



INSTRUCTIONS FOR NOISE PERMIT APPLICATIONS

WHO NEEDS A NOISE PERMIT?

A Noise Permit is required if you will be having amplified sound or if your event or activity will generate noise that can be heard over a block away. These are the general criteria for the permit, but there may be other situations when a permit would be required.

FILING DATE: Minimum fifteen (15) working days prior to the event.

FEE: \$25.00 (paid by the person applying for the permit at the time of the filing of the application). THIS IS IN ADDITION TO ANY OTHER REQUIRED PERMITTING FEES.

NOTE:

Check with the Traffic Engineering Department prior to paying the fee to insure the requested date and time is available. Permits cannot be issued if they conflict with other events (see City Code Section 12-5-25).

After completing the application, pay this fee to the Cashier in the Finance Department, located on the 1st Floor of City Hall. Bring the receipt to the Traffic Engineering Department (9th Floor) so the receipt number can be included on the application and permit. The City is not responsible for any check mailed to the Traffic Engineering Department. All payments must be made in person.

If approved, a copy of the permit will be mailed to you prior to the event.

The permit will only be valid for the time period specified, not to exceed 24 hours. It will be necessary to contact the Traffic Engineering Department in the event that you plan to reschedule a special event due to rain. A new permit will be required in the event of cancellation, postponement or rainout. A "rain date" cannot be reserved in advance unless a separate application has been filed.

The original Noise Permit must be kept at the event location for inspection purposes.

Gregory L. Dawkins, City Traffic Engineer
City of Birmingham
900 City Hall
Birmingham, AL 35203

Date: _____

Receipt No.: _____

REQUEST FOR NOISE PERMIT

Organization Name: _____

Person in Charge of Event: _____

Day / Date of Event: _____ Time of Event: _____

Location of Event: _____

Approximate distance from the nearest residence, school, Hospital or courthouse: _____

Zoning Classification: _____

Does Applicant own or lease site? _____

Is Applicant and individual, profit, or non-profit entity? _____

Estimated Number of Attendees: _____

Reason for Amplification: _____

Amplification Device: _____

Other Permits Applied for Relating to Event: _____

Applicant's Name: _____

Address: _____

Phone Number: _____

Applicant's Signature: _____

Approved by: _____

Date: _____

City Traffic Engineer

Special Restrictions: Police may require amplification to be reduced if necessary.