



RANDALL WOODFIN
MAYOR

CITY OF BIRMINGHAM

FINANCE DEPARTMENT

PURCHASING DIVISION

J. THOMAS BARNETT, JR.
FINANCE DIRECTOR

CARMEN JONES
PURCHASING AGENT

TRAVIS A. BROOKS
ASST. PURCHASING AGENT

Vendors,

To ensure your request will be added to the City of Birmingham's bid list, you will need to complete the attached commodity form. Review the list of commodities provided before completing this form.

Please mail or fax your completed form to:

City of Birmingham
Purchasing Division
710 North 20th Street
Room P-100
Birmingham, AL 35203
Fax: (205) 254-2484

Thank you for having interest in doing business with the City of Birmingham.

www.birminghamal.gov

710 North 20th Street – P100 City Hall
Birmingham, Alabama 35203 · Ofc: (205) 254-2265 · Fax: (205) 254-2484

VENDOR INFORMATION

Contact Person: _____

Business Name: _____

Business Address: _____

Minority Vendor: _____ Yes _____ No

Email Address: _____

Phone Number: _(_____)_____

Fax Number: _(_____)_____

Please Add My Company to The
Following Bid List(s)

- | | | | | | |
|----------|-----------|-----------|-----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ | 16. _____ | 21. _____ | 26. _____ |
| 2. _____ | 7. _____ | 12. _____ | 17. _____ | 22. _____ | 27. _____ |
| 3. _____ | 8. _____ | 13. _____ | 18. _____ | 23. _____ | 28. _____ |
| 4. _____ | 9. _____ | 14. _____ | 19. _____ | 24. _____ | 29. _____ |
| 5. _____ | 10. _____ | 15. _____ | 20. _____ | 25. _____ | 30. _____ |

Example:

1. F-4

2. T-7

COMMODITIES

A1	ACOUSTICAL CEILINGS
A2	AIR COMPRESSORS
A3	AIR CONDITIONING /HEATING
A-3A	AIR FILTERS
A-3B	ALUMINUM FABRICATORS
A-4	AMMUNITION
A-5	AMBULANCE
A-6	ANTI-FREEZE
A-7	APPLIANCES (MAJOR)
A-7B	ARMORED CAR SERVICE
A-8	ASPHALT (PLANT MIX)
A-9	AUCTIONEER SERVICES
A-10	AUDIO VISUAL EQUIPMENT & SUPPLIES
A-11	AUTOMOBILE LEASING
A-12	AUTO BODY REPAIRING & PAINTING
A-13	AUTO PARTS & SUPPLY (USED & REBUILT)
A-14	AUTOMOBILE & TRUCKS
A-15	AUTOMOBILE PARTS & EQUIPMENT
B-1	BARRICADES & FLASHERS
B-1A	BAKERS
B-2	BATTERIES
B-2A	BANKING SERVICES
B-3	BERMUDA GRASS
B-3A	BINDERS
B-4	BLUEPRINTS
B-5	BOAT
B-6	BOAT TRAILERS
B-7	BOILERS
B-8	BROOM FIBRE (STEEL)
B-9	BUILDING MATERIAL
B-9A	BUNK BEDS
B-10	BURGLAR & FIRE ALARM SYSTEMS
B-11	BUSINESS FORMS & SYSTEMS
B-12	BUSINESS MACHINES
B-13	BUS RENTAL
C-1	CABINET MAKERS
C-2	CABLE & CONNECTORS (TRAFFIC ENGINEERING & DATA PROCESSING)
C-3	CAR SALE
C-4	CAR WASH
C-5	CATALOGS-COMPUTER-OUTPUT (MICROFORM)
C-6	CELLULAR PHONES
C-7	CHEMICALS (WEED KILLERS, SANIFOAM, ETC)
C-8	SALE OF EQPT. (GEN. OFF. EQPT.)
C-9	SALE OF CITY EQPT. (HEAVY EQPT, AUTOS, TRUCKS)
C-9A	COLOR SEPARATION, OFFSET PHOTO-ENGRAVING, ETC
C-9B	CLEANING AND REPAIRING TURNOUT GEAR

C-10	COMMERCIAL LAUNDRY EQPT
C-11	COMMUNICATIONS EQPT
C-11A	COMPUTER ROOMS-INSTALLATION & EQUIPMENT
C-11B	CABLE & WIRES
C-12	CONCRETE PRODUCTS
C-13	CONCRETE READY MIX
C-14	CONFISCATED PROPERTY & BICYCLE SALE
C-14	BIKE
C-15	CONTRACTORS - AIR CONDITIONING
C-16	CONTRACTORS - ASBESTOS REMOVAL
C-17	CONTRACTORS - BLASTING
C-18	CONTRACTORS - CONCRETE
C-19	CONTRACTORS - DRYWALL
C-20	CONTRACTORS - ELECTRIC
C-21	CONTRACTORS - EQPT & SUPPLIES
C-22	CONTRACTORS - EXCAVATING
C-23	CONTRACTORS - GENERAL
C-24	CONTRACTORS - GRADING
C-25	CONTRACTORS - INSULATION - INDUSTRIAL
C-26	CONTRACTORS -
C-27	CONTRACTORS - MASON
C-28	CONTRACTORS - MECHANICAL
C-29	CONTRACTORS - PAINTING
C-30	CONTRACTORS - PAVING
C-31	CONTRACTORS - PLUMBING
C-31A	CONTRACTORS - WATERPROOFING
C-32	CONSTRUCTION MATERIAL
C-32A	CONCESSIONS
C-32B	CONCESSIONAIRES
C-33	COPYING MACHINES
C-34	CRANES
C-35	CREOSOTE POLES
C-36	CROWD CONTROL BARRIERS
C-37	CRUSHED STONE
D-1	DATA PROCESSING - MAINFRAME HARDWARE (NEW)
D-2	DATA PROCESSING - MAINFRAME HARDWARE (USED)
D-3	DATA PROCESSING - PERSONAL COMPUTER (HARDWARE)
D-3A	DATA PROCESSING - CAD
D-4	DATA PROCESSING - PERSONAL COMPUTER SOFTWARE)
D-5	DATA PROCESSING - COMPUTER SUPPLIES
D-6	DATA PROCESSING - SALE OF DATA PROCESSING EQPT.
D-7	DEMOLITION OF HOUSES
D-8	DOORS, OVERHEAD & AUTOMATIC
D-9	DRAPERIES & BLINDS
D-9A	DRY GOODS
D-10	DUMPSTER SERVICE
D-11	DAIRIES
E-1	ELECTRONIC
E-2	ELECTRICAL SUPPLIES

E-3	ELEVATOR MAINTENANCE
E-4	ENERGY MANAGEMENT
E-5	ENGINEERING EQUIPMENT & SUPPLIES
E-6	ENGINE - DIESEL
E-7	EXERCISE EQUIPMENT
E-8	EXHAUST SYSTEMS
F-1	FAX MACHINES
F-2	FENCE
F-3	FILING SYSTEMS
F-3A	FINANCIAL SOFTWARE
F-4	FIRE EQUIPMENT
F-5	FIREFIGHTER CLOTHING
F-6	FIRE PROTECTION EQUIPMENT & SUPPLIES
F-6A	FLAGS & BANNERS
F-7	FLASHLIGHT BATTERIES
F-8	FLOOR COVERING
F-9	FLOORS - RAISED
F-10	FLOOR MACHINES
F-11	FOAM (FIRE DEPT.)
F-12	FOLDING CHAIRS & TABLES
F-13	FUEL DISPENSING SYSTEMS (AUTOMATED)
F-14	FURNITURE
F-15	SPRING FLING/ FALL FAIR @ FAIRGROUND
F-16	FLEA MARKET PROVIDERS
G-1	GENERATORS
G-2	GEOPROCESSING
G-3	GLASS
G-4	GUNS & GUNSMITHS
H-1	HARDWARE
H-2	HEAVY EQUIPMENT
H-3	HORSE FURNISHINGS
H-4	HORSES (BUY & SELL)
I-1	ICE MAKING EQUIPMENT & MACHINES
I-2	INDUSTRIAL CLEANING OF BUILDINGS
I-3	INTERNET PROVIDER
J-1	JANITORIAL SERVICE
J-1A	JANITORIAL SUPPLIES
J-2	JUNK LIST
L-1	LANDSCAPING
L-2	LAWN MAINTENANCE
L-3	LUMBER
L-4	LABORATORIES - TESTING

M-1	MAILING MACHINES & EQUIPMENT
M-1A	MAILING SERVICE
M-2	MANHOLE BRICK
M-2A	MANNEQUINS, DISPLAY FIGURES & FORMS
M-3	MATERIAL HANDLING EQUIPMENT
M-4	MATTRESSES
M-4A	MEATS & REFRIGERATED GOODS
M-5	MEDICAL WASTE DISPOSAL
M-6	METAL BUILDINGS
M-6A	METAL DETECTORS
M-7	METAL LOCKERS
M-7A	METAL RECYCLING
M-8	MICROFILM EQUIPMENT
M-9	MICROFILMING
M-10	MILLWORK
M-11	MOBILE TRAILER OFFICES
M-11A	MORTGAGE LENDERS
M-12	MOTORCYCLES
M-13	MOTORCYCLES (SALE OF)
M-14	MOVE & RELOCATE HOUSES
M-15	MOVER
M-16	MOWING EQUIPMENT
M-17	MUNICIPAL COURT & PROBATION CASE MANAGEMENT SOFTWARE

N-1	NURSES
N-2	NUTS & BOLTS
N-3	NURSERIES - PLANTS & TREES

O-1	OFFICE SUPPLIES
O-2	OIL GREASE & LUBRICANTS
O-3	ORNAMENTAL IRON
O-4	OUTBOARD MOTORS

P-1	PACKAGING MATERIAL
P-1B	PAGERS
P-2	PAINT
P-3	PAINT STRIPPING MACHINE
P-4	PAPER DISTRIBUTORS
P-4A	PAPER PRODUCTS
P-5	PAPER FOR PRINTING
P-6	PARKING AREA MAINTENANCE
P-7	PARKING GATES
P-8	PARKING METERS
P-9	PARTITIONS
P-9A	PERMITTING SYSTEM SOFTWARE
P-10	PEST CONTROL
P-10A	PHARMACIES
P-11	PHOTOGRAPHIC EQUIPMENT

P-11A	PICTURE FRAMING
P-11B	PHOTOGRAPHERS
P-12	PIPE - BITUMINOUS
P-13	PIPE - CLAY
P-14	PIPE - CONCRETE
P-15	PIPE - IRON
P-15A	PLASTIC PIPE
P-16	PLANT MAINTENANCE (INTERIOR)
P-17	PLUMBING FIXTURES & SUPPLIES
P-18	POLICE EQUIPMENT
P-19	POSTAGE EQUIPMENT
P-20	PRINTING
P-21	PRINTING EQUIPMENT
P-22	PUMPS
P-23	PUMPERS
P-24	LIQUID PROPANE (LP) GAS
R-1	RADIATORS PARTS & REPAIR
R-2	RADIO
R-3	RAIN SUITS
R-4	RECAPPING
R-4A	RECHARGE TONER CARTRIDGES
R-4B	RECORDS STORAGE
R-4C	RECREATIONAL VEHICLES
R-5	REHABILITATION HOUSES
R-6	RENTAL - TRUCKS, CARS & HEAVY EQUIPMENT
R-7	REPAIR HEAVY EQUIPMENT
R-8	RESCUE EQUIPMENT & SUPPLIES
R-9	RESCUE UNITS
R-10	ROOFING (RE-ROOFING)
R-11	RESTAURANT EQUIPMENT
R-12	REVERSE REPRINTS
R-13	REFRIGERATING EQUIPMENT (COMMERCIAL & INDUSTRIAL)
S-1	SAFETY EQUIPMENT & CLOTHING
S-2	SAND BLASTING
S-3	SAWS
S-4	SCAFFOLDING & AERIAL LIFTS
S-5	SECURITY GUARDS
S-6	SERVICE PINS/TROPHIES
S-6A	SOUVENIR
S-7	SHELVING
S-8	SIGNS
S-9	SIGN MAKING EQUIPMENT
S-10	SIRENS
S-11	SOD & SODDING SERVICE
S-12	SOLAR FILM
S-13	SOUND SYSTEMS
S-14	STAGE CURTAINS

S-15	SPORTING GOODS
S-16	STAGE LIGHTING
S-17	STAGE PLATFORMS
S-18	STEAM CLEANERS
S-19	STORAGE TANKS
S-20	STEEL BARS
S-20A	STEEL DISTRIBUTORS
S-20B	STEEL BRIDGES (PREFAB)
S-21	SWIMMING POOL
T-1	TANKS - METAL
T-2	TELEVISION SYSTEMS & EQUIPMENT (CLOSED CIRCUIT)
T-3	TELEPHONE SYSTEMS
T-4	TEMPORARY EMPLOYMENT CONTRACTORS
T4-A	TEXTILE CONTRACT
T-5	TIME RECORDERS
T-6	TIRE REPAIR
T-7	TIRES
T-7A	TOILETS
T-7B	TOWERS
T-8	TRAFFIC CONES
T-9	TRAFFIC PAINT
T-10	TRAFFIC PAVEMENT MARKINGS
T-11	TRAFFIC SIGNAL EQUIPMENT & STREET LIGHTING EQUIPMENT
T-12	TRAFFIC SIGNS
T-13	TRAFFIC SIGN POSTS
T-14	TRANSMISSION - AUTOMOBILE
T-15	TRANSMISSION - TRUCK & TRACTOR
T-16	TRUCK EQUIPMENT & PARTS
T-17	TRUCK SCALES
T-18	TRUCK DUMP
T-19	TYPEWRITERS
T-20	TRUNKING SYSTEMS (800 MEGAHERTZ)
T-120	TESTING EQUIPMENT
U-1	UNIFORMS (FIRE & POLICE)
U-2	UNIFORMS (WORKMAN & T-SHIRTS)
V-1	VIDEOGRAPHER
W-1	WALLPAPER & WALL COVERINGS
W-2	WASTE RECEPTACLES
W-3	WATER CHILLERS
W-4	WATER TREATMENT
W-5	WEEDS (CUTTING OF)
W-6	WELDING SUPPLIES
W-7	WINDOWS
W-8	WINDOWS WASHING
W-9	WORD PROCESSING
W-10	WRECKER SERVICE

CITY OF BIRMINGHAM
TRANSPARENCY IN CITY GOVERNMENT DISCLOSURE FORM

In addition to the vendor information form, each bidder must complete a **City of Birmingham Transparency in City Government Disclosure Form**. This form must be fully completed by each individual, firm, group, agency, non-profit and other entity (hereinafter referred to as “you” or “Applicant”) seeking to do business with the City, provide services to the City, enter into a contract or appointment with the City, or apply for City funding.

Submit completed forms to the *Mayor’s Office, Third Floor City Hall – Attention: Internal Audit and Contract Compliance Division.*

TRANSPARENCY IN CITY GOVERNMENT DISCLOSURE FORM

**APPLICABLE TO ALL CITY CONTRACTS AND APPOINTMENTS
NOT GOVERNED BY STATE COMPETITIVE BID LAWS**

INSTRUCTIONS:

This form must be fully completed by each individual, firm, group, agency, non-profit and other entity (hereinafter referred to as “you” or “Applicant”) seeking to do business with the City, provide services to the City, enter into a contract or appointment with the City, or apply for City funding.

Submit completed forms to the *Mayor’s Office, Third Floor City Hall – Attention: Internal Audit and Contract Compliance Division*. Answer all questions applicable to you. Respond “Not applicable” or “NA” if a question does not apply to you. Attach additional pages if needed. Completed forms will be submitted to the Birmingham City Council along with the Applicant’s proposed contract, appointment and/or funding request.

-
1. Name of Applicant:

 2. Physical Street Address of Applicant:

 3. Mailing Address of Applicant (if different from street address):

 4. Phone Number of Applicant:

 5. Key Contact Person for Applicant:

 6. Identify all officers, directors, owners, substantial investors in (5% or more of Applicant’s stock) and partners of the Applicant:

 7. Are any of these persons City employees?

City of Birmingham Transparency in City Government Disclosure Form

8. Are any of these persons related by blood or by marriage to City officials or employees? If yes, list all pertinent relationships.

9. Identify all key employees or personnel of the Applicant:

10. Are any of these persons City employees?

11. Are any of these persons related by blood or by marriage to City officials or employees? If yes, list all pertinent relationships.

12. Has the Applicant ever received City funding, entered into a contract or appointment with the City, or provided services to the City?

13. If you answered “Yes” to Question No. 12 :
 - a) State the amount of funds received or amount of the contract or appointment.

 - b) Describe in detail the work performed, scope of appointment, or purpose for which the funds were used, and attach supporting documentation such as receipts and invoices.

 - c) Attach a copy of the contract or appointment.

14. Attach resumes of Applicant’s key personnel.

City of Birmingham Transparency in City Government Disclosure Form

15. Attach Applicant's articles of incorporation if applicable.
16. Attach Applicant's 501(c)(3) letter from Internal Revenue Service if applicable.
17. Attach Applicant's City of Birmingham business license, if applicable.
18. Describe in detail the work Applicant seeks to perform for the City.
19. Identify all sources and amounts of public funding (federal, state and local) the Applicant has received within the past three (3) years.
20. Has the Applicant ever been suspended or barred from participating in federal contracts or other federal assistance? If yes, explain.
21. Has any individual associated with the Applicant ever been suspended or barred from participating in federal contracts or other federal assistance? If yes, explain.
22. During the past three (3) years, has Applicant retained, hired or paid any lobbyist, political consultant or attorney to assist Applicant in its bid to perform work for the City or obtain a City contract, appointment or funding? If yes, identify by individual name, firm name, address and telephone number any such lobbyist, political consultant or attorney.
23. Identify any business or firm in which:
 - a) The Applicant or its key personnel owns 5% or more of the stock;
 - b) The Applicant or its key personnel serves as an officer or director;
 - c) The Applicant or its key personnel is a partner.

City of Birmingham Transparency in City Government Disclosure Form

Applicant's failure to file a Transparency in City Government Disclosure Form is punishable by state or local law to the maximum allowed by law and subject to any federal penalties required by the U.S. Code Annotated.

I declare under penalty of perjury that the Applicant's answers to each and every question on the City of Birmingham Transparency in City Government Disclosure Form are true and correct:

Signature

Print Name

Date

Title/Position with Applicant