

POLL OFFICIAL INFORMATION

**If you have already been assigned (contacted by the Clerk's Office) to work a polling location on August 23, 2011 please do not submit an application.*

AVAILABLE POSITIONS:

Chief Inspectors- In charge of the polling location, assigns duties, receives & checks all supplies & returns all supplies & election results to City Clerk after the election.

Assistant Chief Inspectors- Would assume duties of Chief Inspector in his or her absence. Performs all other duties as assigned by Chief Inspector.

Clerks- Assist in the opening & closing of polling place, strikes voters from list of registered voters, issues ballots & secrecy folders, assist voters and performs all other duties assigned by the Chief Inspector.

COMPENSATION:

Chief Inspectors- \$200, Assistant Chiefs- \$150 & Clerks- \$150 per election.

REQUIREMENTS:

- Must be at least 18 years of age & a registered voter.
- Cannot be an employee of the city.
- Cannot possess a felony record.
- Must be able to work election day from 6:15 a.m. until after 7:00 p.m. (until all duties & paper work are complete)
- Must attend a two (2) hour training session prior to each election.
- Must have reliable transportation.

IF YOU HAVE FURTHER QUESTIONS PLEASE CONTACT THE CLERK'S OFFICE AT 254-2290.



CITY OF BIRMINGHAM POLL OFFICIAL APPLICATION

SECTION FOR OFFICE USE ONLY

Voter Registration Verified by: _____
(initials of person calling to verify)
Date: _____
Status:
Registered _____ Not Registered _____

Are you a registered voter in the City of Birmingham? Yes No
(ONLY REGISTERED VOTERS ARE ELIGIBLE TO SERVE)

Your Voting Precinct (City Elections): _____ Voter I.D.# _____ Social Sec.# _____
**You can call the Board of Registrars to retrieve this information at (205) 325-5550.*

Are you an employee of the City of Birmingham? Yes No Have you ever been convicted of a felony? Yes No
(EMPLOYEES OF THE CITY CAN NOT SERVE)

Have you ever worked as a City of Birmingham Election Official? Yes No If yes, what year did you work? _____

Do you plan to work as a campaign worker for a particular candidate in this election: Yes No
(WORKERS ARE ENCOURAGED NOT TO ACTIVELY WORK FOR A CAMPAIGN WHILE SERVING AS A POLL OFFICIAL)

PLEASE BE AWARE THAT ALL POLL OFFICIALS ARE REQUIRED TO ATTEND A MANDATORY TRAINING SESSION PRIOR TO THE ELECTION AND MUST REPORT TO THEIR PRECINCT ON ELECTION DAY BY 6:15 A.M. AND REMAIN UNTIL DISMISSED (AFTER ALL DUTIES & PAPERWORK ARE COMPLETED) AFTER THE POLLS CLOSE AT 7:00 P.M.

Name: _____ Phone#: _____ Mobile#: _____

Address: _____ City: _____ Zip: _____

Email Address: _____ Desired location you would like to work: _____

Did you graduate from High School? Yes No If so what is the highest Level of Education you have completed? _____

Do you have reliable transportation to the polls? Yes No

Do you have computer experience? Yes No

If yes, please describe what software you have used: _____

In what position are you most interested in serving? Chief _____ Assistant Chief _____ Clerk _____

Poll Officials presently receive \$150.00 to \$200.00 for serving election day (rate depends on the position).

PLEASE CALL (205) 254-2290 IF YOU HAVE ANY QUESTIONS. IF YOU ARE ACCEPTED FOR PLACEMENT, WE WILL CONTACT YOU BY PHONE WITH FURTHER INSTRUCTIONS AS IT RELATES TO TRAINING.

**MAIL APPLICATION TO: OFFICE OF THE CITY CLERK- ELECTIONS DIVISION (POA)
710 NORTH 20TH STREET (3RD FLOOR)
BIRMINGHAM, AL 35203**