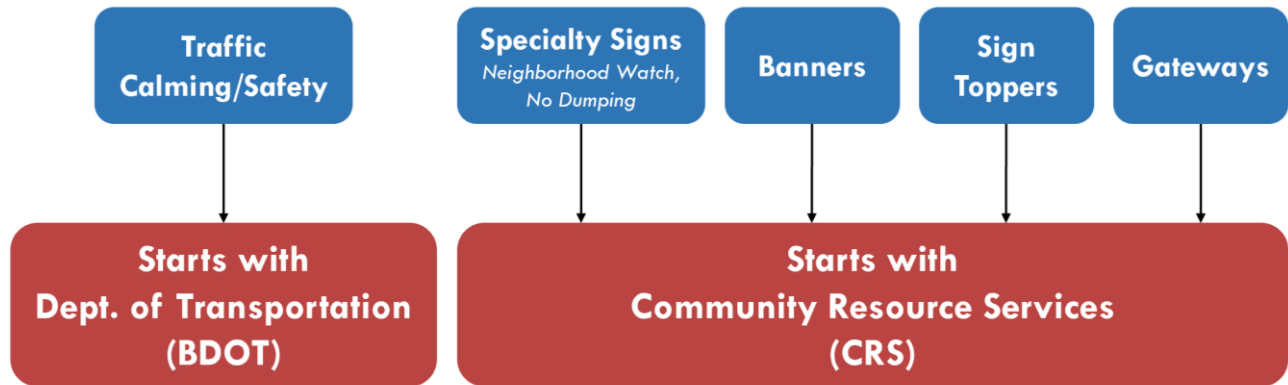


Special Projects Help Sheet

Routing for Common Requests

Below are several common transportation-related requests along with which departments can best assist with initiating each type of request:



More information regarding traffic calming can be found on BDOT's website.

CRS typically assists with routing these requests through the appropriate departments:

- **Specialty Signs:** CRS typically works with BDOT to process the request.
- **Banners:** CRS typically works with OPI, then Public Works to process the request.
- **Toppers:** CRS typically works with PEP, then BDOT to process the request.
- **Gateways:** CRS typically works with PEP, then Capital Projects to process the request.

Contact Numbers

Department of Transportation: (205) 254-2450

Community Resource Services: (205) 297-8192



Information Regarding Project Funding

Since no regular programmatic funding exists for these kinds of special project requests, neighborhood funds and private funds are the most commonly used sources. Additional sources are listed below for informational purposes but are less common.

Neighborhood Funds

Neighborhood Associations typically have access to funding available for special projects. At the recommendation of community members, neighborhood officers and their Community Resource Representative facilitate special project requests. Project requests will flow through Community Resource Services Division and the affected department. Approval may be required from the Office of the City Attorney, City Council, Mayor's Office, Department of Finance, and City Purchasing Department.

Private Funds

Local residents and businesses sometimes contribute money to pay for specific projects in the right-of-way. These funds may come from individuals, businesses, institutions, or non-profits. If private funds are available, the Department of Transportation will work with the Office of the City Attorney to develop an agreement between the City of Birmingham and the private entity. There will be one resolution to accept the funds and another resolution to allocate the funds to the appropriate department. The Mayor and the City Council must approve the agreement and the acceptance of the funds.

City Council Funds

City Council funds are very limited and are managed by the City Council.

BDOT Operational Funds

BDOT departmental funds are typically limited to the maintenance of existing facilities and to basic department operations. Department expenditures require approval from the Director. Based on budget limitations, these funds are generally not used for special supplemental projects.

City Capital Projects / Specific Budget Allocations

Capital projects require approval from the Mayor, City Council, Department of Capital Projects, Department of Finance, and the affected operating department. Funding through this source is rare for smaller, supplemental community projects. Capital projects are typically limited to city-wide, major infrastructure needs.

