



WILLIAM A. BELL, SR.  
MAYOR

# CITY OF BIRMINGHAM

FINANCE DEPARTMENT

## PURCHASING DIVISION

P-100 CITY HALL  
710 NORTH 20TH STREET  
BIRMINGHAM, ALABAMA 35203-2227

TELEPHONE (205) 254-2265  
FAX (205) 254-2484

J. THOMAS BARNETT, JR.  
FINANCE DIRECTOR

RON NICKEL  
PURCHASING AGENT

WILLIAM E. CAFFEE  
ASSISTANT PURCHASING AGENT

January 14, 2015

### INVITATION TO BID #15-11

Sealed bids for portable restroom trailer for the City of Birmingham, will be received by the Purchasing Agent, Room P-100 First Floor City Hall, Birmingham, Alabama, until 2:00 p.m., February 9, 2015 at which time and place they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at [www.birminghamal.gov](http://www.birminghamal.gov) (go to link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

Bids are to be submitted on the bid form provided and all quotations are to be f.o.b. Birmingham, Alabama delivered.

It is required for any contract exceeding \$10,000.00 that the bidder submits with his bid a certified check, a cashier's check, or a bid bond payable to the City of Birmingham in the amount of \$500.00. In order for any bid award to be considered that exceeds \$10,000.00, your bid must be accompanied by an acceptable bid bond or check. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion, or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, "**SEALED BID – PORTABLE RESTROOM TRAILER – 2:00 P.M., 02/09/15**". Bids may be hand delivered to Room P-100 First Floor City Hall, Birmingham, Alabama, or mailed to City of Birmingham, P. O. Box 11295, Birmingham, Alabama 35202-1295. (**DO NOT MAIL TO ROOM P-100 FIRST FLOOR CITY HALL**). However, bids sent by any express carrier (Federal Express, UPS, DHL, etc.) must be mailed to 710 North 20th Street, and specify delivery to P-100 First Floor City Hall.

It is the bidder's responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., February 9, 2015. Bids received after this time will not be considered.

  
W E Caffee, Assistant Purchasing Agent

a.m.  
B.N. 01/28/15

## SPECIFICATIONS FOR PORTABLE RESTROOM TRAILER

### GENERAL:

The City of Birmingham plans to purchase the portable restroom trailer specified in the document in the quantity indicated. Award will be based on the base bid or alternate bid to the lowest price, responsive, responsible bid submitted, optional items will only be a factor of consideration in determining the low bid if selected at time of award

The City reserves the right to make additional purchase of portable restroom trailer at the bid price at a later date if mutually agreeable to both parties.

Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama Section 40-12-222). For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by State of Alabama Code, Section 41-16-50, in determining the low bidder.

**Bidders are required to provide two (2) copies of their original bid with their package.**

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the "Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor's goods and/or services. By acceptance of the City's purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

**Each bidder is to extend prices and provide a total for the bid being submitted. In order for any bid award to be considered that exceeds \$10,000.00 your bid must have been accompanied by an acceptable bid bond, certified check or cashier's check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.**

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

The City's standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net 30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City's record shall prevail. **The City will not consider any bids requiring C.O.D. payments.**

Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

Vendor acknowledges and agrees that, consistent with federal law and City's public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A "disadvantaged business enterprise" is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a "socially and economically disadvantaged individual" includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the Federal Small Business Administration.

**Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties and other amounts due the City from the successful bidder.**

**The City of Birmingham must have a copy of the successful bidder's current City of Birmingham business license prior to formal award of contract. Each bidder may submit a copy of his/her license along with his/her bid. However, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt of notice of intent to award. Failure to submit the requested information will result in the notice of intent to award being revoked.**

**Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.**

**Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.**

**Any questions concerning these specifications should be addressed to the Purchasing Division, Attn: Artelia Macon, Principal Buyer at (205) 254-2265 or Fax: (205) 254-2484, between the hours of 8:00 a.m. & 4:00 p.m. Monday thru Friday.**

# SPECIFICATIONS

## APPROXIMATELY ONE (1) PORTABLE RESTROOM TRAILER

### UNITED STATES ASSEMBLY

### FOR CITY OF BIRMINGHAM, ALABAMA

A one year warranty period will begin with the effective equipment in-service date, which may or may not be equal to the equipment delivery date, but will in no case be later than six months after equipment has been delivered. Body will not be accepted with any dealer emblems affixed.

Equipment recall notices should be mailed directly to Bob Rainey, Director, Equipment Management, 515 6th Avenue South, Birmingham, AL, 35205.

All participating bidders shall mark conspicuously - compliance or non-compliance with an "X" in the appropriate column beside each specified item. Those items marked in the "NO" column must be explained in detail on the provided "Exceptions To Specifications" pages.

Questions should be addressed to Mr. Bob Rainey, Director, Equipment Management, c/o Mr. Ron Nickel, Purchasing Agent, Purchasing Division, 710 North 20th Street, Room P-100 First Floor, Birmingham, AL, 35203.

**GENERAL:** The City of Birmingham wants to purchase a 2 unit, (1 male/1 female), prefabricated mobile restroom trailer for use at various work sites. It shall be the responsibility of the successful bidder to conform the unit to specifications supplied. The unit shall be able to fully function connected to active power, water and sewer or as a standalone system. As a standalone system, the system needs to be able to accommodate a minimum of 400 flushes using approximately 1/4 gallon of water per flush.

**BIDDER  
COMPLIANCE  
YES NO**

**Vendor to supply one copy each maintenance, operating, wiring manuals, and one copy each parts book/CD/DVD.**

\_\_\_\_\_

**APPROXIMATELY ONE (1) OR MORE PORTABLE RESTROOM TRAILERS**  
**PAGE TWO OF FIVE**

**BIDDER  
 COMPLIANCE  
 YES NO**

**Overall Unit**

The unit will need to be able to hook up to existing water, sewer lines and power.

\_\_\_ \_\_\_

The unit must also be able to operate as a standalone unit i.e. have tanks to supply water and receive waste.

\_\_\_ \_\_\_

While running in standalone mode the unit must also be able to supply power via a combination of solar panels and/or generator.

\_\_\_ \_\_\_

Trailer must be equipped with vacuum flush toilets capable of pumping waste up to 300' away from the trailer.

\_\_\_ \_\_\_

Approximate trailer size 12' x 6' x 9' – Interior Height minimum 7'

\_\_\_ \_\_\_

D.O. T. compliant 5/16" safety chain with clevis safety hook and latch

\_\_\_ \_\_\_

5000 Lb. Drop leg jack

\_\_\_ \_\_\_

12" C-channel main rails with radius steel corner post, steel vertical post, cross-members and roof bows (all steel construction)

\_\_\_ \_\_\_

S.A.E. color Coded 12-volt electrical system

\_\_\_ \_\_\_

All exterior panels, doors, windows and hardware reinforced to prevent damage from vandalism

\_\_\_ \_\_\_

Seven-way trailer end connector

\_\_\_ \_\_\_

4 stabilizer jacks with bubble levels on each side of trailer

\_\_\_ \_\_\_

Weather resistant wiring package with 12" x 2" electric brakes

\_\_\_ \_\_\_

Pre-finished white smooth exterior aluminum

\_\_\_ \_\_\_

Aluminum tread plate fenders

\_\_\_ \_\_\_

Exterior tie down rings at each corner for site anchoring

\_\_\_ \_\_\_

**APPROXIMATELY ONE (1) OR MORE PORTABLE RESTROOM TRAILERS  
PAGE THREE OF FIVE**

**BIDDER  
COMPLIANCE  
YES NO**

L.E.D. safety package	___	___
L.E.D sensor for monitoring waste and fresh water tank levels	___	___
L.E.D. porch lights and occupied/vacant indicators	___	___
L.E.D. Wraparound tail light with integrated side rear marker light	___	___
All water tanks should be sized to accommodate a minimum of 400 flushes.	___	___
All tanks shall be accessible for pumping out and filling	___	___
Valves for all tanks are to be secured in such a fashion that they are not accessible to vandalism	___	___
Fresh water inlets with a 1" external fill connection	___	___
Waste line flexible hose with a 2" quick connect	___	___
Utility Closet w/ lockable access	___	___

**INTERIOR MODULE**

Unit will have 2 modules 1 Male and 1 Female	___	___
Toilets must flush on less than ¼ gallon of water	___	___
Exterior grade plywood flooring w/ exterior surface undercoated with a corrosion preventative	___	___
2 - 15 Amp, 120-volt motor base power supply. Portal through junction box for electrical plug inside	___	___
Delta Commercial Model 86T1153 Metering Centerset bathroom faucet or equal	___	___
<b>Ceramic China Pedal Flush Water Saving Toilet</b>	___	___
Heavy-duty, vandal-resistant, commercial quality house plumbing.	___	___
Solid surface sink, countertop and backsplash w/ locking storage cabinet	___	___
30" lockable radius entry doors with rain guard and heavy duty hydraulic door closure w/ remote locking and unlocking system	___	___

**APPROXIMATELY ONE (1) OR MORE PORTABLE RESTROOM TRAILERS  
PAGE FOUR OF FIVE**

**BIDDER  
COMPLIANCE  
YES NO**

Brushed aluminum kick plates	___	___
Shatterproof mirror above sink	___	___
“No Drip” soap dispenser	___	___
Paper towel dispenser	___	___
Toilet tissue dispenser	___	___
Solid surface floor with chrome drain.	___	___
Continuous floor surface to extend 12” up walls	___	___
Smooth Mar Resistant laminated walls	___	___
1 piece ceiling with built in air supply and air return	___	___
3 speed vent fan with skylight with auto on/off capability	___	___
Interior cabinet trash receptacle	___	___
Vacuum flush porcelain toilet with push button flush	___	___
<b>FEMALE UNIT:</b> Requires sanitary napkin receptor	___	___
<b>MALE UNIT:</b> In addition to the porcelain toilet an auto flush urinal is required	___	___

**OPTIONAL ITEMS**

Low Profile Roof Mounted AC with heat strip	___	___
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**ALTERNATE BID**

*The same unit described above with the following changes*

Interior walls shall be constructed to resist punching and kicking	___	___
Doors and windows resistant to vandalism and intentional damage	___	___
Vandal-resistant, institutional stainless steel toilets and sinks	___	___

**APPROXIMATELY ONE (1) OR MORE PORTABLE RESTROOM TRAILERS  
PAGE FIVE OF FIVE**

**BIDDER  
COMPLIANCE  
YES NO**

Vandal-resistant, institutional stainless steel  
tissue and soap dispensers

— —

Vandal-resistant, 12volt, LED trailer and house  
lighting

— —

**OPTIONAL ITEMS FOR ALTERNATE BID**

Low Profile Roof Mounted AC with heat strip  
with vandal resistant cage

— —

**FOB:**

515 6th Avenue South  
Birmingham, AL 35205

**BID FORM**

W. E. Caffee  
 Assistant Purchasing Agent  
 Birmingham, Alabama

Submitted below is my firm bid for portable restroom trailer for the City of Birmingham, in accordance with your invitation to bid and specifications dated January 14, 2015. Prices quoted are F.O.B. Birmingham, Alabama delivered and I am bidding in accordance with specification except as listed below.

Approx. Qty	Description	Make/Model	Unit Price	Extended Total
1	Portable Restroom Trailer as per specification.  <b>Optional Item:</b>  AC with heat strip		\$ _____  \$ _____	\$ _____
1	<b>Alternate Bid:</b>  Vandal Proof Portable Restroom Trailer  <b>Optional Item:</b>  Vandal Proof AC with heat strip		\$ _____  \$ _____	\$ _____

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledge, and agree, that the City encourages minority- and women- owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

**EXCEPTIONS TO SPECIFICATIONS:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Date of Bid

\_\_\_\_\_  
 Company

\_\_\_\_\_  
 Street Address

\_\_\_\_\_  
 Post Office Box (Zip if different the street address)

\_\_\_\_\_  
 Tax ID Number

\_\_\_\_\_  
 City State Zip

\_\_\_\_\_  
 Name (Print or Type)

\_\_\_\_\_  
 Terms of Payment

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Delivery Date

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Telephone Number

\_\_\_\_\_  
 E-mail address

\_\_\_\_\_  
 Fax Number

Bidder acknowledges receipt of \_\_\_\_\_ addenda to the bid.  
 (Number(s))