

Residential Street Blockage Permit

Section 12-5 General City Code, 2017

Purpose

A registered non-profit or Community/Neighborhood Association requesting a street blockage on a low-traffic street.

Timeline

1. Submit application: 10 business days prior to event
2. Application processing at City Hall: 6-8 business days
 - a. Applications must be approved by BDOT and BDP.
3. Receive permit

Fees

None

General Information

1. The event must be a public function (no personal reasons allowed).
2. The event must take place during the hours of 8:00 am and 10:00 pm.
3. Barricades are required for this permit, and it is the responsibility of the organizer to obtain them.
 - a. You can request the Barricade Information Sheet for more information on obtaining barricades.
4. The application will NOT be approved if...
 - a. The event is for a birthday party, wedding, family reunion, etc.
 - b. The location includes a major roadway
 - c. The location includes any street where traffic flow would be negatively affected
 - d. The location includes any street where land access would be negatively affected
 - e. There are neighbor complaints
 - f. The requested location, date, or time conflict with any other approved events
5. The permit will only be valid for the time and date listed on the permit.
6. If the event will have amplified sound, a noise permit will be required as well.
7. Only two permits will be issued per year to any organization requesting a street blockage.
8. If the event must be rescheduled for bad weather, the new date must be approved by BDOT to make sure there is no conflict with other events.
 - a. A "rain date" cannot be reserved in advance unless a separate application is filed.

Payment of Fees

1. The applicant should wait to receive approval from BDOT before paying any fees.
2. All fees should be paid to the Cashier on the 1st Floor of City Hall.
3. Once you have paid, bring the receipt to the Department of Transportation (9th Floor) to issue the permit.
 - a. The permit can be issued the next business day; or
 - b. You can schedule an appointment beforehand to ensure that your permit will be issued at that time.



CITY OF BIRMINGHAM
REQUEST FOR RESIDENTIAL STREET BLOCKAGE PERMIT

Name of Event:

Applicant's Name:

E-mail address:

Mailing Address:

City:

Zip Code:

Daytime Phone #:

Street to be Closed:

From Intersection of:

To:

Day / Date of Closing:

Time: From:

To:

Estimated attendance:

Purpose of Closing:

Type of Activities to take place in the street:

Have residents / businesses that would be affected been contacted and made aware of this proposed blockage?

YES

NO

NOTE: If no, then contact should be made before the time of closing.

I plan to use:

City of Birmingham Barricades

Rental Barricades from a local company

If Rental Barricades are used, provide contact information of company providing barricades:

Company Name

Contact Person

Telephone

It is understood that street closings will not be approved for commercial sales purposes and that no illegal activities (public drinking of alcoholic beverages or excessive noise) are to take place.

Applicant's Signature:

Date:

FOR OFFICE USE ONLY:

No. of Barricades: _____

Amount of Deposit: \$_____

Approved by: _____

City Traffic Engineer

Date: _____

Barricade Information

Residential Street Blockage Permit ONLY

1. Barricades are required for Residential Street Blockage permits, and they are the responsibility of the organizer.
2. Organizers can obtain barricades in the following ways:
 - a. Check out City of Birmingham barricades
 - b. Rent barricades from a local company
3. If using city barricades...
 - a. The event must be completely finished and all materials taken down or removed by sunset.
 - b. Barricades can be checked out from and returned to the Department of Transportation Shop (601 6th Ave S) on Monday through Thursday 8:00 am to 4:00 pm.
 - c. A deposit of \$80.00 per barricade will be required.
 - i. This deposit will be refunded when/if the barricades are returned in good condition.
 - ii. The deposit should be in the form of a check or money order payable to the "City of Birmingham."
 - d. Barricades should be returned within two days after the event has ended.
 - e. A pickup truck or large vehicle will be needed to transport the barricades.
 - i. The requestor will be responsible for loading and unloading the barricades.
 - f. Barricades are approximately 8 feet long.
4. If the event will last longer than sunset, barricades must be rented from a local company.
 - a. Lighted barricades are required for events occurring between sunset and 10:00 pm.

