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October 8, 2015

Addendum #4

J. THOMAS BARNETT, JR.
FINANCE DIRECTOR

RON NICKEL
PURCHASING AGENT

WILLIAM E. CAFFEE
ASSISTANT PURCHASING AGENT

On September 15, 2015 the City of Birmingham invited bids for janitorial services for various City facilities at Railroad Park, said bid to be opened at 2:00 p.m. October 15, 2015.

PLEASE NOTE:

1. Page 5 of the Invitation to Bid (ITB) add paragraph #29 as follows:

29. Port-o-lets may be used during selected City sponsored high attendance events; however, bidder will not be required to periodically clean or re-stock these facilities.

2. Clarification of paragraph Ib & c, page 6 of ITB: The anticipated attendees (600,000) per year, with approximately 500,000 using the restroom facilities, includes all visitors to the park, whether attending a high-attendance special event or regular day-to-day visitors. Using these numbers as a guide, bidders can calculate, using established industry standards, the amount of supplies listed in paragraph Ib that will be needed.
3. The bid form on page 8 of the ITB has been replaced with the attached bid form. The new bid form includes an additional line item for hourly costs for additional labor at high-attendance City sponsored events. See new paragraph below being added to page 5 of the ITB as paragraph #30. This labor rate must conform to paragraph 17 of the ITB. The number of attendants and hours are approximate and are for evaluation purposes only, The City does not guarantee any specific number of additional attendants or hours to be provided during the term of the contract.

Approx. Qty.	Description	Attendants	Hours ea.	Man hours extended
1	Large City Event	10	9	90
1	Medium City Event	6	6	36
2	Small City Event	2	4	16
			Total	142

4. Page 5 of the ITB, add paragraph #30 as follows:

30. From time to time the City of Birmingham will sponsor high attendance events at Railroad Park. If the City requests additional janitorial personnel for these events, the vendor will be paid at the hourly rate they bid on the bid form for the number of hours actually worked. The additional labor will be used to provide additional trash/debris pickup from the grounds throughout the park, more frequent cleaning and restocking of restrooms, more frequent garbage can emptying, clean up spills and other hazardous site conditions throughout the park, manage excess dumpster capacity, etc.

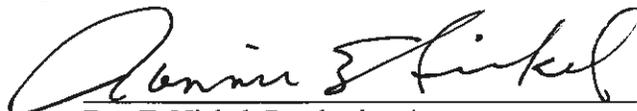
5. Page 5 of the ITB, add paragraph #31 as follows:

31. Private event janitorial services are not part of the ITB; however, for continuity of service it is contemplated, but not guaranteed, the bidder selected on this ITB would also provide janitorial services for private events based on terms and conditions acceptable to both the bidder and Railroad Park staff. Any janitorial service provided for a private event at the park will be solely negotiated between the bidder and Railroad Park staff and will have no bearing or impact on the services performed in accordance with this ITB.

6. Page 5 of the ITB, add paragraph #32 as follows:

32. Day-to-day guidance and direction to selected vendor will be provided to vendor's on-site supervisor by the Park's Executive Director and/or Park Operations Manager. Guidance and direction will not be given directly to vendor's employees.

7. Bid opening date has been re-scheduled for 2:00 p.m. October 22, 2015.



Ron E. Nickel; Purchasing Agent

CORRECTED BID FORM

Ron E. Nickel
Purchasing Agent
Birmingham, AL

Submitted below is my firm bid for janitorial service for City Railroad Park facilities in accordance with your invitation to bid and specifications dated September 15, 2015. Prices quoted are f.o.b. Birmingham, AL delivered and I am bidding in accordance with the specifications except as listed below.

DESCRIPTION	PRICE	ANNUAL TOTAL
<u>1st Year Janitorial Service per specifications per month</u>	\$ x 12	\$
Hourly Rate for estimated additional man hours for City sponsored High Attendance Events	\$ x142	\$
	Total	\$
<u>RENEWAL OPTIONS</u>		
<u>2nd Year Continuation of Janitorial Service per month</u>	\$ x 12	\$
Hourly Rate for estimated additional man hours for City sponsored High Attendance Events	\$ x142	\$
	Total	\$
<u>3rd Year Continuation of Janitorial Service per month</u>	\$ x12	\$
Hourly Rate for estimated additional man hours for City sponsored High Attendance Events	\$ x142	\$
	Total	\$
	GRAND TOTAL	\$