

April 30, 2015

INVITATION TO BID #15-38

Sealed bids for sale of surplus equipment will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham Alabama until 2:00 p.m., May 27, 2015, at which time and place they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid form via the internet at www.birminghamal.gov (go to the link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet, (bidder is responsible for checking the website for addenda until bid opening date), and mailed to only those vendors who were provided a copy in person or by mail.

The office equipment may be seen for appraisal purposes at the Warehouse Stores, 431 Sixth Avenue South, Birmingham, AL from 8:00 a.m. – 3:00 p.m. Monday thru Friday (**see Ryan Foust**). All items are sold **“AS IS – WHERE IS”** with no guaranty or warranty for any item sold. Any bid submitted will be construed as evidence that the bidder has inspected the items and is aware of their condition. The successful bidder must take all of the items on which he is the highest bidder, and all items must be paid for and picked up within ten (10) working days of notification. The City will coordinate a mutually agreeable pickup time for all equipment bought. **NOTE:** Any successful bidder that fails to pay for and /or remove awarded items within the ten (10) working day period will be considered a “non-responsible” bidder which may result in the rejection of any future bids submitted by that bidder.

Bids must be submitted on the attached bid form and may not be withdrawn for sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted in whole or in part, and to waive any informalities.

Items not picked up within a ten (10) day period following notification, will be sold to the next highest bidder or other acceptable means of disposal such as transport to a landfill for disposal.

Bids must be submitted in a sealed envelope marked, **“SEALED BID – SALE OF SURPLUS EQUIPMENT” – 2:00 P.M., 05/27/15.** Bids may be hand delivered to Room P-100 First Floor City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama 35202-1295. (**DO NOT MAIL BIDS TO ROOM P-100 1ST FLOOR CITY HALL**). However, bids sent by any express carrier (i.e. Federal Express, UPS, Airborne, et.) must be mailed to 710 North 20th Street, and specify delivery to Room P-100, 1st Floor City Hall.

It is the bidder’s responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., May 27, 2015. Bids received after this time will not be considered.

W. E. Caffee, Assistant Purchasing Agent

yc
Attachment
B.N. 05/06/15

BID FORM

W. E. Caffee
 Assistant Purchasing Agent
 Birmingham, AL

Submitted below is my firm bid for various surplus equipment in accordance with your specifications and Invitation to Bid dated April 30, 2015 and I am bidding in exact accordance with the specifications except as so indicated.

Tag #	Description	Quantity	Location	Bid Price
10	RCA TV	1	floor	\$
11	Symphonic TV	1	floor	\$
12	Toshiba Office Copier #34384	1	floor	\$
13	Toshiba Office Copier #34379	1	floor	\$
14	Toshiba Office Copier #34381	1	floor	\$
15	Black metal desk	1	floor	\$
16	Black metal desk	1	floor	\$
17	Black metal storage rack	1	floor	\$
18	Gray metal tv stand	1	floor	\$
19	Gray wood/laminate desk	1	floor	\$
20	Large brown metal storage locker #3945	1	floor	\$
21	Large brown metal storage locker #3944	1	floor	\$
22	Wood/laminate rolling desk	1	floor	\$
23	*lot* cubicle walls & accessories	1	floor	\$
24	wood coffee table	1	floor	\$
51	red cherry wood desk	1	floor	\$
27	Black 4 drawer filing cabinet	1	floor	\$
28	Black 4 drawer filing cabinet	1	floor	\$
30	Black 4 drawer filing cabinet	1	floor	\$
31	Black 5 drawer filing cabinet	1	floor	\$
32	Black 5 drawer filing cabinet	1	floor	\$
33	Beige storage/filing cabinet wide	1	floor	\$
35	Brown/beige 4 drawer filing cabinet	1	floor	\$
36	Brown/beige 4 drawer filing cabinet	1	floor	\$
37	Brown/beige 4 drawer filing cabinet	1	floor	\$
38	Brown/beige 4 drawer filing cabinet	1	floor	\$
39	Brown/beige 4 drawer filing cabinet	1	floor	\$
40	Brown/beige 4 drawer filing cabinet	1	floor	\$
41	Brown/beige 4 drawer filing cabinet	1	floor	\$
42	Gray 5 drawer filing cabinet	1	floor	\$
43	Gray 2 drawer filing cabinet	1	floor	\$
44	Gray 2 drawer filing cabinet	1	floor	\$
45	Gray 2 drawer filing cabinet	1	floor	\$
46	wood laminate counter	1	floor	\$
47	Scotsman Ice Maker	1	floor	\$
81	*lot* of Desk Supplies	1	M-2	\$

tag #	Description	Quantity	Location	Bid Price
82	projector	1	M-3	\$
83	Desk Lamp	1	M-3	\$
84	Heavy Duty time clock	1	M-3	\$
85	Typewriter	1	M-4	\$
86	Binding machine	1	M-4	\$
87	Binding machine	1	M-4	\$
88	*lot* of Vhs/vcr recorders	1	N-4	\$
89	HP deskjet 6540 printer	1	N-5	\$
95	Samsung copier/fax	1	O-4	\$
96	Samsung copier/fax	1	O-4	\$
97	OKI copier/fax	1	O-4	\$
48	Wood metal rolling tv stand	1	Floor	\$
64	Sony Camcorder	1	L-3	\$
65	Sony Camcorder	1	L-3	\$
66	Mini Cassette player	1	L-3	\$
67	Polaroid Camera	1	L-3	\$
68	Nikon digital Camera	1	L-3	\$
69	Nikon digital Camera	1	L-3	\$
71	Olympus digital camera	1	L-3	\$
72	Minolta digital camera	1	L-3	\$
73	Olympus digital camera	1	L-3	\$
49	wood desk #48002	1	floor	\$
75	IBM typewriter	1	L-4	\$
76	Brother typewriter	1	L-4	\$
52	Metal/wood laminate gray desk	1	floor	\$
77	Brother typewriter	1	L-4	\$
101	Canon laserprinter #48807	1	floor	\$
94	*lot* of desk calculators	1	O-3	\$
53	Brown wood desk #36704	1	floor	\$
54	Gray filing cabinet 4 drawer #34265	1	floor	\$
55	Gray filing cabinet 4 drawer	1	floor	\$
56	White mini fridge	1	N-2	\$
57	Sci fit arm exercise bike #46836	1	floor	\$
58	Life cycle stationary bike	2	Floor	\$
59	Sharp TV #619665	1	floor	\$
60	Storage cabinet with casters	1	floor	\$
61	Glass display case	1	floor	\$
62	Datagraphix microfiche reader	1	floor	\$
63	Glass/wood coffee table	1	floor	\$
201	Gray 4 drawer filing cabinet	1	floor	\$
100	Projector screen with stand	1	floor	\$
93	*lot* of desk lamps	1	O-2	\$

tag #	Description	Quantity	Location	Bid Price
98	Samsung copier/fax	1	O-4	\$
99	Samsung copier/fax	1	O-5	\$
90	Hp5550c scanner	1	N-5	\$
91	Canon fb630p scanner	1	N-5	\$
92	HP 5370c Scanner	1	N-5	\$
78	Panasonic typewriter	1	L-5	\$
79	IBM typewriter	1	L-5	\$
80	IBM typewriter	1	L-5	\$
74	Olympus Camera	1	L-3	\$
200	Black/beige wood metal desk #28749	1	floor	\$
203	3 shelf book case	1	floor	\$
205	*lot* of office telephones	1	N-3	\$
206	Desk with hutch	1	floor	\$
208	projector screen	1	floor	\$
209	Loveseat/cloth couch	1	floor	\$
210	Loveseat/cloth couch	1	floor	\$
211	Loveseat/cloth couch	1	floor	\$
212	Loveseat/cloth couch	1	floor	\$
213	Loveseat/cloth couch	1	floor	\$
214	Square wood end table	1	floor	\$
215	Square wood end table	1	floor	\$
216	Square wood end table	1	floor	\$
217	Square wood end table	1	floor	\$
218	Square wood end table	1	floor	\$
219	Square wood end table	1	floor	\$
220	Square wood end table	1	floor	\$
221	Square wood end table	1	floor	\$
223	coffee table	1	floor	\$
224	coffee table	1	floor	\$
225	*lot* of lamp shades	1	L-2	\$
226	*lot* of lamps	1	M-5	\$
227	*lot* of audio recorders and accessories	1	O-1	\$
228	floppy drive	1	N-1	\$
229	Kodak projector #26017	1	N-1	\$
230	graphics calculator	1	M-1	\$
231	G&E case with lamp	1	N-1	\$
232	Microfiche reader #10128	1	floor	\$
233	Shelf with file hangers	1	floor	\$
234	Drafting tables w/accessories	1	floor	\$
235	metal storage case with drawers	1	floor	\$
236	metal storage case with drawers	1	floor	\$

tag #	Description	Quantity	Location	Bid Price
237	metal storage case with drawers	1	floor	\$
238	Metal bookcase with 6 shelves	1	floor	\$
239	Metal bookcase with 6 shelves	1	floor	\$
240	Metal Janitors rack	1	floor	\$
241	in & out board	1	floor	\$
242	map hanger rack	1	floor	\$
243	slim 2 drawer file cabinet	1	floor	\$
244	slim 2 drawer file cabinet	1	floor	\$
245	Map cabinet with wood top	1	floor	\$
246	5 drawer file cabinet lateral/wide	1	floor	\$
247	Sharp Fax Machine	1	O-5	\$
248	Wheel Chair	1	floor	\$
249	*lot* of rolling office chairs	1	floor	\$
250	*lot* of stationary office chairs	1	floor	\$
251	Rolling map files with tubes #26194	1	floor	\$
252	Rolling map files with tubes #26195	1	floor	\$
253	Metal Desk	1	floor	\$
254	Wood/Metal white and gray desk #59764	1	floor	\$
255	Wood/Metal white and gray desk	1	floor	\$
256	Wood/Metal white and gray desk	1	floor	\$
257	Wood/Metal white and gray desk #59758	1	floor	\$
258	Wood/Metal white and gray desk	1	floor	\$
259	Wood/Metal white and gray desk	1	floor	\$
260	Wood/Metal white and gray desk	1	floor	\$
261	Wood/Metal white and gray desk	1	floor	\$
262	Wood/Metal white and gray desk #59761	1	floor	\$

NOTE: SUCCESSFUL BIDDER(S) WILL BE RESPONSIBLE FOR LOADING AND TRANSPORTING ALL ITEMS FOR WHICH HE/SHE IS THE SUCCESSFUL BIDDER.

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledges and agrees that the City encourages minority – and women –owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City’s business, economic and community revitalization programs.

EXCEPTIONS TO SPECIFICATIONS:

E-Mail Address

Name (Print or Type)

Signature

Title

Tax ID Number

Date of Bid

Company

Street Address

City State Zip

**Due within 10 working days of Notice of Award
Payment**

**Due within 10 working days of Notice of Award
Pick Up Date**

Telephone Number

Fax Number