TO: Prospective Bidders

INVITATION TO BID NUMBER: 19-41 (A complete copy can be downloaded at www.birminghamal.gov)

SEPARATE SEALED BIDS FOR: ZERO TURN MOWERS

INVITATION TO BID RESPONSES WILL BE RECEIVED BY: Artelia C. Macon, Principal Buyer
Purchasing Division
710 North 20th Street, P-100 City Hall
Birmingham, AL 35203-2227

***IMPORTANT SOLICITATION DATES***

<table>
<thead>
<tr>
<th>BID DUE DATE</th>
<th>BID OPENING DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 16, 2018 by 5:00 PM (Central Standard Time)</td>
<td>November 19, 2018 at 2:00 PM (Central Standard Time)</td>
</tr>
</tbody>
</table>

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at www.birminghamal.gov (go to link titled Employment & Bidding, then click Bidding Opportunities), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265 and requesting a copy be mailed to you.

BID OPENING WILL BE HELD AT:
Purchasing Division
P-100 City Hall
710 North 20th Street
Birmingham, AL 35203-2227

TELEPHONE INQUIRIES – NOT ACCEPTED

Telephone inquiries with questions regarding clarification of any and all specifications of the ITB will not be accepted. All questions must be e-mailed to Artelia Macon at artelia.macon@birminghamal.gov.

Submissions may be withdrawn, modified, and resubmitted prior to the formal bid opening due date. Any submission modification(s) submitted after the “Bid Opening Due Date” may not be considered.

The City of Birmingham reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid. The City of Birmingham may award contract in whole or in part based on the needs of the City of Birmingham.

All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Bidder. All copies and contents of the bid, attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the City of Birmingham regardless of the bidder selected. Response to this solicitation does not constitute an agreement between the Bidder and the City of Birmingham.

The City of Birmingham is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City of Birmingham or any other means of delivery employed by the bidder. Similarly, the City of Birmingham is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.

PUBLISHED: B.N. 10/31/18

RELEASED BY:

[Signature]
INVITATION TO BID

Sealed bids marked “ZERO TURN MOWERS”, will be received by the Purchasing Agent, P-100 First Floor City Hall, 710 North 20th Street, Birmingham, Alabama 35203.

Bids will be accepted until 5:00 P.M. central time (standard or daylight savings time, as applicable) on FRIDAY, NOVEMBER 16, 2018. Bids submitted after these dates and times will not be considered.

Bids will be publicly opened at 2:00 p.m. on MONDAY, NOVEMBER 19, 2018.

The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the Bidder. Similarly, the City is not responsible for, and will not open, any bid/proposal responses, which are received later than the date and time, indicated above. Late bids/proposals will be retained in the bid/proposal file, unopened.

TELEGRAPHIC/ELECTRONIC BID RESPONSES
Bid responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

TERM OF CONTRACT
Any contract resulting from this ITB will become effective upon bid award. Per Section 3-3-7(7) of the Birmingham City Code and State Bid Law, the proposed contract shall be in effect for a minimum of one (1) year guaranteed with the option to renewal for two additional 1-year terms, contingent upon Council approval.

PREPARATION and ADDENDA
Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until the bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

CERTIFIED CHECK/BID BOND/CASHIER’S CHECK
It is required that the bidder submits with his bid a certified check, a cashier’s check, or a bid bond payable to the City of Birmingham. In order for any bid award to be considered, your bid must be accompanied by an acceptable bid bond or check in the amount of $1,000.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

All bids are to be submitted on the bid form provided and all bids are to be F.O.B Birmingham, Alabama delivered.

The City reserves the right to reject any or all bids submitted, in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked “ZERO TURN MOWERS, 5:00 p.m., 11/16/2018.” Bids may be hand delivered to Purchasing, Room P-100 First Floor, City Hall, Birmingham, Alabama or mailed to City of Birmingham, 710 North 20th Street, Birmingham, AL 35203. Bids mailed in (i.e. USPS, Federal Express, UPS, Airborne, etc.) must specify delivery to Room P-100, 1st Floor City Hall.

Edward Williams, Asst. Purchasing Agent
GENERAL

The City of Birmingham plans to purchase the items specified in this document in the quantities indicated. The City only has a certain amount of funds available; therefore, the exact number of each specific item is subject to change (increase or decrease) for each item. Award will be based on the lowest price, responsive, responsible bid submitted.

Bidders are required to provide two (2) copies of their original bid with their package.

Items will be awarded on an individual line item basis. The award of any item specified with options will be made based on the base bid or alternate bid or any combination of the two. Pricing of optional features, if selected at the time of award, will be a factor in determining the successful low bidder. BID PRICE MUST INCLUDE ALABAMA TITLE FOR ALL TITLE VEHICLES.

CONTACT
Questions in regards to procurement should be address in writing to Artelia Macon, Purchasing Division, either by fax, (205) 254-2484, or by email, artelia.macon@birminghamal.gov between the hours of 9:00 a.m. and 4:00 p.m. Monday through Friday.

TERM OF CONTRACT
Per Section 3-3-7(7) of the General City Code for the City of Birmingham, the proposed contract shall be in effect for a minimum of one (1) year. The life of this contract shall exist with the approval of both parties with the provision that no price increase in the original bid prices shall be allowed.

CANCELLATION
The City reserves the right to cancel the contract, in whole or part, and seek new bids at any time the City determines that the services, item(s) and/or product line(s) being supplied is/are failing to perform satisfactorily. Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award.

AWARD
The contract shall become effective from the date noted in the Notification of Award letter which will be mailed to the successful bidder. Items will be awarded on an all or none basis.

PURCHASE ORDERS
The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the “Contract Requirements”). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor’s goods and/or services. By acceptance of the City’s purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

Successful bidder shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

TERMINATION OF CONTRACT
Failure to adhere to any or all terms, conditions and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a “non-responsible vendor” This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

All bids submitted are to be F.O.B. delivered, City of Birmingham, Birmingham AL 35203.

CERTIFIED CHECK/BID BOND/CASHIER’S CHECK
In order for any bid award to be considered your bid must have been accompanied by an acceptable bid bond, certified check or cashier’s check in the amount of $1,000.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.
INVITATION TO BID

CONTRACT AWARD
The contract shall become effective from the date in the Notification of Award letter which will be mailed to the successful vendor. Contract award to purchase the service covered in this bid document shall be construed under and governed by the law of the State of Alabama and each party thereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

TERMS OF PAYMENT
The City’s standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net 30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City’s records shall prevail. The City will not consider any bids requiring C.O.D. payments.

TAX
The City of Birmingham is exempt from all Federal Tax, and sales and use tax, except Alabama tax on oils, lubricants and fuels specifically bought for over-the-road transportation use.

REDUCTION IN COST
Bidder agrees that the City of Birmingham will be charged no more for item(s) bid than the State of Alabama, and that in the event of a price reduction; the City will receive the benefit of such reduction on any undelivered portion of contract.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties, and other amounts due the City from the successful bidder.

CONFLICT OF INTEREST
Contractor covenants and declares that it has not, and will not, acquire any interest, directly or indirectly, in any property acquired by the City during the term of this Agreement. Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter that will render the services required under this Agreement a violation of any applicable Federal, State or local law. In the event that any conflict of interest should hereinafter arise, Contractor shall promptly notify the City in writing of the existence of such conflict of interest.

NON-DISCRIMINATION POLICY
Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the bidder to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)
Vendor acknowledges and agrees that, consistent with federal law and City’s public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A “disadvantaged business enterprise” is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a “socially and economically disadvantaged individual” includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the federal Small Business Administration.

FORM W-9
Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

BUSINESS LICENSE
The City of Birmingham must have a copy of the successful bidder’s current City of Birmingham business license prior to formal award of contract. A copy of his/her license may be submitted along with his/her bid. In the event you receive a notification of intent to award letter, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt. Failure to submit the requested information will result in the notice of intent to award being revoked.
PUBLIC DISCLOSURE
Subject to applicable law or regulations, the content of each Bidder’s Proposal shall become public information upon the effective date of any resulting contract.

TELEGRAPHIC/ELECTRONIC BID RESPONSES
Proposal responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

E-VERIFY
Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

SINGLE BID
If a single bid response is received for this ITB, the bid will be rejected in accordance with Title 41-16-50-a of the Alabama Code. The bid will be opened but will not be read publicly. We will proceed with negotiations for a lower price with the rejected Bidder and other Bidders by means of sealed quotes. The rejected Bidder’s initial offer will not be disclosed to other Bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the City are met.

NEGOTIATIONS
The City of Birmingham reserves the right to enter into contract negotiations with the selected Bidder. If the City and the selected Bidder cannot negotiate a successful contract, the City may terminate negotiations and begin negotiation with the next selected Bidder. This process will continue until a contract has been executed or all proposals have been rejected. No Bidder shall have any rights against the City arising from such negotiations.

PROHIBITION AGAINST BOYCOTTING
By signing this contract, the Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state enjoys open trade.

ADDITIONAL PURCHASES
The City has attempted to list the zero-turn mower used by its departments, if mutually agreed upon, additional contracts may be executed, based upon this bid for the same item(s) or related types of service.

{Remainder of page left blank intentionally.}
CITY OF BIRMINGHAM-PURCHASING DIVISION
P-100 CITY HALL
710 NORTH 20TH STREET
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484

ARTELIA MACON, PRINCIPAL BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT

OCTOBER 19, 2018
ITB: 19-41

INVITATION TO BID

CANCELLATION
The City reserves the right to cancel the contract, in whole or part, and seek new bids at any time the City determines that the services, item(s) and/or product line(s) being supplied is/are failing to perform satisfactorily. Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award. Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama 40-12-222.) For the purchase of personal property, the City’s policy is to apply a local preference option, as allowed by the State of Alabama Code, Section 41-16-50, in determining the low bidder.

The City of Birmingham shall reserve the right to cancel the contract(s) with a thirty (30) day notice to the vendor(s) for any of the following:

A: Failure to perform quality work or causing damage to any equipment being repaired or serviced.

B: Failure to provide first line, first quality system products.

C: Failure to provide a reasonable and rapid response to any request from the City of Birmingham to repair a given piece of equipment. The maximum response time shall be no greater than four (4) hours once the request is given to the vendor. This clause applies only to the unscheduled failures.

D: Failure to provide adequate personnel, equipment, inventory availability, as well as inadequately trained personnel to properly make any and all repairs and services.

E: Failure to adhere to the bid discounts on parts and supplies as well as the labor costs bid on this contract(s).

The City of Birmingham reserves the right to inspect any potential vendor’s equipment, inventories, personnel, locations, etc. to verify that potential vendor(s) has/have the ability to properly service the City’s requirements.

THIRD-PARTY “REMIT-TO”
If bidder has a third-party “remit-to” company, that information must appear on the Bidder’s response. The City of Birmingham will send payment to the company designated by Bidder on its response, but will not be responsible for resolving payment issues, should the Bidder change payment processing companies after a payment has been mailed or without forty-five (45) days written notification to the Purchasing and General Accounting divisions of the City of Birmingham.

TAX
The City of Birmingham is exempt from all Federal Tax, and sales and use tax, except Alabama tax on oils, lubricants and fuels specifically bought for over-the-road transportation use.

INVOICING
All invoices must agree with the purchase order in description and price and include the following information:

1.) Purchase Order Number
2.) Ship to Department Name and Address
3.) In order to ensure prompt payment, ALL ORIGINAL INVOICES* MUST BE SENT TO:

CITY OF BIRMINGHAM
EQUIPMENT MANAGEMENT
515 6TH AVENUE SOUTH
BIRMINGHAM, AL 35205-4447

*If invoice does not agree with purchase order, credits or a corrected invoice will be required in order for the City to process payment. Invoices that do not reference an authorized Purchase Order will be returned to the vendor.

If an invoice does not agree with the purchase order, credits or a corrected invoice will be required in order for the City to process payment.
INVITATION TO BID

SPECIFICATIONS

APPROXIMATELY TEN (10) OR MORE

NEW ZERO TURN MOWERS

UNITED STATES ASSEMBLY

FOR

CITY OF BIRMINGHAM, ALABAMA

Vendor to supply one copy each maintenance, operating, wiring manuals, and one copy each parts CD/DVD for mower. The warranty period will begin with the effective equipment in-service date, which may or may not be equal to the equipment delivery date but will in no case be later than six months after equipment has been delivered. All standard equipment to be included. Do not delete/remove any standard equipment because the specification did not ask for it. Mowers will not be accepted with any dealer emblems affixed to vehicle.

Equipment recall notices should be mailed directly to Cedric Roberts, Director, Equipment Management, 515 6th Avenue South, Birmingham, AL 35205.

Only new (unused) current standard production models built for the U.S. market will be considered acceptable. Printed literature and specifications describing equipment as offered must be included with proposal. Any recent changes/updates and or features offered as standard or required for the intended use of the specified equipment will be supplied. All accessories required by these specifications shall be identical in quality and design to those normally supplied and installed for sale through regular commercial channels.

All participating bidders shall mark conspicuously - compliance or non-compliance with an "X" in the appropriate column beside each specified item. Those items marked in the "NO" column must be explained in detail on the provided "Exceptions To Specifications" pages.

Questions should be addressed to Mr. Cedric Roberts, Director, Equipment Management, c/o Edward Williams, Assistant Purchasing Agent, 710 North 20th Street, P-100 1st Floor, Birmingham, AL, 35203.

GENERAL: The intent of this specification is to describe a New Zero Turn Mower. The successful bidder shall have an established part and service dealership in Jefferson County or any county contiguous to Jefferson County. This facility must have been in business for one year providing service and parts for the make and model bid. The details of the specification are as follows:

<table>
<thead>
<tr>
<th>BIDDER COMPLIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
</tr>
</tbody>
</table>

Vendor to supply 3 sets of vehicle keys

Vendor to supply a total of 1 copy each maintenance, operating, wiring manuals and parts on CD/DVD.
ENGINE:
26 hp, Kohler, gasoline, air cooled,
4 cycle gas, cast iron sleeve, oil
filter equipped with remote oil
cooler. Electric start

ENGINE DECK:
Min 10-gallon fuel tank with a low center of
gravity for hillside cutting

Minimum 24” drive tires

Hour meter, no maintenance minders

Parking brake

Max. unit length 90 inches

DRIVE SYSTEM:
Hydro drive with twin pumps & motors

Independent pump control levers

Two Hydro-Gear model BDP 10A pumps

15” cu. Cast Iron wheel motors with
1 ¼ tapered shafts

Spring loaded self-adjusting belt tensioners

GROUND SPEED:
10 mph forward

5 mph reverse

CUTTER DECK:
61” cutting width

7-gauge skirt, 10-gauge top

Deck thickness at spindle mounts
must be 3/8 of an inch or greater

Spindles must be cast iron with tapered
roller bearings, 1 1/8 shaft, grease fittings,
relief valves and cast-iron pulleys

Spring loaded self-adjusting belt tensioners

Electric clutch 175 lb torque rating &
adjustable air gap

Foot operated deck height adjuster

Kevlar or equivalent belts
Plastic discharge chute

DECK DRIVE:  Drive shaft driven deck

ROLLOVER PROTECTION:  Machine shall be equipped with R.O.P.

WARRANTY:  2 years on engine

2 years on hydro system

3 years on spindles

3 years no crack deck warranty

SLOPE CUTTING:  Machine shall be capable of cutting a 20-degree slope in any direction.

TRAINING:  The successful bidder shall provide operator training at the time of delivery and annually for three additional years.

The successful bidder shall provide eight hours of on-site training for maintenance mechanics at time of delivery.

OPTIONAL ITEM:  System Monitor with an IP 67 rating that provide real-time monitoring of the following systems:

- Hourmeter
- Volt Meter/Charging System
- Engine Oil Pressure
- Air Filter Condition
- Control Lever Circuit
- PTO Circuit
- Seat Switch

FOB:  515 6th Avenue South
Birmingham, AL 35205
ZERO TURN MOWERS #19-41
BID FORM

Edward Williams
Asst. Purchasing Agent
Birmingham, AL

In order for any bid award to be considered your bid must be accompanied by an acceptable bid bond, certified check or cashier’s check in the amount of 1,000.00. **BIDS SUBMITTED WITHOUT ONE WILL NOT BE ACCEPTED.**

Submitted below is my firm bid for “ZERO TURN MOWERS”, for the City of Birmingham, in accordance with the invitation to bid and specifications dated October 19, 2018. I understand that my company’s address as I have furnished on this bid form, is the address that will be used by the City for any and all correspondence with me unless and until the City is notified in writing of a change. Prices quoted are f.o.b. Birmingham, AL delivered, and I am bidding in accordance with specifications except as listed below.

(Bidder must use this form. Fill in all spaces.)

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Approx. Qty.</th>
<th>Make/Model/Year</th>
<th>Unit Price</th>
<th>Extended Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>New Zero Turn Mowers as per specifications</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Optional Features:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>System Monitor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Alternate Bid:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Same machine described above except this unit shall include a 52” cutting deck</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**MAXIMUM DISCOUNT:**

Guaranteed discount if bid is renewed for 2nd year: _________%

Guaranteed discount if bid is renewed for 3rd year: _________%

NAME OF YOUR COMPANY ________________________________________
I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledge and agree that the City encourages minority – and women – owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City’s business, economic and community revitalization programs.

EXCEPTION TO SPECIFICATIONS: (use extra pages if necessary)

__________________________________________________________________________
__________________________________________________________________________

Bidder acknowledges receipt of ____________ addenda(s).

Date of Bid

Company

Street Address

City    State    Zip

Name (Print legibly or Type)

Title

Signature

Tax ID Number

Post Office Box

City    State    Zip

E-Mail Address

Telephone Number

Fax Number

Terms of Payment

Cell Phone

Delivery Time

IF AVAILABLE, PLEASE SUBMIT COPY OF CURRENT CITY OF BIRMINGHAM BUSINESS LICENSE WITH THIS BID.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. BID AWARD NOTICE ADDRESS

2. PURCHASE ORDER ADDRESS

3. REMITTANCE ADDRESS (and name if different than above)

11