

## **General Information**

#### QUESTION:

#### HOW MUCH IS MY TICKET?

#### ANSWER:

Look up your charge in the Uniform Traffic Citation Fine Schedule and Parking Ticket Offense Code list. See the Downloads page for other fine schedules, forms, and brochures.

#### QUESTION:

## WHAT TIME DO YOU OPEN AND CLOSE?

#### ANSWER:

The collections window is open, Monday through Friday from 7:30 a.m. - 4:30 p.m. All other divisions are open, Monday through Friday from 8:00 a.m. - 5:00 p.m.

#### QUESTION:

#### WHERE IS THE MUNICIPAL COURT LOCATED?

ANSWER: David J. Vann Municipal Justice Center 801 - 17th Street North Birmingham, AL 35203

#### QUESTION: WHAT DO I SEND TO PAY A TICKET?

#### ANSWER:

Send a check, cashier check or money order payable to the City of Birmingham. No counter checks will be accepted. Enclose your ticket and/or notice with the payment. If you want a receipt, enclose a stamped, self-addressed envelope.

### QUESTION:

#### CAN I PAY ONLINE?

ANSWER: Yes.

#### QUESTION: WHAT IS THE MAILING ADDRESS FOR PAYMENTS? ANSWER:

Parking tickets mail payment to: Traffic Citation Birmingham Municipal Court P.O. Box 12905 Birmingham, AL 35202

Moving and Traffic Citations mail payments to: Birmingham Municipal Court David J. Vann Numicipal Justice Center 801 - 17th Street North Birmingham, AL 35203

#### QUESTION: WHO CAN I TALK TO ABOUT A TRAFFIC TICKET?

ANSWER: Call the Customer Service Call Center at (205) 254-2161 or (205) 254-2162.

#### QUESTION:

#### CAN SOMEONE ELSE COME AND PAY A TICKET FOR ME?

ANSWER:

No, the clerk must witness your signature on the Waiver of Rights on the back of the ticket.

#### QUESTION:

#### WHAT CAN I DO IF I NEED MORE TIME TO PAY MY FINE? ANSWER:

If you need more time to pay your fine, you must appear in court on your scheduled court date and time and the judge will determine whether an extension will be granted.

#### QUESTION: HOW CAN I PROTEST MY TRAFFIC TICKET?

#### ANSWER:

You must appear in court on your scheduled court date and time.

#### QUESTION:

## HOW DO I GO TO DEFENSIVE DRIVING SCHOOL (DDS)?

#### ANSWER:

First, you must appear in court on your court appearance date to request Defensive Driving School. If your request is approved, you will be given complete information about attending the class.

#### QUESTION:

## HOW DO I PROTEST A PARKING TICKET?

#### ANSWER:

You must come to the Municipal Court Justice Center and sign a parking ticket protest form. You will be given a hearing date. When you come in for your hearing be sure to bring any documentation or witnesses you may have.

#### QUESTION:

# I GOT A PARKING TICKET AT A DEFECTIVE METER. WILL YOU TAKE CARE OF IT?

ANSWER:

Report meter problems to the Traffic Engineering Department, Martinez (205) 254-6372. If they find it was broken, this office will void the ticket.

#### QUESTION:

#### I'M HANDICAPPED AND GOT A PARKING TICKET? WHAT DO I DO? ANSWER:

All Handicap Parking Tickets require a mandatory appearance before a municipal judge. Defendant must appear in court at said time and date that appears on the ticket.

#### QUESTION:

#### I DO NOT OWN THIS VEHICLE ANYMORE, CAN YOU REMOVE MY NAME FROM THIS TICKET OR WARRANT FOR MY ARREST?

#### ANSWER:

Until the new owner transfers the title into his name, we cannot make a change in our system. However, you can contact the Tag Registration Department at 325-5171, and ask them to put a flag on that tag number so that it will not be renewed in your name. If the vehicle or tag has been stolen, report it to the police and send us a photocopy of the police report.

#### **QUESTION:**

### I GOT A FIX-IT TICKET. WHAT DO I DO TO GET IT DISMISSED?

#### ANSWER:

State law allows tag, tail, brake and head light tickets to be dismissed if they are repaired within three days and verified by a police officer. Equipment violations for horns, broken windows, etc., and failure to turn on your lights in the rain are your

obligation to repair and are not dismissable. Tickets for expired tags or license not in possession can be dismissed if you turn in the ticket plus a copy of your tag receipt and license before your court date. Come to the Traffic Court window so it can be verified which kind of ticket you have. You will be asked to sign a book, which is your proof of turning it in. It will be dismissed.

#### QUESTION:

#### I HAVE RECEIVED A TICKET FOR NOT HAVING A PROPER TAG. THE OFFICER TOLD ME IF I BUY MY TAG, BRING IT IN AND SHOW IT, I WILL NOT HAVE TO PAY THE TICKET. IS THAT CORRECT?

ANSWER:

No. You are still liable for the ticket unless you have just purchased the vehicle, in which case you are allowed 10 days to buy a tag and produce proof of purchase to us.

#### QUESTION:

#### WHY IS MY LICENSE SUSPENDED?

ANSWER:

If you did not pay your ticket on time, the Alabama Department of Public Safety was notified and they suspended your license for non-payment. In order to have your license reinstated, you must first pay the ticket to us and request a clearance letter. Then, contact the Department of Public Safety at 334-242-4400 for more information concerning the reinstatement fee which varies depending on the drivers' history.

#### QUESTION:

#### WHAT DO I DO IF I LIVE OUT OF TOWN?

ANSWER:

All out of town defendants must contact out Customer Services Department at (205) 254-2161.

#### QUESTION:

## DO I HAVE TO COME TO COURT IN ALL CASES?

#### ANSWER:

Some tickets are court cases, some are payable and do not require a court appearance. The payable ticket(s) must be paid 24 hours prior to the court appearance date. If you are scheduled for court and unable to make it due to the following: (1) Illness or hospitalization, (2) death in the immediate family, and (3) incarceration. You must present documentation to the Records Division which will be made a part of your file and reviewed by the judge to determine if you will receive a new court date .

#### QUESTION: CAN I CHANGE MY COURT DATE?

ANSWER:

Court dates are changed only in extreme extenuating circumstances, i.e., a death in the immediate family, incarceration, hospitalization or a doctor's excuse. You must present documentation to the Reords Division which will be made a part of your file and it will be reviewed by a judge who will determine if a new court date is granted.

#### QUESTION: WHAT WILL HAPPEN IF I DO NOT SHOW UP FOR COURT? ANSWER:

A writ will be issued for your arrest. In addition to which a charge of Failure to Appear in Court could be placed against you. For the charge of Failure to Appear in Court you can be fined up to \$500.00 plus court costs and state fees and/or given up to 180 days in jail.

#### QUESTION: HOW DO I GET AN EXTENSION ON A COURT FINE? ANSWER:

Appear in court on your scheduled court date and request more time from the Judge. The Judge will either grant or deny your request.

#### QUESTION:

#### HAS A WARRANT BEEN ISSUED OUT ON ME?

ANSWER:

In order to find out if you have any warrants outstanding, you must come to Municipal Court Records Division with proper identification.

#### QUESTION:

# IF A WARRANT HAS BEEN ISSUED AGAINST A PERSON WILL THEY BE PUT IN JAIL?

ANSWER:

Normally the person will be given an opportunity to make bond.

#### QUESTION:

#### CAN I WITHDRAW A WARRANT?

ANSWER:

Once a warrant has been signed and issued, it cannot be withdrawn. Both parties must come to court.

#### QUESTION:

#### CAN I TALK TO THE JUDGE?

ANSWER:

The judge can only talk to you about a court matter in court.

#### QUESTION:

#### TO WHOM AND WHERE DO I SEND MY REINSTATEMENT FEE?

ANSWER: Alabama Department of Public Safety Driver License Division Driver Improvement Unit Montgomery, Alabama 36102-1471 Phone: 334-242-4400

#### **QUESTION:**

WHO DO I CALL TO FIND OUT ABOUT MY DRIVERS LICENSE OR TO RENEW MY DRIVERS LICENSE? ANSWER: 322-4691 or 325-5188

#### QUESTION:

WHAT IS THE MAGISTRATE'S NUMBER AND WHERE ARE THEY LOCATED? ANSWER: Phone: 254-6512 or 254-6515 Address: 808 18<sup>th</sup> Street North Birmingham, Alabama 35203

#### **QUESTION:**

# WHAT IS THE NUMBER FOR PAROLE AND PROBATION AND WHERE ARE THEY LOCATED?

ANSWER: Phone: 254-2592. The Parole and Probation Office 808 18<sup>th</sup> Street North Birmingham, Alabama 35203

#### QUESTION:

WHAT NUMBER DO I CALL ABOUT A TICKET ISSUED BY A STATE TROOPER OR SHERIFF? ANSWER:

325-5309

#### QUESTION:

#### WHERE DO I OBTAIN AN ACCIDENT REPORT?

ANSWER: Police Department, Business Records: 254-6308

QUESTION: WHO WOULD I REPORT A POLICE OFFICER TO? ANSWER: Police Department, Internal Affairs: 254-1742

#### QUESTION:

MAY I SPEAK TO SOMEONE IN THE SOLICITOR'S OFFICE?

ANSWER:

Yes, the Jefferson County, Birmingham Division, District Attorney's Office Traffic Union at (205) 325-5871.

#### QUESTION: WHAT NUMBER DO I CALL ABOUT DISTRICT COURT CASES, CIVIL OR CRIMINAL? ANSWER: Civil cases: (205) 325-5331

Criminal cases: (205) 325-5309 Circuit Clerk, Anne-Marie Adams: (205) 325-5355

#### QUESTION:

### WHO DO I CALL ABOUT TAG TRANSFER OR RENEWAL?

ANSWER: Jefferson County Department of Revenue: (205) 325-5171

#### **QUESTION:**

#### CAN YOU HELP ME WITH A MARRIAGE LICENSE? ANSWER:

Call the Probate Court, Jefferson County: (205) 325-5420

#### QUESTION:

#### WHO DO YOU CALL ABOUT A STOP SIGN OR A RED LIGHT? ANSWER: (205) 254-2161

#### QUESTION:

WHAT IS THE NUMBER FOR FAMILY COURT? ANSWER: (205) 325-5491