



# Birmingham Retirement Systems

City of Birmingham Retirement & Relief System  
City of Birmingham Firemen's & Policemen's Supplemental System

*Strong, Solid, Stable . . . for your secure future*

Office of Payroll & Pension Administration  
710 North 20<sup>th</sup> Street, Room 189 City Hall  
Birmingham AL 35203  
Office (205) 254-2146 Fax (205) 254-2315

## Change of Address Authorization

### PENSIONER INFORMATION

Please include your first name, middle initial and last name. Please type or print clearly. Return completed form to the address shown above.

_____	_____	_____
<i>First Name</i>	<i>Middle Initial</i>	<i>Last Name</i>
_____	_____	_____
<i>Last 4 Digits of Social Security Number</i>		<i>Employee ID Number</i>

### NEW ADDRESS INFORMATION

Please fill in your correct mailing address. Please do not abbreviate street names, roads or highways. Address information must be complete and accurate in order to process your change request. Please note that you are responsible for keeping the Office of Payroll & Pension Administration informed about changes to your mailing address so you'll receive important information about your pension benefits.

_____		
In Care of (if applicable)		
_____		
Street Address		
_____		
_____	_____	_____
City	State	Zip Code
_____		
Email Address		
_____		
Home Phone (Area Code) Telephone Number		
_____		
Cell Phone (Area Code) Telephone Number		

### REQUIRED SIGNATURE (Signature and Date are required.)

_____	_____
Signature of Pensioner	Date (mm/dd/yyyy)

**Acknowledgement:**

I am a Guardian/Conservator or have Power of Attorney for the person entitled to pension benefits. (A copy of Guardian / Conservators / Power of Attorney papers must be on file with the Office of Payroll & Pension Administration before an address change will be completed.)

_____	_____
Signature of Guardian / Conservator / Power of Attorney	Date (mm/dd/yyyy)

_____	_____
Print Name of Guardian / Conservator / Power of Attorney	(Area Code) Telephone Number