



WILLIAM A. BELL, SR.  
MAYOR

# CITY OF BIRMINGHAM

FINANCE DEPARTMENT

## PURCHASING DIVISION

P-100 CITY HALL  
710 NORTH 20TH STREET  
BIRMINGHAM, ALABAMA 35203-2227

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September 2, 2016

J. THOMAS BARNETT, JR.  
FINANCE DIRECTOR

RON NICKEL  
PURCHASING AGENT

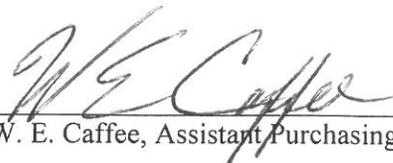
WILLIAM E. CAFFEE  
ASSISTANT PURCHASING AGENT

### ADDENDUM #1

On August 19, 2016, the City of Birmingham invited bids for **Records Storage Service Bid #16-41**. Said bid to be opened 2:00 p.m., September 15, 2016.

#### PLEASE NOTE:

- (1) Page 7 of the bid document, Point 8(c) is changed to read: The vault should have a minimum four hour fire rating certification (other than Fire Marshall rating) and be protected by an acceptable and safe fire suppression system. Proof of certification is to be provided with vendor's bid. **(YES) (NO)**
- (2) Page 10, Point 3(a) is changed to read: Offsite/onsite destruction. Successful bidder shall be NAID AAA certified for destruction at time of bid or within 120 working days from date of bid opening. Proof of certification must be provided prior to execution of any destruction process. All destruction is to be done in accordance with NAID AAA standards and procedures. **(YES) (NO)**
- (3) Page 10, Point 3(a) ii last sentence is changed to read: Destruction site must be located within corporate city limits of Birmingham, Jefferson County, AL or within one hour normal drive time from Birmingham City Hall based on drive time calculation by MapQuest online website. **(YES) (NO)**
- (4) Page 10, Point 3(c) and (d) are deleted.
- (5) Attached is a list of locations that are currently utilizing offsite records storage services. City reserves the right to add or delete locations throughout the term of the contract on an as needed basis.
- (6) Bid opening remains as originally scheduled: 2:00 p.m., September 15, 2016.

  
W. E. Caffee, Assistant Purchasing Agent

WEC

**CITY OF BIRMINGHAM DEPARTMENTS THAT CURRENTLY USE OFFSITE STORAGE SERVICES**

<b>DEPARTMENT</b>	<b>DIVISION</b>	<b>ADDRESS</b>	<b># of Bins</b>	<b>Bin Type</b>
Art Museum	Adm.	2000-8th Ave North		
Boutwell Auditorium	Adm.	1930-8th Ave. No	1	95 gal
Boutwell Auditorium	Concessions	1930-8th Ave. No		
City Clerk	Adm.	710 North 20th St.		
City Clerk	Records Mgmt	710 North 20th St.	1	95 gal
City Council	Council Office	710 North 20th St.	4	Exec. Console
Community Dev.	Adm.	710 North 20th St.	3	Exec. Console
Community Dev.	Community Resources	710 North 20th St.		
Community Dev.	Housing &Relocation	710 North 20th St.		
Economic Dev	Adm.	710 North 20th St.		
Engineering	Adm.	710 North 20th St.		
Engineering	Urban Design	710 North 20th St.	1	95 gal
Engineering	Plan & Development	710 North 20th St.		
Engineering	Permits	710 North 20th St.		
Engineering	Condemnation/Demolition	710 North 20th St.		
Engineering	Bldgs & Inspection	710 North 20th St.		
Engineering	Plumbing/Gas	710 North 20th St.		
Engineering	Field Office	1608 7th Ave. N.		
Engineering	Fire Marshall	710 North 20th St.		
Fleet Mgt.	Adm.	501-6th Ave. South		
Finance	Adm.	710 North 20th St.	1	95 gal
Finance	Payroll/Pensions	710 North 20th St.	4	Exec. Console
Finance	Accounts Payable	710 North 20th St.	1	95 gal
Finance	Revenue	710 North 20th St.	4	Exec. Console
Finance	General Accounting	710 North 20th St.	1	Exec. Console
Finance	Cash & Investments	710 North 20th St.		
Finance	Audit & Reconciliation	710 North 20th St.	1	64 gal
Finance	Budget	710 North 20th St.	1	64 gal
Fire	Adm.	1808-7th Ave. No.	1	95 gal
Fire	Investigation St #20	4825 Ave W Ensley		
Fire	Fire Prevention	317-1/2 15th St. No.		
Fire	Fire Training	600-11th St. South	1	95 gal
IMS/Communications	Adm.	712 19th St No	2	Exec. Console

IT	Tape Rotation	710 North 20th St.	1	95 gal
Law	Adm.	710 North 20th St.	2	95 gal
Law	Adm.	710 North 20th St.	1	Exec. Console
Library	Adm.	2100 Park Place	1	Exec. Console
Library	Archives	2100 Park Place		
Library	Acquisitions	2100 Park Place		
Mayor's Office	Administrative Serv.	710 North 20th St.	1	Exec. Console
Mayor's Office	Internal Auditing	710 North 20th St.		
Mayor's Office	Public Information	710 North 20th St.		
Mayor's Office	Youth Services	1608 7th Ave. N.	9	Exec. Console
Municipal Court	Court Records	1700 8th Ave N	4	95 gal
Municipal Court	Court Adm.	1700 8th Ave N	3	95 gal
Municipal Court	Traffic Citations	1700 8th Ave N	1	95 gal
Municipal Court	Traffic Citations	1700 8th Ave N	3	Exec. Console
Municipal Court	Court Referred	1700 8th Ave N	2	Exec. Console
Municipal Court	South Court	425 6th Ave. S.	1	95 gal
Municipal Court	South Court	425 6th Ave. S.	3	Exec. Console
Municipal Court	Court Services	808-18th St N		
Municipal Court	Comer Probation	1700 8th Ave N Comer Bld	5	Exec. Console
Park & Recreation	Adm./Legion Field	400 Graymont Ave.	2	Exec. Console
Park & Recreation	Cross Plex	2331 Bess Rd	1	95 gal
Park & Recreation	Botanical Gardens	2612 Lane Park Rd		
Human Resources	Personnel Services	710 North 20th St.	3	Exec. Console
Human Resources	Benefits	710 North 20th St.		
Human Resources	Fitness Center	501 6th Ave. South	1	95 gal
Human Resources	Fitness Center	421 8th Ave N	1	95 gal
Police	Adm./Budget	1700-1st Ave. North		
Police	Adm./Support Services	1700-1st Ave. North	1	95 gal
Police	Airport	Airport	1	95 gal
Police	Chief's Office	1700-1st Ave. North		
Police	Internal Affairs	1700-1st Ave. North	1	95 gal
Police	Communications	710 N 20th St	1	95 gal
Police	Personnel/Payroll	1700-1st Ave. North	1	95 gal
Police	Inspections	1700-1st Ave. North		
Police	Homicide	1700-1st Ave. North	1	95 gal
Police	Narcotics	2600-31st Ave North	2	95 gal
Police	Robbery	1700-1st Ave. North	1	95 gal
Police	Family Services	1700-1st Ave. North		
Police	Project Safe	730-8th Ave. North		

Police	Research and Dev	1700-1st Ave. North		
Police	Burglary	1700-1st Ave. North		
Police	White Collar Crime	1700-1st Ave. North		
Police	Auto Theft	1700-1st Ave. North		
Police	Records/Property	1700-1st Ave. North	2	95 gal
Police	Technology	1700-1st Ave. North		
Police	Community Services	7001 Crestwood Blvd		
Police	Property	501 6th Ave. South	1	95 gal
Police	Police I.D.	1700-1st Ave. North		
Police	Detention-Jail	501 6th Ave. South	3	95 gal
Police	Jail-Nurse's Station	501 6th Ave. South		
Police	Academy/Training	501 6th Ave. South	1	
Police	East Precinct	600 Red Lane Rd	1	95 gal
Police	Weed and Seed	1528 Carraway Blvd		
Police	West Precinct	2331 Bessemer Rd		
Police	South Precinct	1320 19th St South	3	95 gal
Police	North Precinct	2607 31st Ave N	2	95 gal
Police	Photo Lab	1700-1st Ave. North		
Police	Tactical	409 6th Ave. South	1	95 gal
Police	Firing Range	114 Peggy Lee Lane		
Police	NET	Suite 113 Dennison Ave	1	95 gal
Public Works	Adm.	501 6th Ave. South	2	64 gal
Public Works	New Georgia Landfill	2500 47th Ave. No.		
Public Works	Eastern Landfill	Alton Drive, Trussville		
Public Works	Beautification/Horticulture	4721 Ave W		
Public Works	Code Enforcement	1029 33rd St N - (Coke Bldg)	4	95 gal
Public Works	Construction	800 Golden Flake Dr	2	95 gal
Sloss Furnaces	Adm.	1st Ave No & 32nd St.		
So Museum of Flight	Adm.	4343-73rd St		
Traffic Engineering	Adm.	710 North 20th St.	1	95 gal
This list can change throughout the year		<b>Total Bins</b>	<b>105</b>	
Bin pick up is on demand basis				