

CRITERIA FOR CENTRAL BUSINESS DISTRICT STREET BLOCKAGE

1. Should be an inclusive non-profit organization or merchant's association. Permit will not be issued for an individual business or store function.
2. Two permits annually may be issued to an organization or merchant's association for the closure of a street for special functions.
3. Blockage will not be permitted during weekday peak traffic hours, during the hours of darkness, on major football game days, or if that street or adjacent streets are included in a parade route for which a parade permit application has been submitted.
4. Blockage will not be permitted on major highway routes (8th Avenue North, University Boulevard, 26th Street North) and may not be permitted on any street where traffic flow and/or land accessibility will be adversely affected during the date and time of blockage.
5. Application must be submitted to the City Traffic Engineer a minimum of fifteen (15) working days (three weeks) prior to the date of the proposed function.
6. The application shall be on forms provided by the office of the City Traffic Engineer and shall contain the name of each sponsoring organization and the composition of the membership of such organization (s) and a description of the proposed function specifying all activities. Any activity not listed in the application will not be allowed. The application shall also contain a statement that all merchant's, etc. in the area requested to be blocked have been notified of the proposed event blockage,
7. In accord with Section 12-14-4, General City Code, 1980:
 - A) No sale of merchandise on the street or sidewalk of the type usually sold within the store.
 - B) Sale of paintings, sculptures, art work, handicrafts, vegetables and fruits will be permitted on sidewalk area.
 - C) Sale or distribution of food and beverages will be permitted, however, no alcoholic beverages will be allowed.
8. No outside loud speakers or bands will be permitted without obtaining a Noise Permit from the City Traffic Engineer.
9. In the event that the function is rescheduled due to inclement weather, approval must be obtained to insure that the new date is not in conflict with another function.
10. The sponsoring organization shall be responsible for clean up after the event.

The organization may be denied future permits if the event results in complaints by other merchants, citizens or by conducting or by allowing illegal activities not permitted under the permit granted.

APPLICATION FEE

For any special event which from set up to take down consists of a total period of eight (8) hours or less, a fee of One Hundred Dollars (\$100.00) shall be paid by the person applying for the permit at the time of filing of the application.

Permit fees are non-refundable after the permit is issued.

For any special event which from set up to take down consists of a total period of more than Eight (8) hours, a fee of Twenty Five Dollars (\$25.00) shall be paid by the person applying for the permit at the time of the filing of the application. In addition, in order to obtain a permit to conduct a special event of more than eight (8) hours total duration, the person applying for the permit shall provide policing for the event at their own expense. The names of police personnel utilized and the plan for policing the event shall be submitted to the Traffic Engineer at least seven (7) working days in advance of the date of the special event and the personnel and plan shall be subject to approval by the Chief of Police prior to the permit being granted.

APPLICATION DATE: _____

RECEIPT NO. _____

CENTRAL BUSINESS DISTRICT BLOCKAGE PERMIT

Organization: _____

Person in Charge of Event: _____

Day / Date of Function: _____

Time: From: _____ **To:** _____

Purpose of Closing: _____

Streets to be Closed: _____

From Intersection of: _____

To Intersection of: _____

Type of Activities: _____

Special Restrictions: _____

Barricades will be provided by: _____

Name: _____

APPROVED BY:

Address: _____

Phone: _____

City Traffic Engineer

Date

- Cc: Police Chief**
- Police Communications**
- Fire Chief**
- Director, Transit Authority**
- Melvin Miller, Park Board**
- Office of Public Information**
- Parking Control Supervisor**
- Traffic Engineering Shop**
- Precinct Captain**
- ____ North ____ South
- ____ East ____ West

BIRMINGHAM FIRE AND RESCUE SERVICE DEPARTMENT

SPECIAL EVENT EMS PLAN

- I. Type of Event:** _____

- II. Location of Event:** _____
 - A. Anticipated Attendance:** _____
 - B. Length of Event:** _____
 - C. Date(s) of Event:** _____

- III. Sponsoring Agency:** _____
 - A. Address:** _____
 - B. Telephone Contact:** _____

- IV. Medical Direction Provided By:** _____

- V. Emergency Medical Personnel:** (Attach additional sheet to list names and qualifications of personnel) _____

- VI. Plot Plan:** Attachment with description of facilities.

- VII. Deployment Map:** Attachment with description of area of involvement.

- VIII. Describe Emergency Communications System:** _____

- IX. Method of Announcing Notification for Location of Emergency:** _____