AlabamaLegals.com

Date: 07/03/2015
Newspaper: **Birmingham News**
County: Jefferson

Legals AL

REQUEST FOR PROPOSALS CITY OF BIRMINGHAM Environmental Review Services Introduction: The City of Birmingham, Alabama (City) is soliciting proposals from interested environmental consultants (Consultant) to prepare an Environmental Review Report using the Department of Housing and Urban Development (HUD) defined regulation 24 CFR Part 58 on various properties located within the City limits of Birmingham, Alabama. These activities include but are not limited to projects funded through the Community Development Block Grant Program (CDBG), CDBG-Disaster Recovery, and other entitlement grant funded sources for the Department of Community Development. The City will receive proposals from firms or individuals having specific experience and qualifications in the area identified in this solicitation. Scope of Service: The selected consultant shall prepare Phase I Environmental Site Assessments (ESA's) in compliance with the American Society for Testing and Materials (ASTM) E-1527-13 Standard, 24 CFR Part 58 as well as any other applicable HUD regulations. The scope of service should include, but not be limited to: A historical review of the use and improvements made to the subject site. A review of applicable building, zoning, planning, sewer, water, fire and environmental department records that would have information on or have an interest in the property and neighboring sites. An investigation of the subject property and neighboring properties with regard to the Environmental Protection Agency's (EPA) National Priorities List (NPL) or Comprehensive Environmental Response Compensation and Liability Information System (CERCLIS) list and similar state lists. An inspection of the site and all improvements with a visual inspection for hazardous materials and regulated non-hazardous materials. A review of available information to determine whether present owners or tenants have stored, created or discharged hazardous materials or waste, and, if applicable, a review of whether appropriate procedures and safeguards have been observed. A written report summarizing the findings with conclusions as to the potential environmental degradation believed to be associated with the property. Submission Requirements: A consultant, firm, or combination thereof wishing to submit a proposal must include the following in their response: A brief history of the proposing entity, including general background, knowledge of housing, and experience working with relevant agencies. Resumes of the personnel assigned to the project. A statement substantiating the resources of the proposing entity and the ability to carry out the scope of work requested within the proposed timeline. Proposed fee structure, including billing rates, hourly rates, reimbursable expenses, etc. Preferences will be given to firm fixed pricing. References including contact information for at least three organizations to which the consultant has provided services. At least one (1) digital example of work. A statement of conflicts (if any) the proposing entity or key employees may have regarding these services. The statement should include conflicts, as well as any working relationships that may be perceived by disinterested parties as a conflict. If no potential conflicts of interests are identified, please state so. Evaluation Criteria: Evaluation of the Consultant's qualifications shall include: General environmental review experience and qualifications of both the consultant and principals assigned, including experience with a variety of projects and programs; Experience with Environmental Review Records for Part 58 Projects; The ability, capacity, skill, financial and other necessary resources to perform the work or provide the service required; The ability to perform the work or provide the service promptly or within the time specified, without delay or interference; The character, integrity, reputation, judgment, experience, and efficiency of the Consultant, and; Minimum Necessary Qualifications; The quality of performance of previous contracts or services; The proposed compensation and fee structure for consulting on an hourly basis for the services to be provided under this RFP. Selection Criteria: Proposals will be reviewed and evaluated by staff. Criteria for evaluation will include: 40% Proposal for accomplishing the tasks listed in Project Scope 25% Cost 25% Capacity to perform the services within the established timeframe 10% References TIMELINE It is expected that Environmental Review Services process will begin in August, 2015. RFP Issued: July 3, 2015 RFP Responses due: July 17, 2015 by 4:00 p.m. The City reserves the right to make adjustments as needed to the above schedule. QUESTIONS Please direct all questions to: Matthew.Churnock@birminghamal.gov RFP Submission Process: Proposals must be received no later than 4:00 PM, July 17, 2015. Sealed proposals must be received in the Community Development Office at the address referenced below. Submittals should include three hard copies including signatures and 1 digital copy. No proposals received by fax or e-mail transmission will be accepted. COMMUNITY DEVELOPMENT DEPARTMENT Room 1000 10th Floor, City Hall 710 20th Street, North Birmingham, Alabama 35203 Proposing entities must note on the outside of their proposal package: REQUEST FOR PROPOSALS CITY OF BIRMINGHAM DEPARTMENT OF COMMUNITY DEVELOPMENT ENVIRONMENTAL REVIEW SERVICES RFP Bham News: July 3, 2015