



WILLIAM A. BELL, SR.
MAYOR

CITY OF BIRMINGHAM

FINANCE DEPARTMENT

PURCHASING DIVISION

P-100 CITY HALL
710 NORTH 20TH STREET
BIRMINGHAM, ALABAMA 35203-2227

TELEPHONE (205) 254-2265
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September 23, 2015

J. THOMAS BARNETT, JR.
FINANCE DIRECTOR

RON NICKEL
PURCHASING AGENT

WILLIAM E. CAFFEE
ASSISTANT PURCHASING AGENT

INVITATION TO BID #15-64

Sealed bids for inspecting, testing and monitoring fire protection systems and fire alarm systems for a period of one (1) year, renewable annually for a second and third year and month to month thereafter upon mutual agreement of both parties, for the City of Birmingham will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham, Alabama until 2:00 p.m., October 26, 2015, at which time they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at www.birminghamal.gov (go to link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

Bids are to be submitted on the bid form provided and all quotations are to be f.o.b. Birmingham, Alabama delivered.

A **mandatory** pre-bid conference to review and discuss the service required will be held at 10:00 a.m., October 12, 2015, in the Purchasing Conference Room, P-101 First Floor City Hall, Birmingham, Alabama. Anyone who wishes to submit a bid **must attend** the pre-bid conference scheduled for October 12, 2015. **ATTENDANCE WILL BE MANDATORY.** Any bid received from a contractor who did not attend the pre-bid conference will not be considered for award.

The bidder must submit with his bid either a certified check, a cashier's check, or a bid bond payable to the City of Birmingham in amount of \$1,000.00. In order for any bid award to be considered, your bid must have been accompanied by an acceptable bid bond or check. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion, or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted, in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, "INSPECTING, TESTING AND MONITORING FIRE SYSTEMS -2:00 p.m., 10/26/15." Bids may be hand-delivered to P-100 First Floor City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama 35202-1295. **(DO NOT MAIL BIDS TO P-100 First Floor CITY HALL).** However, bids sent by any express carrier (Federal Express, UPS, DHL, etc.) must be mailed to 710 North 20th Street, and specify deliver to P-100 First Floor City Hall.

It is the bidder's responsibility to make sure that his/her bid is in the possession of the Purchasing Agent on or before 2:00 p.m., October 26, 2015. Bids received after this time will not be considered.


W. E. Caffee, Assistant Purchasing Agent

**SPECIFICATIONS FOR INSPECTING, TESTING AND MONITORING FIRE PROTECTION
SYSTEMS & FIRE ALARM SYSTEMS FOR THE CITY OF BIRMINGHAM**

GENERAL: The City of Birmingham is seeking bids for an annual contract for inspecting, testing and monitoring fire protection systems and fire alarm systems for the City of Birmingham. This contract will consist of regularly scheduled routine inspection inspecting, testing and monitoring fire protection and fire alarm systems and must include all labor, materials, tools, equipment, supplies, transportation and all other costs associated with inspecting, testing and monitoring of the systems. The City intends to award to the lowest priced, responsive, responsible bidder based on total annual price bid for inspection, testing and monitoring.

Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama Section 40-12-222). For the purchase of property, the City's policy is to apply a local preference option, as allowed by State of Alabama Code Section 41-16-50, in determining the low bidder.

Bidders are required to provide two (2) copies of their original bid with their package.

A **mandatory** pre-bid conference to review and discuss the service required will be held at 10:00 a.m., October 12, 2015, in the Purchasing Conference Room, P-101 First Floor City Hall, Birmingham, Alabama. Anyone who wishes to submit a bid **must attend** the pre-bid conference scheduled for 10:00 a.m., October 12, 2015. **ATTENDANCE WILL BE MANDATORY.** Any bid received from a contractor who did not attend the pre-bid conference will not be considered for award.

The proposed contract shall extend for a minimum time frame of one (1) year, renewable annually for a second and third year and month to month thereafter, at the prices originally bid, upon mutual agreement of both parties. The successful bidder(s) shall give the City an advanced thirty (30) day written notice if he is unable to hold the bid prices past the original term of the contract or any extension thereafter. At any time after the first year term of the contract should any product bid have a manufactures price increase which applies across the board to all sales of the product, the City will allow bidder to increase the bid price by the exact dollar amount of the manufacturer's price increase. Bidder must provide to the City printed documentation from the manufacturer of any such price increase at least thirty (30) days prior to implementing any increase in price. No increase in price shall be allowed during the first twelve (12) months on the contract.

The City shall have the right to terminate this agreement at any time upon failure by the contractor to provide satisfactory service or comply with any other provision of this document. Repeated failure to comply with these requirements will also cause the bidder to be declared a non-responsible vendor, which may result in rejection of future bids submitted by the vendor.

Liability Insurance: For the duration of this contract and for limits not less stated below, the Contractor shall carry (i) general liability insurance (either primary or a combination of primary and umbrella coverage) with limits of not less than \$2,000,000.00 total with a maximum of \$500,000.00 for each occurrence and shall include, but not be limited to, personal injury, property damage, vandalism, property loss and theft; (ii) comprehensive automobile liability insurance concerning owned and rented vehicles operated by the Contractor with limits of not less than \$1,000,000.00 bodily injury per occurrence, \$1,000,000.00 property damage or combined single limit of \$1,000,000.00; and (iii) Workman's Compensation coverage in an amount adequate to comply with the statutory requirements. The City's bid number (15-64) must appear on any/all copies of the certificate of insurance.

All such insurance shall be provided by a policy or policies issued by a company or companies qualified by law to engage in the insurance business in the State of Alabama with a rating of B+ or better according to the most current edition of Best's Insurance reports. Bidder is to provide written documentation of the company's rating with their bid.

The Contractor may use umbrella or excess liability insurance to achieve the required coverages, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies. These insurance requirements are in addition to and do not affect any indemnification obligation of the Contractor herein.

City Additional Named Insured: Except for Worker's Compensation coverage, all coverages shall contain endorsements naming the City, and its officers, employees and agents as additional named insured with respect to liabilities that arise out of and result from the operations of the Contractor or the performance of its work.

The additional named insured endorsement shall not limit the scope of coverage to the City to vicarious liability, but shall allow coverage for the City to the fullest extent provided by the policies. Such additional insured coverage shall be at least as broad as Additional Insured endorsement from ISO, CG 2010.1185.

Policies Primary: All insurance policies required herein are to be primary and non-contributory with any insurance of self-insurance program administered by the City.

Waiver of Subrogation: Contractor shall require the carriers of the above-required insurance coverage to waive all rights of subrogation against the City, and its officers, employees, agents, contractors and subcontractors. Further, Contractor hereby waives any rights of subrogation against the City. All general or automotive liability coverage provided herein shall not prohibit the Contractor or its employees, agents or representatives from waiving the right of subrogation prior to loss or claim.

Proof of Coverage: Before the commencement of services or work hereunder, the Contractor shall provide the City a certificate(s) of insurance and endorsements (including the additional insured endorsements) evidencing compliance with the requirements in this section. Evidence of insurance will not be accepted on a per event basis. These certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days advance notice to the City. In the event that the City is not notified that any of the coverage required herein is to be cancelled or changed in such a manner as not to comply with the requirements of this Contract, the Contractor shall, within fifteen (15) days prior to the effective date of such cancellation or change, obtain and provide the City with binder(s) of insurance evidencing the re-establishment of the insurance coverage required herein.

Indemnification: Vendor(s) shall defend, indemnify, and hold harmless the City of Birmingham, and its agents, employees and officials (hereinafter the "Indemnitees") from and against all demands, actions, damages, judgments, expenses (including but not limited to attorneys' fees, expert fees, court costs and other litigation costs), losses, and claims (including those for bodily injury, sickness, disease or death, or injury to, destruction or loss of use of tangible property) (collectively hereinafter "Claims") by any third parties (including any employee, subcontractor or representative of the Vendor, hereafter a "Vendor Representative") that arises out of, relates to, results from, or is attributable to any of the following: (a) Vendor's performance or failure to perform its obligations hereunder; (b) any conditions in or about the work sites that the Vendor or any Vendor Representative may encounter, or (c) the use or occupancy of the work sites by Vendor or any Vendor Representatives. This indemnification obligation includes Claims that are caused in part by the negligence of Indemnitee(s); provided nothing herein shall obligate Vendor to indemnify any of the Indemnitee(s) for Claims resulting from the sole negligence or from the willful misconduct of the Indemnitee(s).

Safety: The Successful vendor(s) ("Vendor") warrants that it has inspected or will inspect the work sites before performing the services and work contemplated hereunder ("services"). Vendor(s) further warrants that it has not identified any condition or hazard that will prevent it from performing the services in a manner that does not endanger persons or property. Vendor(s) is exclusively responsible for performing the services in a safe manner that does not put at risk the safety of persons (including its own employees or representatives) or endanger property. Vendor(s) shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to: (i) all its employees and all other persons who may be affected by the services; (ii) all the services and all materials and equipment to be incorporated therein, whether in storage on or off the work sites, or under the care, custody or control of the Vendor(s) or any of its subcontractors; and (iii) other property at the work sites or adjacent thereto. Vendor further agrees to comply with all provisions and requirements set forth in applicable laws, ordinances, rules, regulations and orders of any public authority having jurisdiction over safety of persons or property or to protect them from damage, injury or loss.

Contract award to purchase the service covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdiction of the courts of the State of Alabama.

Bid will be accepted only from companies with a proven record of competent service and whose local administrative manager and field supervisors have records of demonstrated experience in the supervision and management of fire protection/fire alarm system on the scale requested. Statements identifying company ownership, names and addresses of all local managers and supervisors and their respective experience, as well as a list of companies for which the bidder provides or has provided service shall be included with the bid. Bidder must have operated an office in Jefferson County or any county located contiguous to Jefferson County, its primary business being fire protection and fire alarm systems service, for a minimum of two (2) consecutive years prior to the date this bid is submitted.

Failure to adhere to any or all terms, conditions and specifications as set forth in this document may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a "non-responsible vendor". This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor's goods and/or services. By acceptance of the City's purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements. However, should the successful bidder require a formal contract, bidder shall provide with his/her bid any and all standard contract forms which are considered applicable and required for this service for the City's review. The City will require two signed original copies of the mutually agreed upon final version of the agreement prior to award of contract for signature by the Mayor.

An acceptable non-appropriation of funds clause must be include in any contract where the term of the contract overlaps the City's fiscal year (July 1 thru June 30) or would extend for a term greater than one year.

Successful bidder shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

The contract shall become effective from the date noted in the Notification of Award Letter(s) which will be mailed to the successful vendor(s).

Bids may be solicited for the service included in this contract where an immediate/emergency need exists, including large quantities. The decision of the Purchasing Agent as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

The City's standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net 30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City's record shall prevail. **The City will not consider any bids requiring C.O.D. payments.**

Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

Vendor acknowledges and agrees that, consistent with federal law and City's public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A "disadvantaged business enterprise" is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a "socially and economically disadvantaged individual" includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the Federal Small Business Administration.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties and other amounts due the City from the successful bidder.

The City of Birmingham must have a copy of the successful bidder's current City of Birmingham business license prior to formal award of contract. Each bidder may submit a copy of his/her license along with his/her bid. However, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt of notice of intent to award. Failure to submit the requested information will result in the notice of intent to award being revoked.

Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

Any questions concerning these specifications should be addressed to the Purchasing Division, Attn: Artelia Macon, Principal Buyer at **Phone:** (205) 254-2265 or **Fax:** (205) 254-2484, between the hours of 9:00 a.m. & 4:00 p.m. Monday thru Friday.

Detailed Description:

The City is seeking bids for inspecting, testing and monitoring of the fire protection systems and fire alarm systems at the following City of Birmingham properties. Inspecting, test and monitoring shall be in full compliance with the latest editions of the following national fire protection association publications:

NFPA Pamphlets No 12-A – Inspecting, Testing & Maintenance Halon Systems, Current Version

NFPA Pamphlets No 17 – Inspecting, Testing & Maintenance of Dry Chemical Extinguishing Systems, 2002 or current revision.

NFPA Pamphlets No 25- Inspecting, Testing & Maintenance of Water-Based Fire Protection Systems, 2002 or current revision.

NFPA Pamphlets No 72 - National Fire Alarm Code, 2002 or current revision.

All prices bid must include labor, materials, tools, equipment, supplies, transportation and all other costs associated with inspecting, testing and monitoring of these systems. Those systems that have only local alarms will not require monitoring.

The following is a list of locations, **but is not limited to**, where inspecting, testing and monitoring services shall be required. **Actual equipment verification shall be the responsibility of the bidder; therefore, any/all interested vendors are required to perform an on-site visit/inspection to make themselves aware of any/all existing conditions which might affect their bids. Any bid submitted will be construed as evidence that the bidder performed the onsite inspection.**

- No. 1 Building: City Hall (710 North 20th Street)
- System Type
- Combination wet pipe fire sprinklers/standpipes
 - Dry pipe fire sprinklers
 - Pre action type fire sprinklers
 - Dry pipe standpipes
 - Wet pipe standpipes
 - Fire alarms
 - Fire water booster pump
 - Hood system
 - Halon system
 - Dry Chemical
 - Fire Alarm Monitoring

(Must be scheduled for after normal business hours testing)

- No. 2 Building: Public Works Construction Building (800 Golden Flake Dr)
- System Type
- Dry pipe fire sprinklers
 - Fire alarms
 - Fire Alarm Monitoring

- No. 3 Building: Bill Harris Arena at the Crossplex (2331 Bessemer Road)
- System Type
- Wet pipe fire sprinklers
 - Wet pipe standpipes
 - Fire alarms
 - Hood system
 - Fire Alarm Monitoring

No. 4 Building: CrossPlex (2337 Bessemer Road)
System Type - Wet pipe fire sprinklers
 - Fire alarms
 - Hood system (3)
 - Fire Alarm Monitoring

No. 5 Building: David Vann Justice Center (801 17th Street, North)
System Type - Wet pipe fire sprinklers
 - Wet pipe standpipes
 - Fire alarms
 - Fire Alarm Monitoring

(Must be scheduled for after normal business hours testing)

No. 6 Building: IMS (712 19th Street, North)
System Type - Fire alarms
 - Fire Alarm Monitoring

(Must be scheduled for after normal business hours audibles)

No. 7 Building: Police Headquarters/Administration (1710 1st Avenue North)
System Type - Wet pipe fire sprinklers
 - Fire alarms
 - Fire water booster pump
 - Fire Alarm Monitoring

(Must be scheduled for after normal business hours for audibles)

No. 8 Building: Birmingham City Jail (425 6th Avenue, South)
System Type - Fire Alarm
 - Wet pipe fire sprinklers
 - Fire Alarm Monitoring

No. 9 Building: HUF Headquarters (4721 Avenue W, Ensley)
System Type - Fire alarms
 - Fire Alarm Monitoring

No. 10 Building: Piggly Wiggly/Maxway Building (2612 30th Avenue, North)
System Type - Wet pipe sprinkler

No. 11 Building: Botanical Gardens (2612 Lane Park Road)
System Type - Wet pipe sprinkler
 - Dry chemical
 - Fire Alarm panel
 - Fire Alarm Monitoring

No. 12 Building: Boutwell Auditorium (1930 8th Avenue, North)
System Type - Wet pipe sprinkler
 - Dry chemical
 - Fire Alarm panel
 - Fire Alarm Monitoring

No. 13 Building: System Type	Fire Station #11 (4601 Bessemer Highway) - Hood
No. 14 Building: System Type	Fire Station #10/22 (4439 5 th Avenue South) - Hood
No. 15 Building: System Type	Fire Station #24 (4316 Avenue Q Ensley) - Hood
No. 16 Building: System Type	Fire Station #4 (110 Oslo Circle) - Hood System - Fire Alarms - Fire Alarm Monitoring
No. 17 Building: System Type	Fire Station #14 (210 Graymont Avenue West) - Hood System - Fire Alarms - Fire Alarm Monitoring
No. 18 Building: System Type	Five Points West Fitness Center (4419 Avenue W) - Fire Alarm - Fire Alarm Monitoring
No. 19 Building: System Type	Jazz Hall of Fame (1631 4 th Avenue North) - Sprinkler - Fire Alarm - Fire Alarm Monitoring
No. 20 Building: System Type	Highland Park Golf and Tennis (3300 Highland Avenue) - Hood
No. 21 Building: System Type	Birmingham Museum of Art (2000 8 th Avenue North) - Dry and Wet Sprinkler - Hood - Fire Alarms - Fire Alarm Monitoring
No. 22 Building: System Type	McCoy Center (730 8 th Avenue, West – Ste 100) - Hood System - Fire Alarms - Fire Alarm Monitoring
No. 23 Building: System Type	Central Library (2100 Park Place) - Dry Sprinkler - Halon - Fire Alarms - Fire Alarm Monitoring

(Must be scheduled for after normal business hours testing)

No. 24 Building: Arlington House (331 Cotton Avenue SW)
System Type - Fire Alarms
- Fire Alarm Monitoring

No. 25 Building: Ensley Sears Building (321 19th Street Ensley)
System Type - Fire Alarms
- Fire Alarm Monitoring

No. 26 Building: East Lake Library 5 Oporto Madrid Blvd. North.
System Type - Fire Alarms
- Fire Alarm Monitoring

No. 27 Building: Shepherd Center (118 84th Street North)
System Type - Fire Alarms
- Fire Alarm Monitoring

No. 28 Parking Decks as listed: #2@ 801 19th Street, North
#3@ 401 20th Street, North
#4@ 2020 4th Avenue, North
#5@ 2021 5th Avenue, North
#6@ 2012 2nd Avenue, North
#8@ 2021 3rd Avenue, South
Five Points South @ 2012 Magnolia Avenue
System Type: - Dry Standpipe

No. 29 Parking Deck: #7@ 509 17th Street North
- Dry Standpipe
- Dry Sprinkler
- Wet Sprinkler
- Fire alarms
- Fire Alarm Monitoring

(Must be scheduled for after normal business hours testing)

No. 30 Building Southern Museum of Flight (4343 73rd Street North)
System Type - Wet Sprinkler
- Alarms
- Alarm Monitoring

No. 31 Building Brownsville Heights Community Center (9225 Airport Road)
System Type - Alarms
- Alarm Monitoring

No. 32 Building Fountain Heights Recreation Center (1101 15th Avenue North)
System Type - Alarms
- Alarm Monitoring

No. 33 Building System Type Oxmoor Valley Community Center (1992 Wenonah-Oxmoor Road)

- Wet Sprinkler
- Alarms
- Alarm Monitoring
- Antifreeze

No. 34 Building System Type Sloss Visitor Center (20 32nd Street North)

- Wet Sprinkler
- Alarms
- Alarm Monitoring

No. 35 Building System Type Regions Field (1401 1st Avenue South)

- Wet Sprinkler
- Hood System
- Alarms
- Alarm Monitoring

NOTE #1: Backflows located at the Bill Harris Arena, City Jail, Public Works, Southside, the Police Admin 1710 Bldg. and possibly other locations will be tested annually and within 10 days of notification from the Department of Public Works. Awarded bidder will submit the test results directly to the Birmingham Water Works Board and the Department of Public Works. Arrangements for testing of backflows will be coordinated with the building occupants so as not to interfere with their business; and, if required, after hours or weekend testing will be allowed.

NOTE #2: Fire alarm tests will consist of smoke detectors; pull stations horns; strobes; monitor and relay modules; heat detectors; duct detectors, hose stations and associated alarm equipment.

Bidder must be available 24/7 and able to respond within 2-hours.

PAYMENTS: ALL SERVICE TICKETS MUST BE SIGNED BY AN ON-SITE CITY OF BIRMINGHAM EMPLOYEE AND A COPY LEFT AT THE SITE.

*****NO SIGNED SERVICE TICKET WILL RESULT IN NO PAYMENT.*****

The City reserves the right to add additional locations to the contract on an as needed basis. Any such addition will be based on hourly rates bid and number of hours required to perform the service. All unit prices bid will apply to any such additional locations.

Bidder is to provide a detailed, itemized, breakdown of pricing for each location listed in this document. Itemized breakdown must address each line item listed for each location. For any item that requires a weekly, monthly and/or quarterly inspection/test, and then a more detailed annual inspection/test, bidder is to provide pricing for each service activity.

Breakdown should be by attachment and included with your completed bid form.

**SAMPLE ITEMIZED BREAKDOWN
SAMPLE ONLY – INFORMATION NOT INTENDED TO BE CORRECT**

**FIRE ALARM INSPECTION
BUILDINGS FOR CITY OF BIRMINGHAM**

- Building 1. City Hall (After Hours) – Annual
Total Inspection Cost:
- Building 2. Public Works Construction Building
Total Inspection Cost:
- Building 3. Bill Harris Arena at the CrossPlex - Annual
Total Inspection Cost:
- Building 4. CrossPlex
Total Inspection Cost:
- Building 5. David Vann Justice Center (After Hours) Annual
Total Inspection Cost:
- Building 6. IMS Building (After Hours for Audibles) – Annual
Total Inspection Cost:
- Building 7. Police Headquarters/Administration (After Hours for Audibles) - Annual
Total Inspection Cost:
- Building 8. Birmingham City Jail – Annual
Total Inspection Cost:
- Building 9. HUF Headquarters - Annual
Total Inspection Cost:
- Building 10. Piggly Wiggly/Maxway Building
Total Inspection Cost:
- Building 11. Botanical Gardens - Annual
Total Inspection Cost:
- Building 12. Boutwell Auditorium - Annual
Total Inspection Cost:
- Building 13. Fire Station 11 – Annual
Total Inspection Cost:
- Building 14. Fire Station 10/22 – Annual
Total Inspection Cost:
- Building 15. Fire Station #24 – Annual
Total Inspection Cost:
- Building 16. Five Points West Fitness Center – Annual
Total Inspection Cost:

**FIRE ALARM INSPECTION SAMPLE
BUILDINGS FOR CITY OF BIRMINGHAM – Page 2**

- Building 17. Jazz Hall of Fame – Annual
Total Inspection Cost:
- Building 18. Highland Park Golf & Tennis – Annual
Total Inspection Cost:
- Building 19. Birmingham Museum of Art – Annual
Total Inspection Cost:
- Building 20. McCoy Center - Annual
Total Inspection Cost:
- Building 21. Central Library 2 Buildings (After Hours) – Annual
Total Inspection Cost:
- Building 22. Arlington House – Annual
Total Inspection Cost:
- Building 23. Ensley Sear Building – Annual
Total Inspection Cost:
- Building 24. East Lake Library – Annual
Total Inspection Cost:
- Building 25. Shepherd Center - Annual
Total Inspection Cost:
- Building 26. Parking Decks – Annual
Total Inspection Cost:
- Building 27. Parking Deck #7 (After Hours) - Annual
Total Inspection Cost:
- Building 28. Southern Museum of Flight - Annual
Total Inspection Cost:

Annual Total for all Buildings - \$ _____

SPRINKLERS, PUMPS AND HOODS SAMPLE BUILDINGS FOR CITY OF BIRMINGHAM

Building 1. City Hall (After Hours) – Annual

- 1 Wet-Pipe Sprinkler System (Including sectional flowing on each floor)
*Cost
- 1 Dry- Pipe Sprinkler System
*Cost
- 2 Dry-Pipe Sprinkler System
*Cost
- 1 Double Check Backflow Preventer
*Cost
- 2 Wet-Standpipe
*Cost
- 1 Pyro-Chem Hood System
*Cost
- 1 Fire Pump Test
*Cost
- 52 Weekly Fire Pump Test
*Cost

Total Inspection Cost for Buildings No. 1 \$ _____

**Building 1. City Hall (After Hours) Annual
4 5 Year Sprinkler Test Cost**

**Building 2. Public Works Construction Building
2 Dry-Pipe Sprinkler System
*Cost**

Total Inspection Cost for Building No. 2 \$ _____

**Building 2. Public Works Construction Building
2 5 Year Sprinkler Test Cost**

**Building 3. Bill Harris Arena at the CrossPlex
1 Wet-Pipe Sprinkler System
*Cost
1 Hood System
*Cost**

Total Inspection Cost for Building No. 3 \$ _____

**Building 3. Bill Harris Arena at the CrossPlex
1 5 Year Sprinkler Test Cost**

**SPRINKLERS, PUMPS AND HOODS SAMPLE
BUILDINGS FOR CITY OF BIRMINGHAM Page 2**

Building 4. CrossPlex
 1 Wet Pipe Sprinkler System
 *Cost
 1 Hood Systems (3)
 *Cost
Total Inspection Cost for Building No. 4 \$ _____

Building 4. CrossPlex
 1 5 Year Sprinkler Test Cost

Building 5. David Vann Justice Center
 1 Wet-Pipe Sprinkler System
 *Cost
 1 Double Check Backflow Preventer
 *Cost
Total Inspection Cost for Building No. 5 \$ _____

Building 5. David Vann Justice Center
 1 5 Year Sprinkler Test Cost

Building 6. IMS Building
No Sprinklers or Hood Systems Cost:

Building 7. Police Headquarters/Administration
 1 Wet-Pipe Sprinkler System (Including sectional flowing on each floor)
 *Cost
 1 Double Check Backflow Preventer
 *Cost
 1 Fire Pump Test
 *Cost
 52 Weekly Fire Pump Test
Total Inspection Cost for Building No. 7 \$ _____

Building 7. Police Headquarters/Administration
 1 5 Year Sprinkler Test Cost

**SPRINKLERS, PUMPS AND HOODS SAMPLE
BUILDINGS FOR CITY OF BIRMINGHAM Page 3**

Building 8. Birmingham City Jail

4 Wet-Pipe Sprinkler System
 *Cost
1 5 Year Sprinkler Test Cost
Total Inspection Cost for Building No. 8 \$ _____

Building 8. Birmingham City Jail
4 5 Year Sprinkler Test Cost

Building 9. HUF Headquarters

 No Sprinkler or Hood System Cost

Building 10. Piggly Wiggly/Maxway Building

1 Wet-Pipe Sprinkler System
 *Cost
Total Inspection Cost for Building No. 10 \$ _____

Building 10. Piggly Wiggly/Maxway Building
1 5 Year Sprinkler Test Cost

Building 11. Botanical Gardens
2 Pyro-Chem Hood System
 *Cost
Total Inspection Cost for Building No. 11 \$ _____

Building 12. Boutwell Auditorium
2 Wet-Pipe Sprinkler System
 *Cost
Total Inspection Cost for Building No. 12 \$ _____

Building 12. Boutwell Auditorium
2 5 Year Sprinkler Test Cost

Building 13. Fire Station 11 Cost:
 Sprinkler System Cost

Building 13. Fire Station 11
1 Ansul R-102 Hood Systems
 *Cost
Total Inspection Cost for Building No. 13. \$ _____

**SPRINKLERS, PUMPS AND HOODS SAMPLE
BUILDINGS FOR CITY OF BIRMINGHAM Page 4**

Building 14. **Fire Station #10/22**
1 Ansul R-102 Hood Systems
 *Cost
Total Inspection Cost for Building No. 14. \$ _____

Building 15. **Fire Station #24**
1 Ansul R-102 Hood Systems
 *Cost
Total Inspection Cost for Building No. 15. \$ _____

Building 16. **Five Points West Fitness Center**
 No Sprinkler or Hood System Cost

Building 17. **Jazz Hall of Fame**
1 Wet-Pipe Sprinkler System
 *Cost

Building 17. **Jazz Hall of Fame**
1 5 Year Sprinkler Test **Cost**

Building 18. **Highland Park Golf & Tennis – Annual**
1 Ansul R-102 Hood Systems
 *Cost
Total Inspection Cost for Building No. 18. \$ _____

Building 19. **Birmingham Museum of Art**
1 Wet-Pipe Sprinkler System
 *Cost
1 Deluge Sprinkler System
 *Cost
1 Kitchen Hood Sprinkler System
 *Cost
Total Inspection Cost for Building No. 19. \$ _____

Building 20. **Birmingham Museum of Art**
2 5 Year Sprinkler Test **Cost**

Building 21. **McCoy Center**
1 Ansul R-102 Hood Systems
 *Cost
Total Inspection Cost for Building No. 21. \$ _____

**SPRINKLERS, PUMPS AND HOODS SAMPLE
BUILDINGS FOR CITY OF BIRMINGHAM Page 5**

Building 22. Central Library
 1 Pre-Action Sprinkler System
 *Cost
 1 Fire Pump Test
 *Cost
 52 Weekly Fire Pump Test
 *Cost
Total Inspection Cost for Building No. 22. \$ _____

Building 23. Central Library
Cost

Building 24. Arlington
Cost

Building 25. Ensley Sears Building
Cost

Building 26. East Lake Library
Cost

Building 27. Shepherd Center
Cost

Building 28. The following decks are each the same price:

- Parking Deck: #2 @ 801 19th Street, North
- Parking Deck: #3 @ 401 20th Street, North
- Parking Deck: #4 @ 2020 4th Avenue, North
- Parking Deck: #5 @ 2021 5th Avenue, North
- Parking Deck: #6 @ 2012 2nd Avenue, North
- Parking Deck: #8 @ 2021 3rd Avenue, South
- Parking Deck: Five Points South @ 2012 Magnolia Avenue

***Dry Standpipe at \$ _____ each**

Total Inspection Cost for Building No. 28 \$ _____

**SPRINKLERS, PUMPS AND HOODS SAMPLE
BUILDINGS FOR CITY OF BIRMINGHAM Page 6**

Building 29.

Parking Deck: #7 @ 509 17th Street, North

1 Dry Standpipe at \$ _____

Total Inspection Cost for Building No. 29 \$ _____

Building 29.

Parking Deck: #7 @ 509 17th Street, North

1 5 Year Sprinkler Test Cost

Building 30.

Southern Museum of Flight

Wet-Pipe Sprinkler System

*Cost

Building 30.

Southern Museum of Flight

5 Year Sprinkler Test Cost

Total Annual Cost for Fire Sprinklers, Pumps, and Hoods \$ _____

Total NFPA 25, 5 Year Sprinkler Test \$ _____

SAMPLE NOT INTENDED TO BE CORRECT

Monitoring of Fire Alarm Systems

<u>Bldg#</u>	<u>Bldg Name</u>	<u>System</u>	<u>Cost</u>	<u>Notes</u>
1	City Hall	Notifier		Monitoring Only
	City Hall	Halon 1301		
2	Public Works	None		No Fire Alarm Panel
3	Bill Harris Arena at the CrossPlex	Gamewell		
4	CrossPlex			
5	David Vann Justice	Simplex		
6	IMS	Edwards		
7	Police Hdqts/Admin	Notifier		
8	Birmingham City Jail	Notifier		
9	Public Works Admin	None		
10	HUF Headquarters	Simplex		
11	Piggly Wiggly/Max	None		
12	Botanical Gardens	Simplex		
13	Boutwell Auditorium	Notifier		
14	Fire Dept Warehouse	None		
15	Fire Station #11	Edwards		
16	Fire Station #10/22	Simplex		
17	Fire Station #24	None		No Fire Alarm Panel
18	Five Pts. West Ctr	Notifier		Monitoring Only
19	Jazz Hall of Fame	Simplex		
20	Highland Park	None		
21	Bham Museum of Art	Notifier		
22	McCoy Center	Notifier		
23	Central Library	Simplex		
	Central Library	Halon 1301		
24	Arlington House			
25	Ensley Sears Building			
26	East Lake Library			
27	Shepherd Center			
28	Parking Decks	None		
29	Parking Deck #7	Gamewell		
30	Southern Museum of Flight			

Annual Total \$ _____

SAMPLE PRICING SUMMARY

Total Price for each Inspection:

- | | | |
|----|--------------------------------|----------------|
| 1. | Fire Alarm Inspections | Total \$ _____ |
| 2. | Fire Sprinkler | Total \$ _____ |
| 3. | Kitchen Hood Inspections | Total \$ _____ |
| 4. | Halon Suppression Inspections | Total \$ _____ |
| 5. | Fire Alarm Monitoring | Total \$ _____ |
| 6. | Halon 1301 Inspection | Total \$ _____ |
| 7. | NFPA 25, 5 Year Sprinkler Test | Total \$ _____ |

SAMPLE

Following guidelines shall also apply:

1. Protection shall meet all required State and Local licensing and permitting requirements.
2. Fire protection contractor will provide written reports and documentation of inspections and testing done, deficiencies found and Repairs needed. Personnel conducting the inspections and testing shall have adequate training and experience to be competent in completing the inspections and testing.
3. Method and frequency of inspections and tests shall be performed in strict accord with the applicable NFPA standards referenced previously herein.
4. Repairs indicated by the inspection process are to be priced and submitted within two weeks of inspection and completed in a timely manner once a purchase order to cover the cost of repairs is issued and a notice to proceed is given. Pricing can be either lump sum” or “time and material” at the discretion of Purchaser. For “time and material” the following shall apply.

Fire Technician: \$_____/Hr. – Regular
\$_____/Hr. – Overtime

Sprinkler Technician: \$_____/Hr. – Regular
\$_____/Hr. - Overtime

Fire Helper: \$_____/Hr. – Regular
\$_____/Hr. – Overtime

Fire Helper: \$_____/Hr. – Regular
\$_____/Hr. - Overtime

Equipment Rental: _____ % Mark-up
Material Purchases: _____ % Mark-up

Unit Pricing: Non Proprietary Price
Smoke Detectors-----\$
Pull Station-----\$
Horn/Strobe-----\$
Strobe-----\$
Monitor Module-----\$
Relay Module-----\$
Heat Detector-----\$
Duct Detector-----\$

NFPA – 25, 5 Yr. Sprinkler test pricing to be shown in itemized pricing breakdown for each location. Do not include in your bid price for annual total cost on the bid form.

5. Any repair work outside of the scope of maintenance must be pre-approved by Facilities Services Division of the Public Works Department. A separate purchase order will be issued to cover the repair work outside of the inspecting, testing and monitoring aspects of the contract and NFPA 25, 5 year sprinkler test. Vendor must have a purchase order prior to initiating any work the value of which must be less than \$50,000.00. Vendor is required under the Public Works Act of the State of Alabama to run an “Advertisement of Completion” of the repair work in a newspaper of general circulation in the county of the contracting agency as required in Section 39-1-1(g) of The Code of Alabama. Any repair work valued at \$50,000.00 or more requires the taking of formal bids and will not be considered part of this contract.

BID FORM

W.E. Caffee
 Assistant Purchasing Agent
 City of Birmingham

Submitted below is my firm bid for inspecting, testing and monitoring fire protection systems and fire alarm systems for a period of one (1) year, renewable annually for a second and third year and month thereafter upon mutual agreement, in accordance with your invitation to bid and specifications dated September 23, 2015, on which I am bidding is in exact accordance with specifications except as listed below.

Description	Annual Cost
Inspecting, testing and monitoring fire protection systems, fire alarm systems as per specifications	\$ _____
Time and Material:	
Fire Technician: \$ _____/hr. – regular	Sprinkler Technician: \$ _____/hr. - regular
\$ _____/hr. - overtime	\$ _____/hr. - overtime
Fire Helper: \$ _____/hr. – regular	Sprinkler Helper: \$ _____/hr. - regular
\$ _____/hr. -- overtime	\$ _____/hr. - overtime
Equipment Rental : _____% Mark-up	
Material Purchases: _____% Mark-up	

Unit Pricing: Non Proprietary Equipment Price

Smoke Detectors	\$ _____
Pull Station	\$ _____
Horn/Strobe	\$ _____
Monitor Module	\$ _____
Relay Module	\$ _____
Heat Detector	\$ _____
Duct Detector	\$ _____

NFPA 25, 5 year Sprinkler Test pricing is to be shown for each location in the itemized pricing breakdown which is to be provided for each location. Do not include this in your bid price for annual cost listed above.

NOTE: ANY BID SUBMITTED must be accompanied by a cashier's check, certified check or bid bond in the amount of \$1,000.00 made payable to the City of Birmingham in order to considered eligible for award.

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledge and agree that the City encourages minority and women-owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

Date of Bid

Company

Street Address

Tax ID Number

Post Office Box (Zip if different the street address)

Name (Print or Type)

City State Zip

Signature

Terms of Payment

Title

Fax Number

E-mail address

Telephone Number

Fax Number

Bidder acknowledges receipt of _____ addenda to the bid.
(Number(s))

IF AVAILABLE PLEASE SUBMIT COPY OF CURRENT CITY OF BIRMINGHAM BUSINESS LICENSE WITH THIS BID.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

- 1. BID AWARD NOTICE ADDRESS**
- 2. PURCHASE ORDER ADDRESS**
- 3. REMITTANCE ADDRESS (and NAME if different than above)**