WILLIAM A. BELL, SR.
MAYOR

CITY OF BIRMINGHAM

FINANCE DEPARTMENT

PURCHASING DIVISION

P-100 CITY HALL
710 NORTH 20TH STREET
BIRMINGHAM, ALABAMA 35203-2227

TELEPHONE (205) 254-2265
FAX (205) 254-2484

J. THOMAS BARNETT, JR.
FINANCE DIRECTOR

RON NICKEL
PURCHASING AGENT

WILLIAM E. CAFFEE
ASSISTANT PURCHASING AGENT

January 7, 2016

INVITATION TO BID #16-06

Sealed bids to furnish only (no installation) emergency vehicle lights, sirens, speakers and related items for the City of Birmingham will be received by the Purchasing Agent, P-100 First Floor City Hall; Birmingham, Alabama until 2:00 p.m., February 17, 2016, at which time they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at **www.birminghamal.gov** (go to link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until the bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

Bids are to be submitted on the bid form provided, and all quotations are to be f.o.b. Birmingham, Alabama delivered.

A certified check, cashier's check or acceptable bid bond, in the name of the bidder and made payable to the City of Birmingham in the amount of $500.00 must accompany the bid. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, "**SEALED BID – EMERGENCY VEHICLE LIGHTS, etc. 2:00 p.m., 02/17/16**". Bids may be hand delivered to P-100 First Floor City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama. 35202-1295. (DO NOT MAIL BIDS TO ROOM P-100 FIRST FLOOR CITY HALL). However, bids sent by any express carrier (Federal Express, DHL, UPS, etc) must be shipped to 710 North 20th Street, Birmingham, AL 35203 and specify delivery to Room P-100 FIRST FLOOR City Hall.

It is the bidder's responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., February 17, 2016. Bids received after this time will not be considered.

William E. Caffee, Assistant Purchasing Agent

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Attachment
B.N. 01/20/16

SPECIFICATIONS TO FURNISH ONLY (NO INSTALLATION) EMERGENCY VEHICLE LIGHTS, SIRENS, SPEAKERS AND RELATED ITEMS

GENERAL:

The City of Birmingham is seeking bids to furnish only (no installation) emergency vehicle lights, siren, speaker and related items specified later in this document. The basis of the bid shall consist primarily of an equipment purchase for a specific number of vehicles used by the City. The City intends to award to the lowest priced, responsive, responsible bidder(s) on a total lot basis.

The quantity for each item listed on the bid form represents the proposed approximate initial purchase quantity for each item. Merchandise shall be ordered as requirements dictate. The City reserves the right to purchase more or less than this quantity as conditions require, and no bidder shall attempt to hold the quantities shown as a firm quantity under this contract. The City has limited funds available; therefore the exact amount of equipment installed on each vehicle is subject to change (increase or decrease) for each vehicle.

Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama Section 40-12-222). For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by State of Alabama Code, Section 41-16-50, in determining the low bidder.

The City reserves the right to make additional purchases at the bid price at a later date if mutually agreeable to both the City and the successful bidder.

Successful bidder(s) shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

The contract(s) shall become effective from the date noted in the Notification of Award Letter which will be mailed to the successful bidder.

Should other related items currently not shown on the bid form be required during the life of the contract, the City reserves the right to seek verbal bids from the responsive respondents of this Invitation To Bid, and to make an award of these additional items to the lowest responsive, responsible bidder(s) for the remaining life of this contract.

The City's standard payment terms are net 30 days from acceptance. Exception may be allowed for discounted early payment, such as 2% 10 net 30 days. The reference date for all such discounted early payment term will be the date the invoice is received or the date the goods are received, whichever is later. The City will not consider any bids requiring C.O.D. payments.

Any questions concerning these specifications should be addressed to Charles Lindsey, Purchasing Division at phone: (205) 254-2265, fax: (205) 254-2484, between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday.

Bids may be solicited for any product included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Agent as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award.

All bids submitted are to be F.O.B. City of Birmingham, delivered. Any freight is to be factored in the bid price. Any bid that stipulates a reversal of freight charges if a minimum quantity or purchase order amount is not ordered, will be determined a non-responsive bid and will not be considered for award.

Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

Vendor acknowledges and agrees that, consistent with federal law and City's public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A "disadvantaged business enterprise" is a for- profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a "socially and economically disadvantaged individual" includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the federal Small Business Administration.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties and other amounts due the City from the successful bidder.

The City of Birmingham must have a copy of the successful bidder's current City of Birmingham business license prior to formal award of contract. Each bidder may submit a copy of his/her license along with his/her bid. However, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt of notice of intent to award. Failure to submit the requested information will result in the notice of intent to award being revoked.

Any bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B. 56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (office or employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

The City reserves the right to terminate any line item(s) and seek new bids as described above at any time the City determines that the product(s) being supplied is/are failing to perform satisfactorily.

Failure to adhere to any or all terms, conditions and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a "non-responsible vendor". This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City. The City reserves the right to seek new bids on all terminated items as described above.

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the "Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor's goods and/or services. By acceptance of the City's purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

Each bidder is to extend unit prices and provide an extended total for each line item being bid. If the grand total of all items being bid exceeds $10,000.00, a bid bond, a cashier's check, or certified check in the amount of $500.00 is required to accompany your bid. In order for any bid award to be made that exceeds $10,000.00, your bid must have been accompanied by an acceptable bid bond or check. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

All items are to be new and unused.

Model and/or part numbers are given. The equipment listed is to be the brands and models specified or equal.

The items listed are for installation on **2014 Honda Goldwing Motorcycles**. The model numbers given are intended to fit that vehicle. If the wrong model numbers were provided or there are typographical errors, vendors are asked to bid the correct item and note the model on the bid form.

SPECIFICATIONS TO FURNISH ONLY (NO INSTALLATION) EMERGENCY VEHICLE LIGHTS, SIRENS, SPEAKERS AND RELATED ITEMS

For approximately fourteen (14) each Honda Goldwing Motorcycles

QUANTITY PER M/C	PART NUMBER	DESCRIPTION	TOTAL
16	IONE	WHELEN ION SERIES LIGHTS	224
1	IONBKT1	WHELEN TAG BRACKET	14
3	UHF2150A	WHELEN HEADLIGHT FLASHER	42
1	SS651	STAR/SIGNAL SIREN AMP	14
1	30.0219.BLK	SHO-ME/ABLE SIREN HORN	14

BID FORM

W.E. Caffee
Assistant Purchasing Agent
Birmingham, AL

Submitted below is my firm bid to furnish only (no installation) emergency vehicle lights, sirens, speakers and related items etc. for the City of Birmingham, in accordance with your invitation to bid and specifications dated Friday, January 7, 2016. Prices quoted are f.o.b. Birmingham, AL delivered and I am bidding in accordance with the specifications except as listed below.

APPROX QTY.	PART NUMBER	DESCRIPTION	PRICE	EXTENDED TOTAL
		2014 Honda Goldwing Motorcycles		
224	IONE	WHELEN ION SERIES LIGHTS		
14	IONBKT1	WHELEN TAG BRACKET		
42	UHF2150A	WHELEN HEADLIGHT FLASHER		
14	SS651	STAR/SIGNAL SIREN AMP		
14	30.0219.BLK	SHO-ME/ABLE SIREN HORN		
			Grand Total	$

BID FORM, cont'd

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledge and agree that the City encourages minority – and women – owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

EXCEPTIONS TO SPECIFICATIONS: (use extra pages if necessary)

_____
_____
_____
_____
_____
_____

Bidder acknowledges receipt of _____ addenda
(addenda numbers)

This page must be returned with bid.

_____ Date of Bid	_____ Name (Print legibly or Type)
_____ Company	_____ Title
_____ Street Address	_____ Signature
_____ City State Zip	_____ Tax ID Number
_____ Post Office Box	_____ E-Mail Address
_____ City State Zip	_____ Telephone Number
_____ Terms of Payment	_____ Fax Number
_____ Delivery Date	_____

IF AVAILABLE, PLEASE SUBMIT COPY OF CURRENT CITY OF BIRMINGHAM BUSINESS LICENSE WITH THIS BID.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. **BID AWARD NOTICE ADDRESS** _____
2. **PURCHASE ORDER ADDRESS** _____
3. **REMITTANCE ADDRESS (and NAME if different than above)** _____

_____