

**DECLARATION OF CANDIDACY  
NEIGHBORHOOD OFFICERS ELECTION 2016  
BIRMINGHAM CITIZEN PARTICIPATION PROGRAM**

**SECTION I**

*(Please Print)*

NAME \_\_\_\_\_ PHONE NUMBER(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

NEIGHBORHOOD \_\_\_\_\_

I hereby certify I live at the above address; that I am 18 years old or older; that I have been a resident of this neighborhood since June 20, 2016; and I have attended at least four (4) of this neighborhood's meetings during the previous twelve (12) months prior to the September 23, 2016 Declaration of Candidacy deadline. I understand that Meeting Attendance is verified from the Neighborhood's Meeting Attendance Sign-in Sheets.

SIGNED: \_\_\_\_\_ DATE \_\_\_\_\_  
*Signature*

**SECTION II**

I request that my name be included on the official ballot as a candidate in the Citizen Participation Program Election to be held Tuesday, October 18, 2016. I am a candidate for the office of:  
**(PLEASE CHECK ONLY ONE.)**

- President** — Duties include, but are not necessarily limited to, acting as chief administrative officer and legal head of the neighborhood association; exercising supervision over the organization and all its activities; representing and speaking for the neighborhood association to other organizations and the public; presiding at neighborhood meetings; appointing committees; and, signing letters and documents necessary to carry out the will of the neighborhood association, as indicated in the Citizen Participation Plan.
- Vice President** — Duties include, but are not necessarily limited to, the duties assigned by the president, assuming the duties of the president in case of the absence or incapacity of the president; and become president on the death, resignation or permanent incapacity of the president, as indicated in the Citizen Participation Plan.
- Secretary** — Duties include, but are not necessarily limited to, recording and reading minutes of neighborhood meetings, maintaining attendance sheets, and any other documentation required for use by the neighborhood association; forwarding all copies of minutes, attendance sheets and correspondence to the Community Resource Services, promptly, as indicated in the Citizen Participation Plan; and being responsible for any equipment purchased by the neighborhood association to assist in the duties of this office.

**Please have my name listed on the official ballot as:**

*(Please Print Your Name)*

*(Print Email Address)*

**NOTE TO CANDIDATES:**

**NAMES OF CANDIDATES WILL APPEAR ON THE BALLOT IN ALPHABETICAL ORDER.  
THE DEADLINE FOR THE RETURN OF THIS DECLARATION OF CANDIDACY FORM  
TO THE COMMUNITY RESOURCE SERVICES Office IS 5:00 P.M., FRIDAY, September 23, 2016.**

**FOR MORE INFORMATION CALL Community Resource Services at 205-297-8192.**

**PLEASE RETURN THIS FORM TO:**

**COMMUNITY RESOURCE SERVICES  
ROOM 401 - CITY HALL  
710 20th STREET, NORTH  
BIRMINGHAM, ALABAMA 35203  
ATTENTION: COMMUNITY RESOURCE REPRESENTATIVE**