



WILLIAM A. BELL, SR.
MAYOR

CITY OF BIRMINGHAM

FINANCE DEPARTMENT

PURCHASING DIVISION

P-100 CITY HALL
710 NORTH 20TH STREET
BIRMINGHAM, ALABAMA 35203-2227

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March 28, 2016

J. THOMAS BARNETT, JR.
FINANCE DIRECTOR

RON NICKEL
PURCHASING AGENT

WILLIAM E. CAFFEE
ASSISTANT PURCHASING AGENT

INVITATION TO BID #16-25

Sealed bids for an Eco solvent wide format inkjet printer/cutter for the City of Birmingham, Print Shop will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham, Alabama until 2:00 p.m., April 11, 2016 at which time and place they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at www.birminghamal.gov (go to link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until bid opening date. Any addenda will be mailed to only those vendors who were provided a copy in person or by mail.

Bids are to be submitted on the bid form provided, and all bids are to be f.o.b. Birmingham, Alabama delivered.

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, "**SEALED BID – ECO SOLVENT WIDE FORMAT INKJET PRINTER/CUTTER – 2:00 P.M., 04/11/16**". Bids may be hand delivered to Room P-100 First Floor City Hall, Birmingham, Alabama, or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama 35202-1295. (**DO NOT MAIL BIDS TO ROOM P-100 FIRST FLOOR CITY HALL**). However, bids sent by any express carrier (i.e. Federal Express, UPS, DHL, etc.) must be mailed to 710 North 20th Street, and specify delivery to Room P-100 First Floor City Hall.

It is the bidder's responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., April 11, 2016. Bids received after this time will not be considered.


Ronnie E. Nickel, Purchasing Agent

dn
B.N. 03/27/16

SPECIFICATIONS FOR – ECO SOLVENT WIDE FORMAT INKJET PRINTER/CUTTER

GENERAL:

The City of Birmingham is seeking bids for an Eco Solvent Wide Format Inkjet Printer/Cutter for the City Print Shop. The City intends to award to the lowest priced, responsive, responsible bidder based on a total lot basis. City reserves the right to make additional purchases at the bid price, at a later date, upon mutual agreement of both parties.

Failure to adhere to any or all terms, conditions, and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a “non-responsible vendor”. This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the “Contract Requirements”). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor’s goods and/or services. By acceptance of the City’s purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

Successful bidder shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

The contract shall become effective from the date noted in the Notification of Award letter, which will be mailed to the successful vendor.

Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award.

The City’s standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net 30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City’s records shall prevail. **The City will not consider any bids requiring C.O.D. payments.**

All bids submitted are to be F.O.B. City of Birmingham, Alabama delivered.

Bidder (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the bidder to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

Bidder acknowledges and agrees that, consistent with federal law and City’s public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A “disadvantaged business enterprise” is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a “socially and economically disadvantaged individual” includes African-Americans, Hispanic Americans, Native American, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the federal Small Business Administration.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties and other amounts due the City from the successful bidder.

The City of Birmingham must have a copy of the successful bidder’s current City of Birmingham business license prior to formal award of contract. Each bidder may submit a copy of his/her license along with his/her bid. However, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt of notice of intent to award. Failure to submit the requested information will result in the notice of intent to award being revoked.

Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the contract/agreement and shall be responsible for all damages resulting therefrom.

Any questions concerning these specifications should be addressed to the Purchasing Division, phone: (205)254-2265, fax: (205)254-2484, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

The manufacturer, model and/or series, if any, of each item listed reflects a point of reference for quality and performance. For any item specified that has been discontinued, bidder should offer the manufacturer's proposed substitute or closest match available. The City will consider manufacturers of brands other than those specified, if any, as long as they are comparable in appearance, quality, functionality, design and/or any other features, normally considered of a critical nature for the specific item being bid.

Any bid submitted must be accompanied by catalogs, brochures, detailed specification sheets, and/or any other descriptive information normally considered critical in the evaluation of the item being bid.

Each bidder is responsible for all costs involved in the preparation of the bid and any other costs incurred by the bidder during the bid and evaluation process.

Bid price must include delivery, a minimum of 8 hours training and complete set-up of printer/cutter in the City Print Shop, B-100 (Basement) City Hall Building, 710 20th Street North, Birmingham, AL 35203; and a minimum two (2) year parts and labor warranty. A copy of warranty must be submitted with the bid.

NOTE: New equipment only will be considered. No used, rebuilt or remanufactured equipment will be considered.

NOTE: Awarded vendor must have a local (within Jefferson County or any contiguous county) trained service technician able to respond within no longer than a four (4) hour period. Provide name of technician and location with bid.

BIDDER COMPLIANCE FORMAT

Bidders shall check (√) each and every paragraph in the appropriate column provided on the right edge of the page as to compliance or non-compliance with specifications. Exceptions will be allowed to items that are not listed as "No Exception" if they are equal to or superior to that specified and provided they are listed and fully explained under exceptions section of the bid form. The purchaser shall be sole judge of equality and the decision of the City of Birmingham shall be final. Bids taking total exception to the specifications will not be accepted.

SPECIFICATIONS FOR ECO SOLVENT WIDE FORMAT INKJET PRINTER/CUTTER

		BIDDER COMPLIES	
		YES	NO
1. Ink Type	Eco Solvent	_____	_____
2. Ink Droplet Size	Variable	_____	_____
3. Number of Print Heads	Minimum of 1 (CMYK)	_____	_____
4. Print Speed	Minimum 289 sqf/h	_____	_____
5. Resolution	Minimum 1440 dpi	_____	_____
6. Maximum Media width	Approximately 64 inches	_____	_____
7. Maximum Print width	Approximately 63.6 inches	_____	_____
8. Rip Software	Minimum Windows 7	_____	_____
9. Power requirements	Maximum 100-120v/20 amp	_____	_____
10. Cleaning Head		_____	_____
11. Easy Load Cartridges	Preferably from front	_____	_____
12. Low Ink Indicator		_____	_____
13. Ink Outdoor Durability	Minimum of 2 years	_____	_____
14. Warranty	Minimum of 2 years parts and labor	_____	_____
15. Service Technician	Within Jefferson County or any contiguous county. Maximum 4 hour response time	_____	_____

NOTE: PLEASE RETURN THIS PAGE WITH YOUR BID

BID FORM

Ronnie Nickel
 Purchasing Agent
 Birmingham, Alabama

Submitted below is my firm bid for an Eco Solvent Wide Format Inkjet Printer/Cutter for the City of Birmingham Print Shop, in accordance with your invitation to bid and specifications dated March 28, 2016. Prices quoted are f.o.b. Birmingham, Alabama delivered and I am bidding in accordance with specifications except as listed below.

	Description	Make/Model	Unit Price
1	Eco Solvent Wide Format Inkjet Printer/Cutter		

I hereby certify that we do not discriminate in employment of our personnel against any person or persons on account of race, creed, color, sex or national origins, and acknowledge, and agree, that the City of Birmingham encourages minority and women owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

EXCEPTIONS TO SPECIFICATIONS (use extra pages if necessary):

_____	_____	Date of Bid
_____	_____	Company
_____	_____	Street Address
_____	_____	Post Office Box (Zip if different from street address)
_____	_____	City State Zip
_____	_____	Terms of Payment
_____	_____	Delivery Date
_____	_____	Telephone Number
_____	_____	Fax Number

Bidder acknowledges receipt of _____ addenda to the bid.
 (addenda number)

IF AVAILABLE PLEASE SUBMIT COPY OF CURRENT CITY OF BIRMINGHAM BUSINESS LICENSE WITH THIS BID.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. **BID AWARD NOTICE ADDRESS**
2. **PURCHASE ORDER ADDRESS**
3. **REMITTANCE ADDRESS (and NAME if different than above)**