

SOIL EROSION AND SEDIMENT CONTROL PERMITS

WHO NEEDS ONE?

Any person performing a land disturbing activity including, but not limited to, clearing of timber and/or ground vegetation, earthwork including fill or excavation, etc.

WHERE DO I OBTAIN A PERMIT?

A Soil Erosion and Sediment Control permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

WHAT ARE THE REQUIREMENTS?

1. Application for residential dwelling:
 - a. Complete an application. Permit is issued same day if no exceptional circumstances are noted.
 - b. Minimum permit fee: \$10
2. Application for non-residential activity:
 - a. Applicant and/or owner complete an application.
 - b. Applicant submits five (5) sets of the grading and erosion control plans.
 - c. Applicant submits the following certifications:
 1. Soil Erosion and Sedimentation Control
 2. Surface Water
 3. Geotechnical Certification
 4. Other - see below
 - d. Staff will calculate the permit fee and bond amount.

WHAT IS THE REVIEW PROCESS?

the review process takes approximately three (3) business days from the time that all information is collected and submitted. Applicant will be notified once the plans have been reviewed. Applicant may call 254-2259 at any time to check on the status of your permit application.

OTHER REQUIRED INFORMATION?

Any applicant applying for a Soil Erosion Control permit for a commercial/residential structure located within a Landslide Zone, Flood Plain, Commercial Revitalization, Historic District, etc., may be required to submit additional information. Staff will advise applicant of any additional information that may be required.

WHAT ARE THE REQUIRED FEES?

In general, the permit fee is based on the value of the earthwork and erosion control measures. Staff will determine the fee amount and advise the applicant.

ARE THERE ANY SPECIAL FINANCIAL REQUIREMENTS?

A bond is required based upon the number of acres disturbed. The bond amounts are: Clearing only - \$1000/acre; Clearing and Earthwork - \$3000/acre.

WHAT IS THE DURATION OF THE PERMIT?

The Soil Erosion Control permit expires ninety (90) days after work has ceased or upon completion of the job

ARE THERE ANY PENALTIES?

If work begins before a permit is issued the permit fee amount will be doubled.

BLASTING PERMITS

WHO NEEDS ONE?

Anyone performing blasting activities within the city limits.

WHERE DO I OBTAIN THE PERMIT?

A Blasting permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

WHAT ARE THE REQUIREMENTS?

Applicant must complete an application, giving the location, character of the work and the type of explosive to be used. Applicant must provide proof of certification.

WHAT ARE THE REQUIRED FEES?

1. Any applicant who is not a mine, quarry or strip mine owner/operator shall pay a permit fee of \$25. Permit is valid for thirty (30) days.
2. Applicant shall obtain a bond or a liability insurance policy certificate naming the City of Birmingham, its employees and officers as additional insured.
3. The bond shall be a minimum sum of \$500,000 payable to the City of Birmingham. The liability insurance policy shall have minimum limits of not less than: \$500,000 for injury to one (1) person, \$1,000,000 for all injuries to persons and \$500,000 for damage to property.
4. A mine or quarry owner or operator shall pay a permit fee amount of \$300. In this case, the permit is good for a period of one (1) year.

ONE STOP PERMITTING

**CIVIL CONSTRUCTION
DRIVEWAY OR SIDEWALK,
STREET EXCAVATION,
SOIL EROSION AND SEDIMENT
CONTROL AND
BLASTING PERMITS**

CITY OF BIRMINGHAM

**WILLIAM A. BELL, SR.
MAYOR**



**DEPARTMENT OF PLANNING,
ENGINEERING AND PERMITS**

www.birminghamal.gov

Andre V. Bittas, Director

CIVIL CONSTRUCTION PERMIT

WHO NEEDS ONE?

Anyone building roadways, sanitary/storm sewers, curb & gutters, underground conduits, etc.

WHERE DO I OBTAIN THE PERMIT?

A Civil Construction permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

WHAT ARE THE REQUIREMENTS?

Complete an application and submit (4) four sets of plans prepared by a licensed Engineer or Architect. An additional set must be submitted to Jefferson County Environmental Services [Department](#).

WHAT IS THE REVIEW PROCESS?

Application and plans are routed to an engineer for review. Review process will take approximately three (3) business days.

WHAT IS THE DURATION OF THE PERMIT?

Although there is no time frame, the contractor is responsible for completing the project in a timely manner.

WHAT ARE THE REQUIRED FEES?

The cost of a Civil Construction permit is \$10.

ARE THERE ANY PENALTIES?

If work begins before a permit is issued a \$50 penalty will be assessed.

ARE THERE OTHER SPECIAL REQUIREMENTS?

Before a permit will be issued, the contractor must submit a certificate of General Liability Insurance naming the City of Birmingham, its employees and officers as additional insured.

DRIVEWAY OR SIDEWALK PERMITS

WHO NEEDS ONE?

Anyone constructing a new driveway or sidewalk, or adding onto an existing driveway within the public right-of-way of any street within the city.

WHERE DO I OBTAIN THE PERMIT?

A Driveway or Sidewalk permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

WHAT ARE THE REQUIREMENTS?

1. The owner/contractor completes an application and submits three (3) copies of a site plan.
2. You must have an inspector check your forms before the concrete is poured. Call 254-2259 to schedule an inspection.
3. The applicant accepts all responsibility to assure that the proposed work is to be performed within the right-of-way and on the property to be served by the driveway.

WHAT IS THE REVIEW PROCESS?

1. Permits for residential driveways 15' or less in width will be issued same day if there are no issues.
2. All commercial driveways (and residential driveways over 15' in width) are reviewed by the City Engineer, Chief Planner and the City Traffic Engineer. The review process takes approximately three (3) business days.

WHAT ARE THE REQUIRED FEES?

The cost of a Driveway Permit is \$25.00 for first driveway and \$10.00 for every driveway thereafter at the same address. Sidewalk Permits cost \$25.00.

DRIVING OVER A CURB OR SIDEWALK?

Any person driving over a curb/sidewalk must secure a Driveway or Sidewalk Permit. Also, a \$100 deposit must be paid to ensure restoration of curb/sidewalk if damages are incurred.

ARE THERE ANY PENALTIES?

If work begins before a permit is issued a \$50 penalty will be assessed.

WHEELCHAIR RAMPS

Any person constructing a wheelchair ramp must complete an application and submit three (3) copies of a site plan to the City Engineer for approval. The permit fee is \$25.

EXCAVATION PERMITS

WHO NEEDS ONE?

Anyone performing work in the right-of-way for: water service connection, sanitary sewer connection, storm sewer connection, water works or gas installations, connections or repairs, power installation or repairs, telephone or other communication installations or repairs.

WHERE DO I OBTAIN THE PERMIT?

An Excavation permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

WHAT ARE THE REQUIREMENTS?

1. Complete an application. Provided there is no excavation work to be performed in a street protected by ordinance, a permit will be issued the same day. Permits for utility company excavations will be issued within approximately three (3) business days after submitting an application.
2. An inspector must inspect the site before any excavation work is performed. Call 254-2259 to schedule an inspection.
3. The permittee shall be responsible for making and maintaining a temporary paving patch.
4. The permittee applicant shall have the pavement permanently restored by licensed paving contractor.

WHAT ARE THE REQUIRED FEES?

1. Excavation permit fees are \$15.
2. Penalties on bonded streets range from \$500 to \$100 (based on the date street was paved).

3. For streets protected by ordinance, a bond must be provided. Staff will advise applicant of the amount.

SPECIAL REQUIREMENTS?

There are some projects such as installation of a sprinkler/irrigation system, swimming pool, etc., that will require the submission of three (3) copies of a site plan for review.

WHAT IS THE DURATION OF THE PERMIT?

Excavation permits shall become null and void in the event work does not commence within 72 hours after the issuance of the permit.

ARE THERE ANY PENALTIES?

A \$50 penalty will be assessed for any excavation work performed within the right-of-way without a permit.