

# Demonstration on Public Right-of-Way Permit

Section 12-5 General City Code, 2017

## Purpose

Any demonstration held for political, religious, or other First Amendment related purposes.

## Timeline

1. Submit application: 5 business days prior to event
2. Application processing at City Hall: 3-4 business days
  - a. Applications must be approved by BDOT and BPD
3. Pay fees: 1 business day prior to event
4. Receive permit

## Fees

\$25.00

## General Information

1. The permit will only be valid for the time and date listed on the permit.
2. If the event will have amplified sound, a noise permit will be required as well.
3. The permit will be denied if the requested location, date, or time conflict with any other approved events.
4. Only two permits will be issued per year to any organization requesting a demonstration.
5. If the event must be rescheduled for bad weather, the new date must be approved by BDOT to make sure there is no conflict with other events.
  - a. A "rain date" cannot be reserved in advance unless a separate application is filed.

## Payment of Fees

1. The applicant should wait to receive approval from BDOT before paying any fees.
2. All fees should be paid to the Cashier on the 1st Floor of City Hall.
3. Once you have paid, bring the receipt to the Department of Transportation (9th Floor) to issue the permit.
  - a. The permit can be issued the next business day; or
  - b. You can schedule an appointment beforehand to ensure that your permit will be issued at that time.



APPLICATION DATE:

RECEIPT NO.

**CITY OF BIRMINGHAM**  
**REQUEST FOR DEMONSTRATION ON PUBLIC RIGHT-OF-WAY PERMIT**

Name of Demonstration:

Organization:

Person in Charge of Demonstration:

Day / Date of Demonstration:

Time: From:

To:

Purpose of Demonstration:

Sidewalk to be Used:

From Intersection of:

To Intersection of:

Type of Activities during Demonstration:

Special Restrictions:

Name:

Address:

Phone:

Email: