

ONE STOP PERMITTING

YCITY OF BIRMINGHAM
DEPARTMENT OF PLANNING, ENGINEERING & PERMITS
 710 20th Street, North
 ROOM 210, CITY HALL
 BIRMINGHAM, ALABAMA 35203

William A. Bell, Sr., Mayor

Andre V. Bittas, Director

<div style="border: 2px solid black; padding: 5px; display: inline-block;"> <h2 style="margin: 0;">SIGN PERMIT APPLICATION</h2> </div>	Date _____ Case No. _____ Master No. _____ Project No. _____
P.I.D. No.: _____ Address Verified By: _____ Modified Address: _____	

Please print or type legibly and fill in all that apply

Job Site Address: _____
 Location: (floor, wing, suite, etc.) _____
 Project Name _____

<input type="checkbox"/> PROPERTY OWNER <input type="checkbox"/> TENANT NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE: (____) _____ CELLULAR: (____) _____ FAX: (____) _____ PAGER: (____) _____ EMAIL: _____	<input type="checkbox"/> Contractor* <input type="checkbox"/> Tenant <input type="checkbox"/> Architect* <input type="checkbox"/> Designer* <input type="checkbox"/> Engineer* NAME: _____ COMPANY NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE: (____) _____ CELLULAR: (____) _____ FAX: (____) _____ PAGER: (____) _____ EMAIL: _____
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*Applicant is required to be authorized by owner to undertake work

CONTACT PERSON: _____ ADDRESS: _____
 CITY/STATE/ZIP: _____ PHONE: (____) _____ CELLULAR: (____) _____
 FAX: (____) _____ PAGER: (____) _____ EMAIL: _____

Supply dimensioned plot plan showing placement of proposed sign, placement of all other signs for this premise and dimensions from property lines and building walls.

<u>PROPOSED USE</u> <input type="checkbox"/> On-Premise Permanent <input type="checkbox"/> On-Premise Portable <input type="checkbox"/> Off-Premise <input type="checkbox"/> On-Premise Temporary <input type="checkbox"/> On-Premise Roof <u>TYPE OF WORK</u> <input type="checkbox"/> Alterations <input type="checkbox"/> New <input type="checkbox"/> Large Assembly	<u>FEATURES</u> <input type="checkbox"/> Electrical <input type="checkbox"/> Illumination <input type="checkbox"/> Animation <u>CONFIGURATION</u> <input type="checkbox"/> Monument <input type="checkbox"/> Pole <input type="checkbox"/> Projecting <input type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Roof Sign <input type="checkbox"/> Other _____	<u>OVERALL HEIGHT OF SIGN</u> _____ ft. <u>NO. OF FACES</u> _____ <u>SIGN FACE AREA</u> _____ sq. ft.	<u>OTHER SIGNS ON PREMISE</u> _____ sq. ft. <u>TOTAL SIGNS ON PREMISE</u> _____ sq. ft. <u>BUILDING FACADE AREA</u> _____ sq. ft.
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DESCRIPTION OF WORK: _____

FOR STAFF USE

<u>PERMIT FEE WAIVED</u> <input type="checkbox"/> Yes <input type="checkbox"/> No	<u>PENALTY FEE</u> <input type="checkbox"/> Yes <input type="checkbox"/> No	<u>PENALTY FEE WAIVED</u> <input type="checkbox"/> Yes <input type="checkbox"/> No
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CERTIFICATION

I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her behalf and that I may be required to provide written documentation of such authorization to the City of Birmingham.

If the valuation on a commercial project is \$50,000 and over, the contractor **must** have an Alabama General Contractors license.

 Signature (Applicant) Date

FEES

SIGN	APPLICATION FEE	PERMIT FEE	ANNUAL FEE
PORTABLE	\$ 30.00	\$ 50.00	\$ 50.00 per structure
TEMPORARY	\$ 30.00	\$ 25.00	\$ 30.00 per structure
ON PREMISE	\$.20 / sq. ft. of total sign face area	\$ 50.00	\$ 10.00 (any sign over 70 sq. ft. sign face)
ON PREMISE ROOF SIGN	\$ 30.00	\$ 75.00	
OFF PREMISE	\$.20/ sq. ft. of total sign face area	\$ 100.00	\$ 50.00 per structure

ADDITIONAL FEATURES

ANIMATION/SPECTACULAR	\$ 25.00
ELECTRICAL	Must apply for Electrical Permit prior to issuance of Sign Permit